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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE FULL COUNCIL MEETING
held on TUESDAY 21 November 2017 at 7pm in the Guildhall

- PRESENT** Cllrs, Allen, Bugden-Cawsey, Conway, Gordon (Deputy Mayor), Hogan, Mitchell, Nancarrow, O'Brien, Penhale Tremain, Young (Town Mayor), Williams
In attendance: Christopher Drake (Town Clerk), Amy Dennis (C&D Post), 2 x Public
- 1711/32 Apologies for absence**
Apologies for absence were received from Councillors Harris, Bullen and Keighley
Apologies were received from County Councillor Massey
- 1711/33 Declarations of Interest**
Councillors were reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received.
- 1711/34 Public Representation Session**
Mr Daniel Brewer gave an update on the work of the Launceston Community Development Trust and explained that the proposed project to provide affordable homes had been considered at the pre planning stage by Cornwall Council and progress was continuing. Mr Brewer spoke about membership of the Trust and how the levels of membership will assist with future grant funding

Mrs J Heaton spoke about a written question she had placed in regards to the Launceston Matters and Launceston Community Noticeboard Facebook pages and who was responsible for the administration of the sites.
Cllr Young gave a response in regards to the background of Launceston Matters and advised that the Clerk would respond in writing to the questions raised
- 1711/35 To confirm and sign the Minutes of the last meeting, previously circulated**
It was **resolved** to confirm and sign the minutes, previously circulated:
Minutes of the meeting of the Full Meeting of Council held on 17 October 2017 at 7pm.
- 1711/36 To receive and adopt the minutes of committees and sub-committees, previously circulated**
It was **resolved** to receive and adopt the minutes of the following committees and sub committees:
i) Planning and Economic Development Committee held on Thursday 2 November 2017 at 7pm
ii) Finance and General Purposes committee held on Wednesday 8 November at 7pm
iii) Tourist and Information Services committee held on Monday 13 November 2017 at 5.30pm
- 1711/37 Reports from Cornwall Councillors**
Councillor Massey was unable to attend the meeting as she was unwell

1711/38

Reports and Questions from Town Councillors

Cllr Allen gave an update on the community project run by Lorna Denney of turning an unused field into a community wildlife and nature garden. The site is owned by Cornwall Council and Cormac have supported the project by supplying tools as well as removing rubbish from the site. Stage two of the works is scheduled to take place in the Spring

Cllr O'Brien gave an update regarding the Neighbourhood Plan and said that to date there had been no updates received from the neighbouring parishes that had been approached but these would be contacted again and a further update provided at the next meeting of Council.

Cllr Young spoke about the most recent OkeRail meeting she had attended and stated that it was very positive and many felt that the project would come to fruition. Cllr Young also spoke about the recent production of 'Much Ado About Puffin' at the Town Hall and it was resolved to minute the Council's thanks to Ms Kate Stark, Support Services Officer, for all of her work in the marketing of the Town Hall as an entertainment venue

Cllr Hogan submitted a full written report on the Launceston and District Twinning Association AGM

1711/39

Report from the Town Mayor

The Mayor's report was noted.

1711/40

Launceston Matters

Cllr Williams gave an update report on the Launceston Matters project and it was **resolved** that the Council would support the project as an Outside Body and that Cllrs Williams and Conway would be the Council's Representatives

1711/41

Declaration of Air Quality Management Area (AQMA)

It was **resolved** that the Council would hold an Extraordinary Meeting on Thursday 30 November to agree the Council's submission to the Air Quality consultation and that the previously resolved submission by the Town Strategy Group would be considered as part of the extraordinary meeting agenda

1711/42

Consultation on Division Boundaries for Cornwall

Cllr O'Brien gave an update on the work to date of the Council's working party and that following discussion on the draft findings, details will be brought back to the December meeting of Council for agreement

1711/43

Ambulance Hall Usage and Hall Artefacts

It was **resolved** to note the resolution of the Estates and Properties Committee to retain the status quo for the operation of the Ambulance Hall venue with upgrades to wi-fi and fire alarm systems to be completed in the short term and to undertake a review of the site operation in approximately twelve months time and that the Council liaises with the Lawrence House Museum on a future display of artefacts from the hall and that Mr Jim Edwards be thanked for his work in sorting items at the Ambulance Hall and his suggestion to organise said display

1711/44

Co-Option

Further to the public notice published by the Town Council on 6 October 2017 in respect of a casual vacancy, it was **resolved** to note that Cornwall Council have confirmed that no requests were received asking that an election be held. Accordingly it will therefore be necessary for the Council to fill the vacancy as soon as practicable, by co-option, as provided for by Rule 8 of the Local Elections (Parishes and Communities) Rules 1986. The

vacancy will be advertised in local newspapers and on Council notice boards and social media sites and interested parties be invited to attend the December meeting of Full Council for the vacancy to be filled

1711/45

Correspondence and matters to note

1. the note of thanks from Launceston College for the work of the Council's Grounds Maintenance colleagues was noted
2. the letter of thanks from the Bournemouth Symphony Orchestra following the production of The Burning Boy was noted
3. The Town Council's venues usage was noted

1711/46

Urgent Items

1. It was noted that there will be a public meeting on the division boundaries for the future size of Cornwall Council in the Town Hall on Thursday 7 December

Date of the next meeting of the Council

The next Full Council meeting will be held on Tuesday 19 December 2017 at 7pm in the Guildhall.

The meeting ended at 8.15pm.

