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Launceston Town Council  
The Town Hall  
Launceston  
Cornwall PL157AR

**To: All Launceston Town Councillors**

cc Cornwall Councillors (*Jade Farrington, Gemma Massey, Adam Paynter*), *Chris Sims* (Community Link Officer), *Scott Mann MP*, *Honoured Burgess (Arthur Wills)*, *Sgt Aaron Ward*, *PC Steve Stoppard (Launceston Police)*, *Irena Jordi-Slater (Chairman, Chamber of Commerce)*, *members of the press (Amy Dennis, Graham Smith)*.

**You are summoned to attend an Extraordinary meeting of Launceston Town Council to be held on Thursday 30 November at 7pm in the Guildhall, Launceston. The agenda for the meeting is set out below.**

Christopher Drake  
Town Clerk

Date of issue: 23 November 2017

### AGENDA

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

**1. Apologies for absence**

**2. Declarations of Interest**

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

**3. Public Representation Session**

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

**4. Declaration of Air Quality Management Area (AQMA)**

The Council recommended to consider a submission to the AQMA consultation following consideration of the previously resolved submission from the Town Strategy Group in February 2012. A copy of the Air Quality report and the Town Strategy Group report is attached as an appendix. The online questionnaire asks for;

1. Thoughts on the proposal of an AQMA in Launceston
2. Comments on the proposed boundary of the AQMA
3. Matters that could be considered to improve air quality
4. Any other comments concerning Air Quality in Launceston

The closing date for submissions is 8 December 2017