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Launceston Town Council  
The Town Hall  
Launceston  
Cornwall PL15 7AR

To: All members of the Estates and Properties Committee  
Cllrs Young (Town Mayor), Gordon (Deputy Mayor), Keighley, O'Brien, Conway, Bailey, Hogan and Harris.  
*Cc all members of the Council for information*

**You are summoned to attend a meeting of the Estates and Properties Committee on Monday 04 June 2018 at 10am to be held at the Town Hall. The agenda is set out below.**

Christopher Drake  
Town Clerk

Date of 29 May 2018

## A G E N D A

- 1 **Election of Chairman**
- 2 **Election of Vice Chairman**
- 3 **Apologies for absence**
- 4 **Declarations of Interest**  
Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a request for a dispensation is agreed.
- 5 **Public Representation Session**  
An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)
- 6 **Minutes of the last meeting**  
To sign the minutes of the meeting held on 9 April 2018 (attached)
- 7 **Stage Access for Wheelchair Users**  
To discuss options to provide Access for wheelchair users
- 8 **To Discuss the Findings of earlier Site Visits**
- 9 **Property Manager's Report**  
Update on on-going maintenance and items agreed at previous meetings. To agree to carry out works as recommended.
- 10 **Grammers Park and Priory Park Play Areas**  
To receive RoSPA Play area safety inspection reports
- 11 **Future of Band Hall**  
To receive report from Councillor Hogan on the short and long term future of the Band Hall.
- 12 **Urgent Items**  
To receive any items considered by the Chairman to be urgent (information only)

### **Date of the next meeting**

The next meeting will be held on Monday 6 August 2018 at 10am