Signed Date

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MINUTES OF THE EXTRAORDINARY COUNCIL MEETING
held on THURSDAY 30 November 2017 at 7pm in the Guildhall

- PRESENT** Cllrs, Allen, Bugden-Cawsey, Conway , Gordon (Deputy Mayor) , Harris, Hogan, Keighley, Nancarrow, O'Brien, Penhale Tremain, Young (Town Mayor), Williams
In attendance: Christopher Drake (Town Clerk)
- 1711/54 Apologies for absence**
Apologies for absence were received from Councillors Bullen and Mitchell
- 1711/55 Declarations of Interest**
Councillors were reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received.
- 1711/56 Public Representation Session**
There were no members of the public present
- 1711/57 Declaration of Air Quality Management Area (AQMA)**
It was **resolved** that the Council submit the following response to the Air Quality consultation;
- 1) The Town Council supports the proposal for an AQMA in Launceston
 - 2) The boundary of the AQMA be extended to Holmleigh Garden Centre, Kensey Vean and to cover the south side of the town including Hurdon Road and the entire Pennygillam Industrial Estate
 - 3) That the following matters be included by way of improving air quality;
 - a) The amount of Heavy good vehicles in the town centre be reduced
 - b) The previously agreed road widening scheme at Newport be undertaken
 - c) Three wat traffic lights be installed at St Thomas Road at the junction with Newport Industrial Estate
 - d) No parking be permitted on the left hand side of St Stephens Hill from the bottom of the hill to the current barber shop site
 - e) Approximately two thirds of the left hand side (opposite Broad Park)of the upwards section of Roydon Road, be made no parking
 - f) St Stephens Hill be made one way upwards (leaving town)
 - g) Cornwall Council look at measures to reduce on street parking on the entire length of Dutson Road
 - h) A footpath/cycle path be installed connecting the Kensey Valley estate to Ridgegrove
 - i) A footpath/cycle path be installed connecting Ridgegrove to the Newport Industrial Estate
 - j) Electric car charging points be installed in the town

- 4) The Town Council wishes to be involved in the entire process regarding Air Quality Management

The meeting ended at 8.15pm.

Signed Date

Laurence House

Museum

(A Registered Charity)

Tel: 01566 773277

Hon Curator:

Mr Jake Jackson



Lawrence House
9, Castle Street,
Launceston
Cornwall PL15 8BA

MINUTES OF THE ANNUAL GENERAL MEETING
of the LAUNCESTON TOWN COUNCIL
as TRUSTEE of the LAWRENCE HOUSE MUSEUM
held on TUESDAY 21 NOVEMBER 2017 at 8.20pm

Present: Cllrs Allen, Budgen-Cawsey, Conway, Gordon, Hogan, Mitchell, Nancarrow, O'Brien, Penhale, Tremain, Williams, Young.

In attendance: Christopher Drake (Hon Secretary)

1 Apologies for Absence

Cllrs Bullen, Harris and Keighley sent their apologies.

2 Minutes of the AGM held on 15 November 2016, previously circulated

The minutes were agreed as a correct record and signed by the Chairman.

3 Confirmation of Chairman

It was **resolved** to confirm Cllr Young as Chairman of the Trustees.

4 Confirmation of Vice Chairman

It was **resolved** to confirm Cllr Gordon as Vice Chairman of the Trustees.

5 Appointment of Hon Secretary

It was **resolved** to appoint the Town Clerk as Hon Secretary.

6 Appointment of Hon Treasurer

It was **resolved** to appoint the Responsible Financial Officer (Helen Gribble) as Hon Treasurer.

7 Appointment of Auditor

It was **resolved** to appoint Haines Watts as auditor.

8 Chairman's Annual Report

The Annual Report had been circulated with the agenda. It was **resolved** to accept the Report, which was signed by the Chairman.

9 Audited Accounts to 31 March 2017

The audited accounts had not been returned in time to be been circulated with the agenda.
It was **resolved** that the accounts be presented on their return

10 Urgent Items

No urgent items were raised.

14 Date of next meeting

It was **agreed** that the next AGM should be held on Tuesday 20 November 2018

The meeting finished at 8.22pm.

Signed Date

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MINUTES OF THE MEETING OF THE PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE
held on Wednesday 22 November 2017 at 7.00pm
The Otho Peter Suite, Launceston Town Hall

Present Cllrs, Budgen-Cawsey, Allen, Gordon (Deputy Mayor), Hogan, Nancarrow, Tremain, Williams and Young
In attendance: Christopher Drake (Town Clerk)

1711/47 Apologies
Apologies for absence were received from Cllrs Harris and Mitchell (substituted by Cllr Allen)

1711/48 Declarations of Interest
Cllr Young declared a non Registerable Pecuniary interest in Planning Application 17/09658 - Chy An Lur Underhayes Lane St Stephens Launceston

1711/49 Public Representation
There were no members of the public present

1711/50 Minutes of the last meetings
The minutes of the meeting held on 2 November 2017 were signed as a correct record

1711/51 Current Planning Applications for comment
Application PA17/09658
Proposal Replace the current conservatory with a new one in the same style and size as the original.
Location Chy An Lur Underhayes Lane St Stephens Launceston
Applicant Christopher Cole
Decision **The Town Council supports this application**

Cllr Young left the meeting and took no part in the debate or the voting of the above application

