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Launceston Town Council  
The Town Hall  
Launceston  
Cornwall PL157AR

**To: All Launceston Town Councillors**

cc Cornwall Councillors (Jade Farrington, Gemma Massey, Adam Paynter), Chris Sims (Community Link Officer), Scott Mann MP, Honoured Burgess (Arthur Wills), Sgt Aaron Ward, PC Steve Stoppard (Launceston Police), Irena Jordi-Slater (Chairman, Chamber of Commerce), members of the press

**You are summoned to attend a meeting of Launceston Town Council to be held on Tuesday 18 December 2018 at 7pm in the Guildhall, Launceston. The agenda for the meeting is set out below.**

Christopher Drake  
Town Clerk

Date of issue: 12 December 2018

**AGENDA**

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

**1. Apologies for absence**

**2. Declarations of Interest**

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point.

**3. Co-option to the Council**

To co-opt a Councillor to fill the current vacancy

**4. Public Representation Session**

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

**5. To confirm and sign the minutes of the last meeting previously circulated:**

(i) Minutes of the Meeting of the Council meeting held on 20 November 2018 at 7pm

**6. To receive the minutes of committees and sub-committees previously circulated:**

- i) AGM of Council as Trustee of Lawrence House Museum held on 20 November 2018 at 7.25pm
- ii) Estates and Properties committee held on Monday 3 December 2018 at 10.00am

- iii) Lawrence House Management held on Monday 3 December 2018 at 2.00pm
- iv) Planning and Economic Development held on Thursday 6 December 2018 at 7.00pm

**7. Reports from Cornwall Councillors**

To receive reports from Cornwall Councillors on matters of policy or major decisions affecting Cornwall in general and Launceston in particular

**8. Reports and Questions from Town Councillors**

To receive reports from councillors representing the Town Council on outside bodies, or having attended meetings on behalf of the Council

To receive an update report from Cllr Hogan on the recent meeting regarding economic growth and appropriate recognition for the town and re-affirming Council Resolution 1609/42 that the recommendations of the Town Strategy Group (latterly Launceston Matters) be agreed

**9. Report from the Town Mayor**

To receive the Mayor's Monthly Report

**10. Final Recommendations on Division Boundaries for Cornwall**

To note the final recommendations of the Local Government Boundary Commission (copy attached)

**11. Friends of Launceston Priory**

To agree the requests for support from the Friends of Launceston Priory (copy attached)

**12. Correspondence and matters to note**

Additional information can be provided at the meeting if required.

1. To note the Town Council's venues usage (copy attached)
2. To note the correspondence from Oxsigen Theatre (copy attached)

**13. Urgent Items**

To receive any items which the Mayor considers to be urgent (information only)

**Date of next Meeting**

The next Full Council meeting will be held in the Guildhall on Tuesday 15 January 2019 at 7pm.