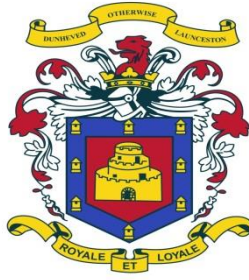


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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

To: All members of the Estates and Properties Committee
Cllrs Young (Town Mayor), Gordon (Deputy Mayor), Keighley, O'Brien, Conway, Bailey, Hogan and Harris.
Cc all members of the Council for information

You are summoned to attend a meeting of the Estates and Properties Committee on Monday 06 August 2018 at 10am to be held at the Town Hall. The agenda is set out below.

Christopher Drake
Town Clerk

Date of 30 July 2018

A G E N D A

- 1 **Apologies for absence**
- 2 **Declarations of Interest**
Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a request for a dispensation is agreed.
- 3 **Public Representation Session**
An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)
- 4 **Minutes of the last meeting**
To sign the minutes of the meeting held on 4 June 2018 (attached)
- 5 **To Discuss the Findings of earlier Site Visits**
- 6 **Property Manager's Report**
Update on on-going maintenance and items agreed at previous meetings. To agree to carry out works as recommended.
- 7 **St Thomas Church**
To consider the request from Pam Parnell in collecting rubbish bags from the Church
- 8 **Electric points**
To discuss the feasibility of installing electric charger points in the car park
- 9 **Stourscombe Open Space Land**
To receive a proposal by the Town Clerk for the future use of the land that is accessed from Snowdrop Crescent and runs parallel with the A38.
- 10 **Rural Grass Cutting SLA with Cornwall Council.**
To review the current Rural Grass Cutting service level agreement.
- 11 **Urgent Items**
To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting

The next meeting will be held on Monday 1 October 2018 at 10am