Application PA17/10367
Proposal Tree works to a Beech tree (no.3) subject to a TPO and within a conservation area.
Location Launceston Castle Castle Street Launceston PL15 8AZ
Applicant Mr Chris Bally English Heritage
Decision **The Town Council supports this application**

Application PA17/10553
Proposal Replace verandah railings with galvanised railings. Renew verandah doors and decks (A) and replace railings to front access ramp and wall (B). Install railing to top of rear boundary wall (C)
Location Flats 1-12 New Northernhay Tower Street Launceston

Applicant	Cornwall Council
Decision	The Town Council supports this application
Application	PA17/10634
Proposal	Replace verandah railings with galvanised railings to building (8 verandahs in total).
Location	23 - 45 Tower Street Launceston Cornwall PL15 8BQ
Applicant	Cornwall Council
Decision	The Town Council supports this application

1711/52

Planning Decisions noted

It was **resolved** to note the following planning decisions

Application	PA17/08855
Location	2 The Walk Launceston PL15 8BP
Proposal	Retrospective Listed Building Consent for re-roofing and works to gutters and downpipes.
Decision	APPROVED
Town Council	SUPPORT
Application	PA17/08973
Location	1 Launceston Retail Park Scarne Industrial Estate Launceston PL15 9DJ
Proposal	Proposed enhancements to the front elevation of Unit 2 to include insertion of new glazed shopfronts to three bays, removal of existing entrance sign support gantry and canopy and replace with new, modify existing landscaping in front of new shopfronts and replace with paving to allow maintenance access.
Decision	APPROVED
Town Council	SUPPORT
Application	PA17/08162
Location	Land South Of Cedar Grange St Marys Road St Stephens Launceston Cornwall
Proposal	Outline application for the construction of up to 30 age restricted (55 years +) Use Class C2 bungalow/chalet bungalow dwellings, warden's office/accommodation, community facilities, open space and footpath connection (details of means of access only all other matters reserved)
Decision	REFUSED for the following reasons: 1. The proposal for sheltered housing is considered to be a C3 use; Policy 3 of the Cornwall Local Plan is therefore germane to the determination of the scheme. It states that the delivery of growth on green field sites in main towns will be managed through site allocations in order to ensure that growth is genuinely plan-led. Allocations for Launceston will be undertaken through the Cornwall Site Allocations Development Plan Document. The application site is not a proposed allocated site for development. Planning applications must be determined in accordance with the Development Plan unless material considerations indicate otherwise. The residents of the development are likely to have a high level of reliance upon private vehicles to which considerable weight is attached in assessing the sustainability of the proposal and there would be landscape harm. These identified harmful impacts along with the conflict with the development plan means that the proposal cannot be considered as sustainable development. The proposal is thereby contrary

to the Development Plan as a whole and specifically Policies 1, 3, 23 and 27 of the Cornwall Local Plan and the guidance contained within paragraphs 2, 7, 11, 17, 30, 34, 109, 132 and 134 of the National Planning Policy Framework 2012 and Manual for Streets and the Institute of Highways and Transportation Guidance 'Providing for Journeys On Foot'.

Town Council The Town Council continues to object to this application due to access and egress issues, highways concerns and that the proposals do not form part of the designated Local Plan

Application PA17/08271
Location 1 - 18 Northgate Place Launceston Cornwall PL15 8BE
Proposal Replace all the existing external guardrails to the galvanised railings.
Decision APPROVED
Town Council SUPPORT

Application PA17/09022
Location 3 Ridgeway Hill Launceston PL15 8BT
Proposal Two-storey extension
Decision APPROVED
Town Council SUPPORT

1711/53

Correspondence and items to note

The following correspondence was noted:

- The weekly Enforcement Report

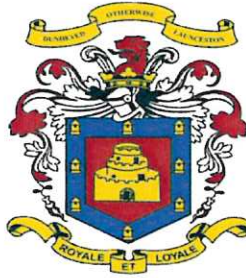
Next Meeting

The next meeting of the committee will be held on Wednesday 13 December 2017 at 7pm.

The meeting closed at 7.45pm

Signed..... Date.....

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MINUTES OF THE ESTATES & PROPERTIES COMMITTEE MEETING
Held on Monday 4 December 2017
at 10am in the Town Hall.

PRESENT: Cllrs Conway, Gordon (Deputy Mayor), Harris, Hogan, Keighley (Chairman), O'Brien and Tremain
In attendance: David James (Properties Manager)
Christopher Drake (Town Clerk)

- 1712/01 Apologies for Absence**
There were no apologies for absence
- 1712/02 Declarations of Interest**
Councillors were reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item/s he must leave the room while that item is discussed, unless a written request for a dispensation has been received.
- 1712/03 Public Representation Session**
No members of the public were present at the meeting
- 1712/04 Minutes of the last meeting**
The minutes of the meeting held on 2 October 2017 were signed as a correct record.
- 1712/05 Site Visits**
Further to site visits undertaken on Tuesday 28 November, the following details were **noted**;
i) Southgate Arch needs internal decoration and general internal improvement works, fire risk assessment and new quotes for the upgrade/repair of storage heaters
- 1712/06 Properties Managers Report**
The Properties Managers report was **noted** and a verbal update was given regarding the electrical works at the multi-storey car park, coach park signage and changes to car park signage in relation to disabled parking spaces

