

Town Clerk C W Drake
Telephone 01566 773693
admin@launceston-tc.gov.uk
www.launceston-tc.gov.uk



Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To: All Launceston Town Councillors

cc Cornwall Councillors (*Jade Farrington, Gemma Massey, Adam Paynter, Chris Sims (Community Link Officer), Scott Mann MP, Honoured Burgess (Arthur Wills), Sgt Aaron Ward, PC Steve Stoppard (Launceston Police), Irena Jordi-Slater (Chairman, Chamber of Commerce), members of the press (Amy Dennis), Reverend Teresa Folland*)

You are summoned to attend a meeting of Launceston Town Council to be held on Tuesday 16 October 2018 at 7pm in the Guildhall, Launceston. The agenda for the meeting is set out below.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

Date of issue: 10 October 2018

AGENDA

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

1. Apologies for absence

2. Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point.

3. Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4. To confirm and sign the minutes of the last meetings previously circulated:

Minutes of the Full Meeting of the Council meeting held on 18 September 2018

5. To receive and adopt the minutes of committees and sub-committees previously circulated:

- i) Estates and Properties Committee held on Monday 1 October at 10am
- ii) Finance and General Purposes Committee held on Wednesday 3 October 2018 at 7pm
- iii) Planning and Economic Development Committee held on Thursday 4 October 2018 at 7pm

6. Reports from Cornwall Councillors

To receive reports from Cornwall Councillors on matters of policy or major decisions affecting Cornwall in general and Launceston in particular

7. Reports and Questions from Town Councillors

To receive reports from councillors representing the Town Council on outside bodies, or having attended meetings on behalf of the Council

8. Report from the Town Mayor

To receive the Mayor's Monthly Report

9. Use of Lawrence House Museum

To consider Report 15/18 concerning the above (copy attached)

10. Appointments to Tourism and Information Services committee

Further to the resignation of Cllr Bullen from the committee and the vacancy caused by Mrs Mitchell leaving the Town Council, Members are requested to consider nominations to fill two vacancies on the Tourism and Information Services committee

11. Progress and Information

To consider Report 16/18 concerning the above (copy attached)

12. Correspondence and matters to note

Additional information can be provided at the meeting if required.

1) To note the letter of thanks from Merlin MS Centre

13. Urgent Items

To receive any items which the Mayor considers to be urgent (information only)

Date of next Meeting

The next Full Council meeting will be held in the Guildhall on Tuesday 20 November 2018 at 7pm