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Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To: All Launceston Town Councillors

cc Cornwall Councillors (*Jade Farrington, Gemma Massey, Adam Paynter*), *Chris Sims (Community Link Officer), Scott Mann MP, Honoured Burgess (Arthur Wills), Sgt Aaron Ward, PC Steve Stoppard (Launceston Police), Irena Jordi-Slater (Chairman, Chamber of Commerce), members of the press (Amy Dennis, Graham Smith).*

You are summoned to attend a meeting of Launceston Town Council to be held on Tuesday 17 October 2017 at 7pm in the Guildhall, Launceston. The agenda for the meeting is set out below.

Christopher Drake
Town Clerk

Date of issue: 11 October 2017

AGENDA

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

1. Apologies for absence

2. Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point.

3. Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4. To confirm and sign the minutes of the last meeting - previously circulated:

Minutes of the Meeting of the Council meeting held on 19 September 2017 at 7pm

5. To receive the minutes of committees and sub-committees previously circulated:

- i) Planning and Economic Development Committee held on Wednesday 20 September 2017 at 7pm
- ii) Estates and Properties committee held on Monday 2 October 2017 at 10am
- iii) Finance and General Purposes committee held on Wednesday 4 October at 7pm

6. Reports from Cornwall Councillors

To receive reports from Cornwall Councillors on matters of policy or major decisions affecting Cornwall in general and Launceston in particular

7. Reports and Questions from Town Councillors

To receive reports from councillors representing the Town Council on outside bodies, or having attended meetings on behalf of the Council

8. Report from the Town Mayor

To receive the Mayor's Monthly Report

9. External Audit 2016-2017

To note the report of the External Auditor (copy attached)

10. Urgent Care Centre for Launceston

To agree that a letter expressing the Town Council's recommendations for an Urgent Care Centre in Launceston be sent to the Chairman of Cornwall Council, Leader of Cornwall Council, the Cabinet Member for Adult Care and the Chair of the Health & Adult Social Care Overview & Scrutiny Committee. The Town Council has been copied in to two letters regarding this and these are attached for information

11. Ideas for Community Space

To note the letter received concerning the above and consider if the Town Council can provide support or guidance on the proposals (copy attached)

12. Relaunch of Launceston Loyalty Card

To receive an update from Cllr Mitchell regarding the Launceston Loyalty Card and agree to support proposals where practicable

13. Health and Safety Policy

To approve the updated Health and Safety Policy (copy attached)

14. Consultation on Division Boundaries for Cornwall

To consider Report 11/17 concerning the above (copy attached)

15. Correspondence and matters to note

Additional information can be provided at the meeting if required.

1. To note the letter received from Launceston Steam Railway regarding obstructive parking and the response letter from Cormac Solutions advising that the Town council may be considering funding changes (copies attached)
2. To note that the Civic Remembrance Parade will take place on Sunday 12 November
3. To note the Town Council's venues usage (copy attached)

16. Urgent Items

To receive any items which the Mayor considers to be urgent (information only)

17. Exclusion of members of the press and public

To **resolve** that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

18. Use of Southgate Arch

To consider Report 12/17 concerning the above (copy attached)

Date of next Meeting

The next Full Council meeting will be held in the Guildhall on Tuesday 21 November 2017 at 7pm. This meeting will be immediately followed by the AGM of Council as Trustee to the Lawrence House Museum