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Launceston Town Council  
The Town Hall  
Launceston  
Cornwall PL15 7AR

**To:** *All Members of the Tourism and Information Services Committee:*  
Cllrs Bugden-Cawsey, Gordon (Deputy Mayor), Mitchell, Nancarrow, Penhale and Young (Mayor),

**Cc:** Christopher Drake (Launceston Town Clerk), Simon Hirsh (TAVATA), John Marshall (TAVATA), Diana Richards (English Heritage), Irena Jordi-Slater (Chair, Chamber of Commerce),  
*All members of the Council for information*

You are summoned to attend a meeting of The Tourism and Information Services Committee to be held on Tuesday 9 January 2018 at 5.15pm at the Town Hall. The agenda for the meeting is set out below.

Christopher Drake  
Town Clerk

Date of issue: 3 January 2018

#### AGENDA

- 1 Apologies for Absence**
- 2 Declarations of Interest**  
Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point.
- 3 Public Representation Session**  
An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)
- 4 To confirm and sign the minutes of the last meeting**  
To sign the minutes of the Tourism and Information Services Committee meeting held on 13 November 2017 (copy attached)
- 5 Financial Report**  
To note the financial report (copy to follow)
- 6 TIC Managers Report**  
To receive a verbal update on the operation of the TIC since the last meeting
- 7 Christmas Events update**  
To receive a verbal update in regards to the Christmas events and agree any potential future support from the Council

**8 Date of next meeting**

The next meeting is scheduled for Tuesday 6 March 2018

**9 Items to note and any urgent matters**

To receive any items which the Chairman considers to be urgent (information only)