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Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To: All Launceston Town Councillors

cc Cornwall Councillors (Jade Farrington, Gemma Massey, Adam Paynter), Chris Sims (Community Link Officer), Scott Mann MP, Mayor's Chaplain (Revd Mary Williamson), Honoured Burgesses (Arthur Venning, Arthur Wills), Sgt Aaron Ward, PC Steve Stoppard (Launceston Police), Vicky Geach (Chairman, Chamber of Commerce), members of the press (Amy Dennis, Dan Allen).

You are summoned to attend a meeting of Launceston Town Council to be held on Tuesday 18 October 2016 at 7pm in the Guildhall, Launceston. The agenda for the meeting is set out below.

Christopher Drake
Town Clerk

Date of issue: 12 October 2016

AGENDA

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

1. Apologies for absence

2. Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

3. Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4. To confirm and sign the minutes of the last meetings previously circulated:

Minutes of the Meeting of the Full Council held on 20 September 2016 at 7pm

5. To receive and adopt the minutes of committees and sub-committees previously circulated:

Planning and Economic Development Committee held on Thursday 29 September 2016 at 7pm
Finance and General Purposes Committee held on Wednesday 5 October 2016 at 7pm

6. Launceston Development Trust

To consider the recommendation of the Finance and General Purposes committee regarding the expenditure for the work proposed by the Launceston Development Trust

7. Finance and General Purposes committee meeting dates

To consider the recommendation of the Finance and General Purposes committee regarding the frequency of future committee meeting dates to be:

Monthly until the end of 2016 with meetings on 2 November and 7 December. From the beginning of 2017 to start a schedule of bi-monthly meetings to be held on 18 January, 15 March and 3 May

8. Public Consultation on the Site Allocations DPD

To consider a response to the consultation on the Preferred Options version of the Site Allocations Development Plan Document (attached)

9. Lanstephan Play area

To note the update regarding the project

10. Town Hall Room Usage

To consider the suitability of Town Hall rooms for training purposes

11. Section 106 and Community Infrastructure Levy

To agree the Town Council's position in regards to the above and consider a submission to Cornwall Council on how and where monies for the town should be allocated

12. Community Christmas Lunch

To consider the necessary actions required for the above

13. Town Council newsletter

To consider that the council produces a newsletter to be distributed by councillors to all homes in Launceston

14. Hackney Carriage consultation

To consider a response to the Licensing Service's Hackney Carriage consultation (attached)

15. Payphone Kiosk removal

To note the proposed kiosks scheduled for removal and consider if the Town Council wishes to adopt any of those listed within Launceston (attached)

16. Council Tax Referendum Principles

To note the report regarding the above (attached)

17. Local Maintenance Partnership (LMP)

To consider any Public Rights of Way footpaths or structures (gates/stiles) that the Council wishes to add or remove from the LMP

18. Correspondence and matters to note

Additional information can be provided at the meeting if required.

- Town Hall bookings – September (attached)
- Gorsedh Proclamation - To confirm that the proposed date of Saturday 1 April 2017 for the Proclamation of the Gorsedh in Launceston is suitable

19. Reports from Cornwall Councillors

To receive reports from Cornwall Councillors on matters of policy or major decisions affecting Cornwall in general and Launceston in particular

20. Reports and Questions from Town Councillors

To receive reports from councillors representing the Town Council on outside bodies, or having attended meetings on behalf of the Council.

- Flood Forum Conference (attached)
- Ambulance Hall meeting

21. Report from the Town Mayor

To receive the Mayor's Monthly Report

22. Urgent Items

To receive any items which the Mayor considers to be urgent (information only)

23. Exclusion of members of the press and public

To **resolve** that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of confidential information.

24. Report of the Internal Auditor

To note the report of the Internal Auditor

Date of next Meeting

The next Full Council meeting will be held in the Guildhall on Tuesday 15 November 2016 at 7pm. This meeting will be immediately followed by the AGM of Council as Trustee to the Lawrence House Museum