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Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To: All Launceston Town Councillors

cc Cornwall Councillors (Jade Farrington, Gemma Massey, Adam Paynter), Chris Sims (Community Link Officer), Scott Mann MP, Honoured Burgess (Arthur Wills), Sgt Aaron Ward, PC Steve Stoppard (Launceston Police), Irena Jordi-Slater (Chairman, Chamber of Commerce), members of the press (Amy Dennis, Graham Smith).

You are summoned to attend a meeting of Launceston Town Council to be held on Tuesday 19 September 2017 at 7pm in the Guildhall, Launceston. The agenda for the meeting is set out below.

Christopher Drake
Town Clerk

Date of issue: 13 September 2017

AGENDA

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

1. Apologies for absence

2. Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point.

3. Allotment Competition

To present awards to the winners of the Allotment Competition

KENSEY - Winner: Mrs G Whaley

Highly Commended: Mr Clifton

DUTSON - Winner: Mrs C Sochanik

Highly Commended: Mr J Pritchard

GRAMMERS PARK - Winner: Mr K Parnell

Highly Commended: Mr Penwarden

OVERALL WINNER : Mr Ken Parnell

4. Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

5. To confirm and sign the minutes of the last meeting - previously circulated:

Minutes of the Meeting of the Council meeting held on 18 July 2017 at 7pm

6. To receive and adopt the minutes of committees and sub-committees previously circulated:

- i) Finance and General Purposes committee held on Wednesday 19 July at 7pm

- ii) Planning and Economic Development Committee held on Thursday 20 July 2017 at 7pm
- iii) Estates and Properties committee held on Monday 7 August at 10am
- iv) Planning and Economic Development Committee held on Thursday 10 August 2017 at 7pm
- v) Planning and Economic Development Committee held on Wednesday 30 August 2017 at 7pm
- vi) Lawrence House Management committee held on Monday 4 September at 7pm
- vii) Finance and General Purposes committee held on Wednesday 6 September at 7pm

7. Reports from Cornwall Councillors

To receive reports from Cornwall Councillors on matters of policy or major decisions affecting Cornwall in general and Launceston in particular

8. Reports and Questions from Town Councillors

To receive reports from councillors representing the Town Council on outside bodies, or having attended meetings on behalf of the Council

9. Report from the Town Mayor

To receive the Mayor's Monthly Report

10. Community Chest 2017/18

To note Report 08/17 concerning the above (copy attached)

11. Changes to Community Network Panels

To note Report 09/17 concerning the above (copy attached)

12. Select Committee on Citizenship and Civic Engagement

To consider Report 10/17 concerning the above (copy attached)

13. Okerail Forum

To note the invitation to join Okerail Forum as one of the larger towns in the OkeRail area of interest and to agree the Council's Outside Body Representative for the Forum

14. Ambulance Hall Usage

To consider the future use proposals for the newly acquired Ambulance Hall building. The Council is asked to consider what, if any actions or alterations it wishes to make to the newly acquired site and to consider what services to offer from the site. The Council is also asked to consider the letter regarding a display of St John's Ambulance artefacts (copy attached)

15. Waste Collection and Cleansing Contract Inquiry

Cornwall Association of Local Councils (CALC) has been asked to provide a representative to attend a Cornwall Council "Neighbourhoods Overview and Scrutiny Committee Waste Collection and Cleansing Contract Inquiry" to be held on Friday the 29th September 2017. Although not yet finalised it is probable that the CALC representative will be the Chairman, Cllr Paul O'Brien.

CALC have been advised that the Inquiry session involves the five Panel Members asking the witnesses/experts a number of questions in order to gain knowledge and enable them to recommend a preferred service delivery and shortlisted service design for future waste collections after 2020

CALC is asking for any thoughts local councils may have on any aspect of this issue. The closing date for responses is 5.00pm on Monday 25th September

16. Correspondence and matters to note

Additional information can be provided at the meeting if required.

1. To note the Intention Notice from CORMAC Solutions Ltd to close Urban Footpaths F7181 & P1818, Launceston to carryout works to their apparatus from 23rd October to 3rd November 2017 (24 hours weekends included)

2. To note the road closure request in regards to the Launceston Carnival on Saturday 14 October from 4.00pm to 11.00pm
3. To note the letter of thanks from Mr Merv Davey, Grand Bard of the Gorsedh Kernow (copy attached)

17. Urgent Items

To receive any items which the Mayor considers to be urgent (information only)

18. Exclusion of members of the press and public

To **resolve** that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

19. Minutes of the meeting of the Staffing Committee

To receive and adopt the minutes of the Staffing Committee held on Friday 8 September 2017 at 10am, previously circulated

Date of next Meeting

The next Full Council meeting will be held in the Guildhall on Tuesday 17 October 2017 at 7pm