Cllr Young entered the room at 10.15am during the discussion of the above
- 1712/07 Town Hall Trestle Tables**
It was **resolved** to purchase 12 new laminated trestle tables
- 1712/08 Conference Room Heating**
It was **resolved** to extend the Town Hall central heating system into the Otho Peter Suites.
- 1712/09 Ambulance Hall Fire Alarm and Emergency Lighting Installation**
It was **resolved** that further specifications were required for the works at the Ambulance Hall and when received, the Properties Manager liaise with Cllr Hogan and Fal-Fire as the agreed contractors, and that works then be undertaken

1712/10

Ambulance Hall

It was **resolved** that the Properties Manager seeks quotes from building contractors for the conversion of the Ambulance Hall garage to an office/retail frontage

1712/11

New Proposed Cemetery

It was resolved that the Town Council approach Cornwall Council to change the terms of the Section 106 Agreement for the proposed cemetery site, to allow works to begin on the site prior to any works by the developer and to ascertain any legal cost that may be included

1712/12

Urgent items

There were no items for discussion

Date of the next meeting

The next meeting would be held on Monday 5 February 2018

The meeting closed at 10.55 am.

Signed.....

Date.....

MAYOR'S DIARY

23rd Nov. Lawrence House steward's lunch

23rd Nov Lights switch on

25th Nov Pinocchio

26th Nov Rev. Jane's final service

26th Nov Legal service, Truro Cathedral

27th Nov CDT meeting

29th Nov Open M and S

30th Nov St. Thomas Angel Festival

2nd Dec Tree Festival St. Mary's

2nd Dec Heart Market

3rd Dec Memory Café Fair

5th Dec Light up a Life Service

6th Dec Community lunch

8th Dec Late Night shopping

8th Dec Gateway Centre Fair

9th Dec Pendrucombe Fair

9th Dec An evening with Dr. Rowan Williams

10th Dec St. Thomas service Dr. Rowan Williams

11th Dec St. Catherine's Christmas service

Cornwall Council Ward Boundaries

1. Introduction

- 1.1** Following the decision of the Boundaries Commission that the number of Cornwall Councillors should be reduced from the current 123 to 87 – which is as supported by this Council – there is a need for the boundaries of these new 87 wards to be defined.
- 1.2** Cornwall Council have created a Boundary Review Group which, utilising the assistance of consultants, has drawn up a first draft of these changed ward boundaries but admit that these have been done from afar without utilising local knowledge which will be necessary to ensure local sensibilities are acknowledged.
- 1.3** These boundaries are based within the existing Community Network Areas, but as these are themselves an artificial construct we believe that they should not be regarded as sacrosanct. Accordingly we have not considered their current composition to be “set in stone”.
- 1.4** The deadline set by the Boundary Commission for the receipt of the views of interested parties – whether Councils or individuals – is 18th February '18. However Cornwall Council will be finalising their views well before then and if we wish to influence them our own view must be forwarded as soon as possible. We would suggest that although our task is to persuade the Boundary Commission of our views our case will be notably stronger if we can also convince Cornwall Council of their validity.
- 1.5** The group undertaking this task were selected at the Council's October meeting as being Cllrs. Gordon, Tremain and O'Brien. However the Group has been greatly assisted by the involvement of (Cornwall) Cllr. J. Farrington and of Kate Stark from the Council office.
- 1.6a** The group has been mindful of the fact that Cornwall Council intends to hold a Community Governance Review commencing in 2019 which will consider the current Parish Council Boundaries. Whilst we understand this review will probably confine itself to those Parishes requesting changes we believe that any changes we recommend to Ward Boundaries should not be at variance from any changes we may subsequently suggest to our Town/Parish Boundary. It follows that the Group has been forced to consider what, if any, changes it may wish to see to our Parish Boundary to ensure that the newly drawn Ward Boundaries are not in conflict with them.
- 1.6b** Whilst there is no need to go into detail at this stage we believe that we should record that the only changes to our Parish Boundary we foresee as being necessary are to:-
 - 1) Include all of the Pennington Industrial Estate within the Town Boundary
 - 2) Move the current Boundary from Upper Chapel back to the (locally named) “Chapel Top Road” so that it runs from the top of St Catherine's Hill to Trebursey and returns onto the A30 via the

Eastbound slip road. This change will ensure that all the houses on the topside of Upper Chapel, including the anticipated "Hallam Development" will be incorporated within our town boundary.

- 3) Include the area from Cross Lanes to St Leonards utilising the road on which Homeleigh Garden Centre stands, this road forming the new Town Boundary.

1.7 Where specific proposals/recommendations have been made the text in this paper has been supplemented by two Annexes', In each case the first map provides a "close up" of the proposal whilst the second map shows a wider view in which the proposal can be seen against the wider area of the Community Network

2. Considerations

2.1 Our starting point has to be that each ward should ideally contain 5163 electors, this figure being set by the Boundary Commission; it is based on a (Cornwall Council) estimation of electorate numbers in 2023 (the date set by the Boundary Commission) which has been divided by the chosen number of seats.

2.2 The draft drawn up by Cornwall Council (Annexes A1 and A2) has been considered in depth but rejected as not suitable for Launceston. In our view it splits the town into disjointed areas with little regard for the topography; in fact the only criteria that appears to have been applied is that of ensuring the electorate numbers are correct. It appears to be based on the principal that the Community Network must be maintained with the three wards designed to represent that whole area rather than appropriate representation for our town.

