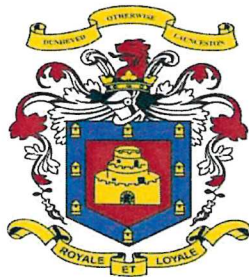


Town Clerk C W Drake  
Telephone 01566 773693  
[admin@launceston-tc.gov.uk](mailto:admin@launceston-tc.gov.uk)  
[www.launceston-tc.gov.uk](http://www.launceston-tc.gov.uk)



Launceston Town Council  
The Town Hall  
Launceston  
Cornwall PL157AR

**To: All Launceston Town Councillors**

cc Cornwall Councillors (*Jade Farrington, Gemma Massey, Adam Paynter*), *Chris Sims (Community Link Officer), Scott Mann MP, Honoured Burgess (Arthur Wills), Sgt Aaron Ward, PC Steve Stoppard (Launceston Police), Irena Jordi-Slater (Chairman, Chamber of Commerce), members of the press (Amy Dennis, Graham Smith).*

**You are summoned to attend a meeting of Launceston Town Council to be held on Tuesday 19 December 2017 at 7pm in the Guildhall, Launceston. The agenda for the meeting is set out below.**

Christopher Drake  
Town Clerk

Date of issue: 13 December 2017

**AGENDA**

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

**1. Apologies for absence**

**2. Declarations of Interest**

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point.

**3. Co-option to the Council**

To co-opt a Councillor to represent the South Ward

**4. Public Representation Session**

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

**5. To confirm and sign the minutes of the last meetings previously circulated:**

- (i) Minutes of the Meeting of the Council meeting held on 21 November 2017 at 7pm
- (ii) Minutes of the Extraordinary Meeting of the Council held on 30 November 2017 at 7pm

**6. To receive the minutes of committees and sub-committees previously circulated:**

- i) AGM of Council as Trustee of Lawrence House Museum held on 15 November 2016 at 8.10pm

- ii) Planning and Economic Development committee held on Wednesday 22 November 2017 at 7pm
- iii) Estates and Properties committee held on Monday 4 December 2017 at 10.00am

**7. Reports from Cornwall Councillors**

To receive reports from Cornwall Councillors on matters of policy or major decisions affecting Cornwall in general and Launceston in particular

**8. Reports and Questions from Town Councillors**

To receive reports from councillors representing the Town Council on outside bodies, or having attended meetings on behalf of the Council

**9. Report from the Town Mayor**

To receive the Mayor's Monthly Report

**10. Consultation on Division Boundaries for Cornwall**

To consider the update from the Council's nominated working party and agree the Council submission to the consultation (copy attached)

**11. Cornwall Council Re-cycling Survey**

To consider Report 13/17 regarding the above (copy attached)

**12. Correspondence and matters to note**

Additional information can be provided at the meeting if required.

1. To note the Town Council's venues usage (copy attached)
2. Councillor surgeries
3. Thank you letters for the Community Christmas Lunch
4. Railway Upgrade Plan - Christmas 2017 (copy attached)

**13. Urgent Items**

To receive any items which the Mayor considers to be urgent (information only)

**Date of next Meeting**

The next Full Council meeting will be held in the Guildhall on Tuesday 16 January 2018 at 7pm.