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Launceston Town Council  
The Town Hall  
Launceston  
Cornwall PL15 7AR

To: All members of the Estates and Properties Committee  
Cllrs Young (Town Mayor), Gordon (Deputy Mayor), Keighley, O'Brien, Conway, Bailey, Hogan and Harris.  
*Cc all members of the Council for information*  
**You are summoned to attend a meeting of the Estates and Properties Committee on Monday 01 October 2018 at 10am to be held at the Town Hall. The agenda is set out below.**

Christopher Drake  
Town Clerk

Date of 25 September 2018

## A G E N D A

- 1 **Apologies for absence**
- 2 **Declarations of Interest**  
Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a request for a dispensation is agreed.
- 3 **Public Representation Session**  
An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)
- 4 **Minutes of the last meeting**  
To sign the minutes of the meeting held on 6 August 2018 (attached)
- 5 **To Discuss the Findings of earlier Site Visits**
- 6 **Property Manager's Report**  
Update on on-going maintenance and items agreed at previous meetings. To agree to carry out works as recommended.
- 7 **Ambulance Hall**  
To review the continued use of the Ambulance Hall.
- 8 **Exclusion of members of the press and public**  
To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.
- 9 **Coronation Park**  
To agree the contract of works at Coronation Park
- 10 **Urgent Items**  
To receive any items considered by the Chairman to be urgent (information only)

### **Date of the next meeting**

The next meeting will be held on Monday 3 December 2018 at 10am