2.3a The next alternative we have considered is based on the premise that a town of our size is entitled to expect dedicated representation. To that end we note that, using the figures produced by Cornwall Council showing anticipated electorate numbers (in 2023) we end up with a total "town electorate" of 7583. It follows that the town could therefore numerically be represented by a single councillor with the remaining 2453 electors having to be joined with various of our surrounding rural parishes. We reject that possibility favouring one in which both Launceston based Councillors should represent an even division of electors from the town and its rural hinterland.

2.3b To achieve this we suggest the inclusion of the Parishes of Lawhitton (237), South Petherwin (798), St Stephens by Launceston (306), St Thomas the Apostle (902) and Werrington (359). Doing so the number of electors to be represented by both Councillors increases to 10,185 ie within 141 voters (1.3%) of the figure required for two wards. In addition a change drawn up on this basis would ensure that the Launceston Town Ward(s) only incorporate the nearest geographical Parishes that share a direct Parish Boundary with the Launceston Town Boundary.

2.3c Should the Council agree with the contents of the two previous paragraphs the issue arises of whether we are prepared to argue for the creation of a "two member ward" (Annexes B1 and B2). Although Cornwall Council appears to dislike the concept of multi-member wards we see little wrong with the principal. Accordingly we intend to recommend the pursuit of this approach. We would point out that a failure to accept this approach will require a significant amount of work to identify where the boundary between both

resultant wards should lie. To do so would require one of two different approaches which are:-

- 1) A central core based on and around the town centre with the remaining electors – which would include all the electors from the rural parishes – surrounding the central core forming the second ward.
- 2) A line drawn across the total area so as to split it into two. We would point out that to do so will require a huge amount of work in which elector numbers will have to be balanced on a street by street basis and is a task that we do not have the time to accomplish if we follow our timetable of choice as set out above (Para. 1.4 refers).

2.3d Should this option be chosen it will result in the third ward for the Community Network area, comprising the Parishes of Altarnun (890), Boyton (402), Egloskerry (322), Laneast (196), Lewannick (883), Lezant (635), North Hill (834), North Peterwin (667), Stoke Climsland (1339) and Trewen (125) potentially producing a ward size of 6293 electors. This exceeds the Boundary Commission target figure by 1130 (21.8%), a figure well beyond the variance they have indicated that maybe acceptable.

We believe that there is a realistic solution to this conundrum. We suggest it is sensible to propose that Stoke Climsland be detached from this Community Network and moved to the one that contains Callington. Doing so would be recognition of the fact that residents of Stoke Climsland historically always look towards Callington instead of Launceston as their nearest/most important town. In support of this view we would point out that geographically it is much closer which results in many local residents travelling to Callington for their normal household need as do local children for their schooling. We therefore believe that such a move should commend itself to its residents/representatives.

Doing so would reduce the electorate of the third Launceston ward to 4958 (- 3.9% variance) and therefore within the tolerances acceptable to the Boundary Commission.

2.4a Cllr Farrington has argued that the creation of the three wards as set out above will produce a rural area that will be too large for its electors to receive effective representation.

Despite her opposition to our approach she also advocates the removal of Stoke Climsland from the Launceston Community Network and moving it to the network containing Callington, for the same reasons as set out above in para 2.3c.

2.4b She advocates a purely town seat to ensure a representative is focused exclusively on the town, plus two rural seats which include the very north and south of the town in order to meet the required electoral numbers. (Annexes C1 and C2)

She recommends these wards should be as follows:-

Launceston North (1093), that part of Launceston Central that lies to the North of the River Kensey (approx. 900) plus the Parishes of Boyton (402), Egloskerry (322), Laneast (196), North Petherwin (667), St Stephens by Launceston (306), St Thomas the Apostle - minus the area between Upper Chapel and the top road which should be re-parished to Launceston - (approx. 840) and Werrington (359).

This gives a ward of approx. 5085 electors, ie within 78 (1.5%) of the desired figure.

Launceston Central (1277), that part of Launceston Central that lies to the South of the River Kensey (approx. 673), the section of Launceston South excluding the Stourscombe Estate and hamlet (approx. 2876) that part of St Thomas the Apostle that lies between Upper Chapel and the top road – ie encompassing the anticipated Hallam development (approx. 72).

This gives a ward total of approx. 5022, ie within 141 (2.7%) of the desired figure.

Launceston South to comprise the rest of the town notably Stourscombe Estate and hamlet (numbers estimated at 764), plus the rural parishes of Altarnun (890), Lawhitton (237), Lezant (635), North Hill (834) South Pertherwin (798) and Trewen (125).

This gives a ward of approx. 5166 electors i.e. within 3 of the desired figure.

- 2.4e** Cllr Farrington points out her concerns that the rapid growth, both present and anticipated at Withnoe Farm, Hay Common and Link Road are such as will double the growth forecast within Cornwall Councils projected figures. Similarly the three Group members have concerns at this possibility but we can only deal with the figures produced by Cornwall Council and would point out that these are the figures, absent any alternative, that are likely to be accepted by the Boundary Commission.

