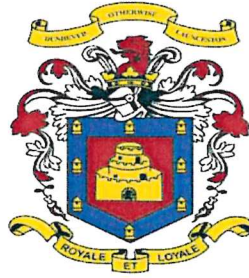


Town Clerk C W Drake
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Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To all members of the Finance & General Purposes Committee

Cllr Young (Town Mayor), Cllrs Allen, Bailey, Bullen, Conway, Gordon, Keighley, O'Brien, Penhale,
Cc all members of the Council for information

You are summoned to attend a meeting of the Finance & General Purposes Committee, to be held on Wednesday 5 September 2018 at 7pm in the Otho Peter Room, Launceston Town Hall. The agenda is set out below.

Christopher Drake
Town Clerk

Date of issue: 30 August 2018

A G E N D A

1 Apologies for absence

2 Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

3 Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4 Minutes of the last meeting

To sign the minutes of the meeting held on 4 July 2018 as a correct record (copy attached)

5 Finance

- a) To approve the cheques for payment
- b) To approve the balance sheet for July 18 (attached)
- c) To approve the income and expenditure account to July 18 (attached)
- d) To approve the bank reconciliation to 31 July 2018 (to be brought to the meeting)
- e) To decide on a councillor to check the payments for July and August

6 Report from the Lawrence House Museum Working Party

To receive the report from the Lawrence House Museum working party and consider the recommendations made

7 Christmas holiday

To recommend that the office, TIC and Town Hall are closed from Tuesday 25 December- Tuesday 2 January inclusive, arrangements to be made for the public conveniences to be open during this period

8 Short term investment of the Percept

To agree to the precept being transferred to the Cornwall Council Call account and drawn down by the RFO as required.

9 Urgent Items

To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting

The next meeting will be held on Wednesday 3 October 2018 at 7pm in the Otho Peter Room at Launceston Town Hall