3. Recommendation

The Working group therefore recommend that the Council separately consider each of their own proposals, as well as those made by Cllr J. Farrington, as follows:-

- 3.1 That for the purpose of establishing the Ward Boundaries for Launceston Town and the surrounding parishes that are within the current Community Network Area the Parish of Stoke Climsland be excluded.**
- 3.2 That the draft recommendation made by Cornwall Council (Annex A) be rejected**
- 3.3. That the draft prepared by the Working Group (Annex B) setting out Launceston Town as a "two member" ward be accepted.**
NB Doing so will automatically mean a rejection of the need to split the town area into two separate wards.
- 3.4 That the proposal made by Cllr J. Farrington (Annex C) be rejected**

Paul O'Brien

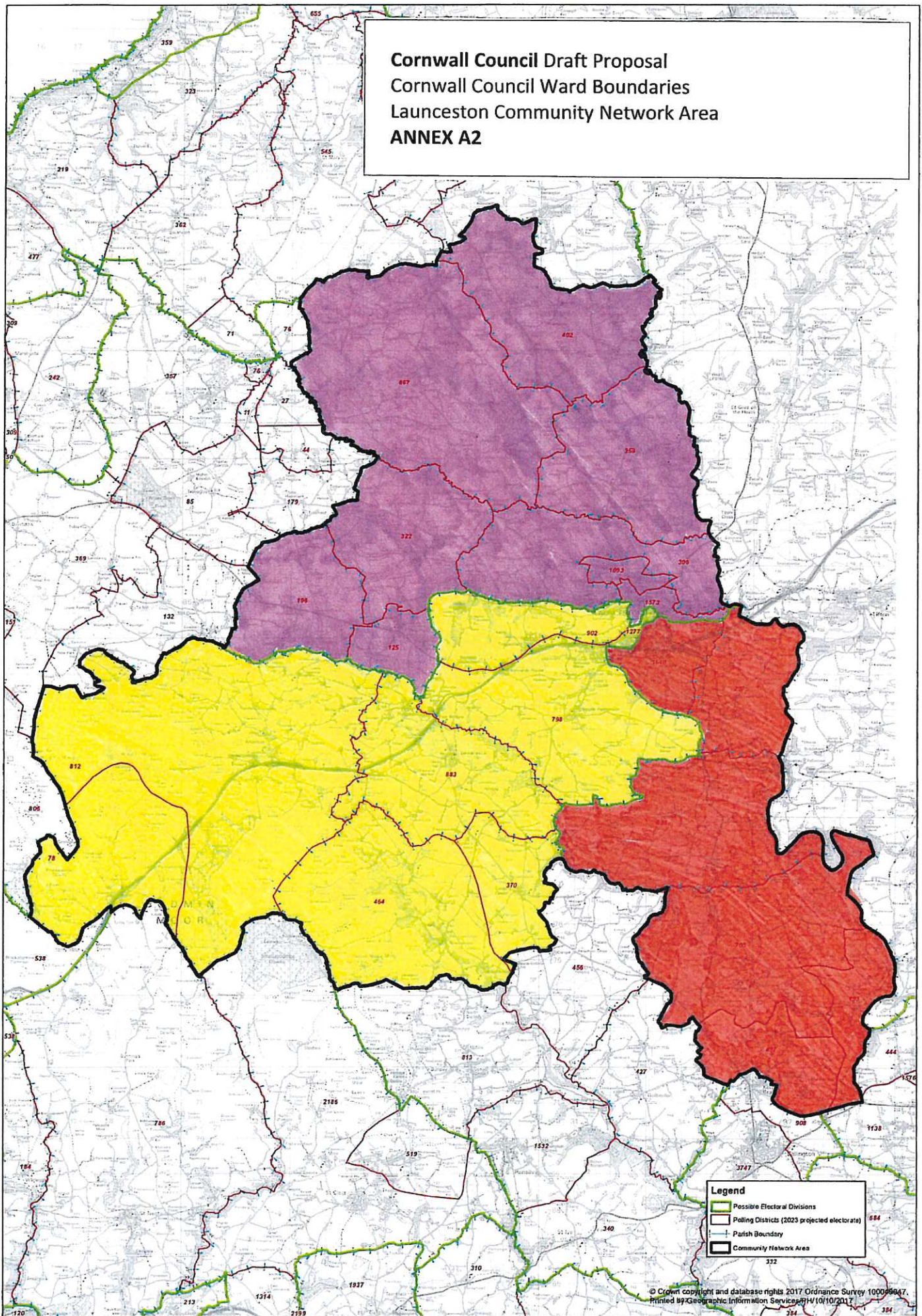
Dave Gordon

Rob Tremain

Cornwall Council Draft Proposal **Cornwall Council Ward Boundaries** **Launceston** **ANNEX A1**



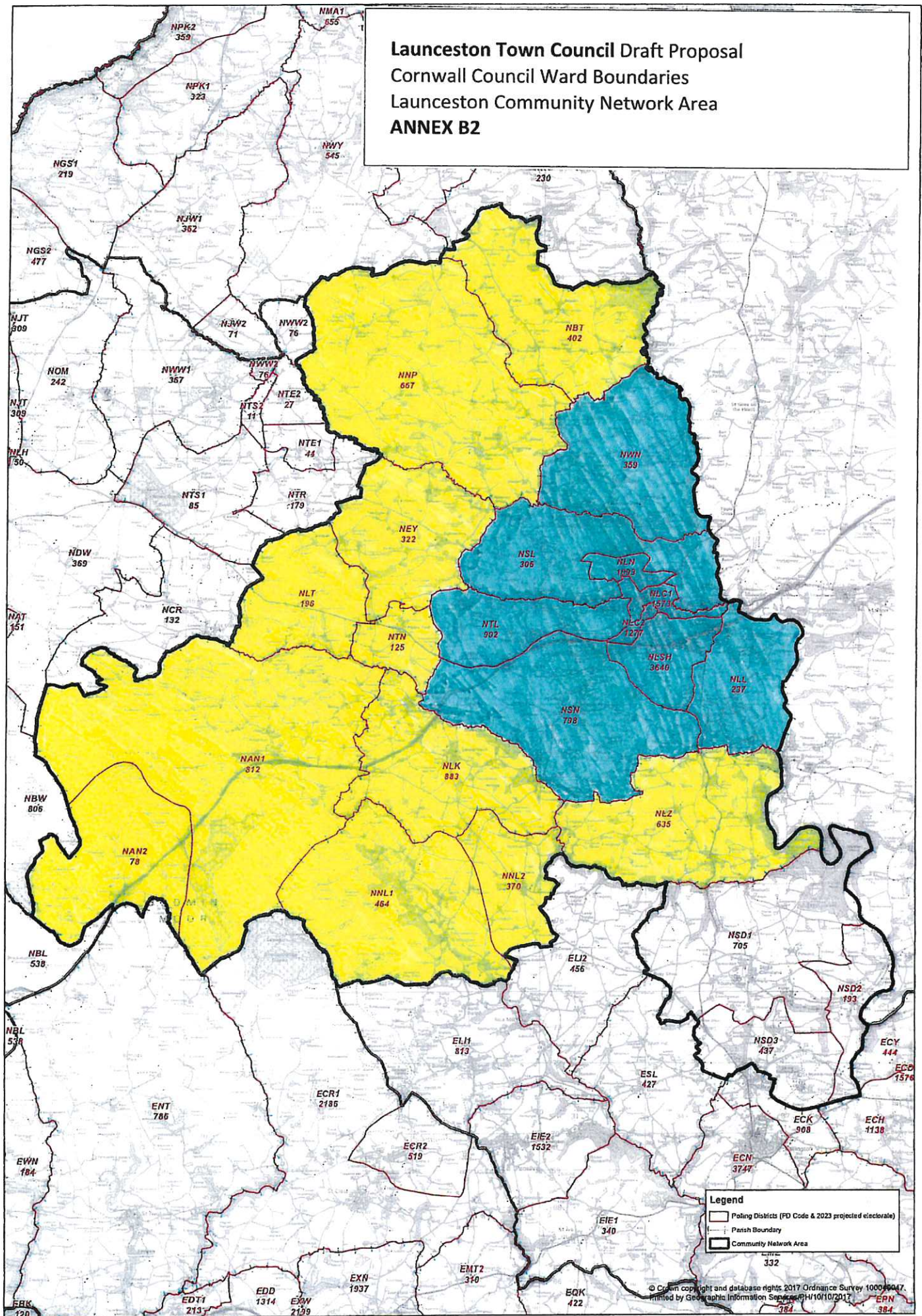
**Cornwall Council Draft Proposal
Cornwall Council Ward Boundaries
Launceston Community Network Area
ANNEX A2**



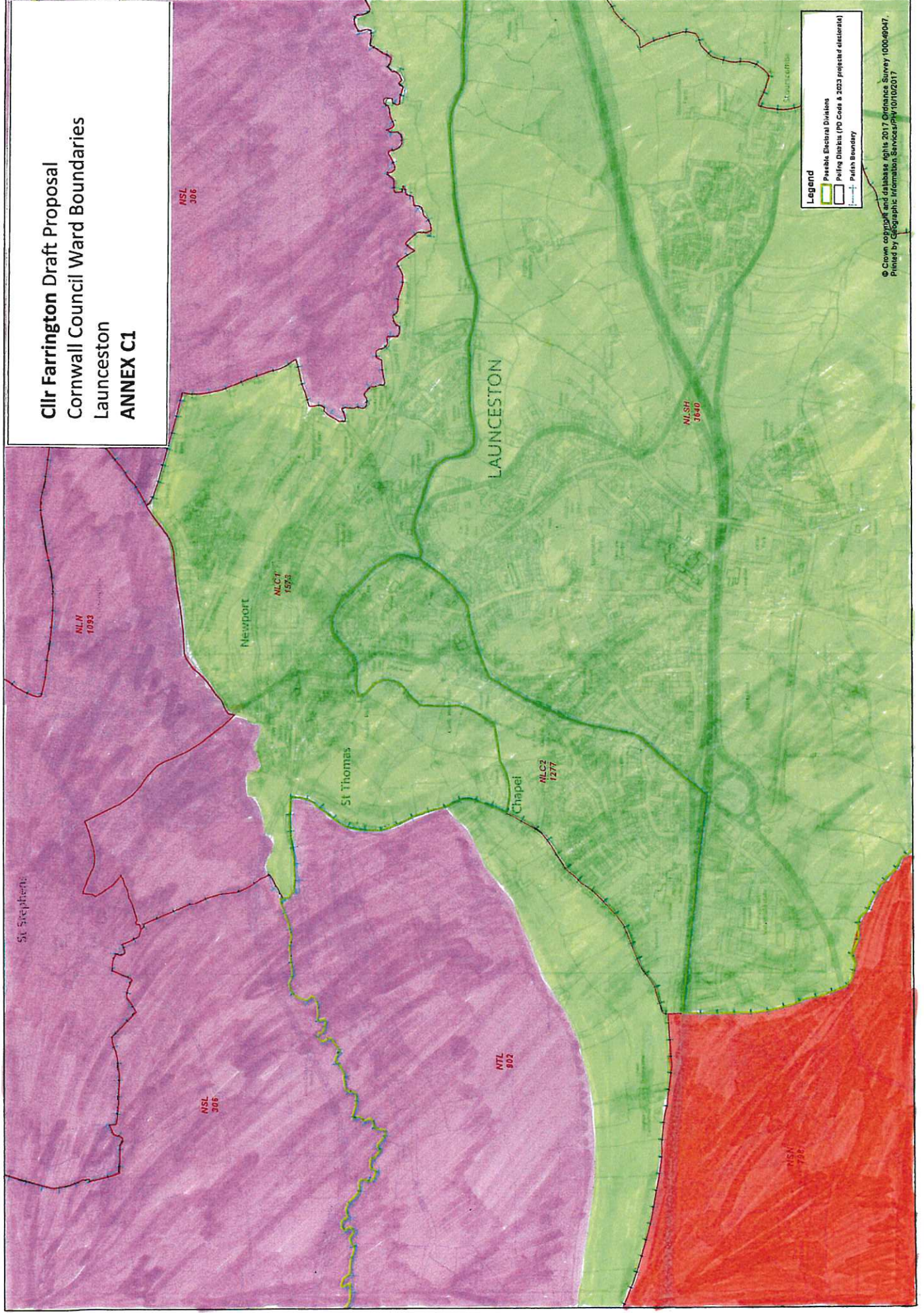
Launceston Town Council Draft Proposal
Cornwall Council Ward Boundaries
Launceston
ANNEX B1



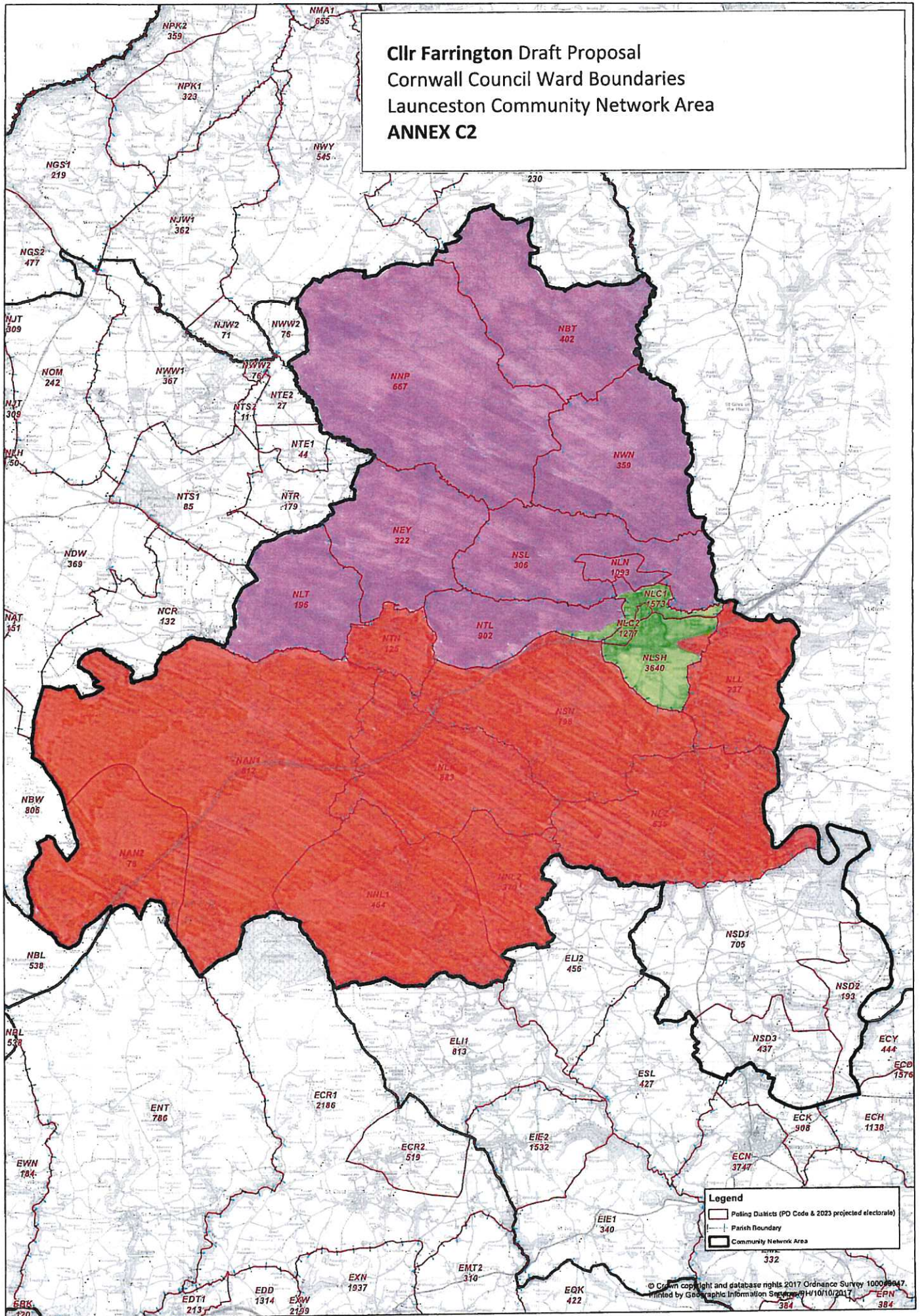
Launceston Town Council Draft Proposal
Cornwall Council Ward Boundaries
Launceston Community Network Area
ANNEX B2



Cllr Farrington Draft Proposal Cornwall Council Ward Boundaries Launceston ANNEX C1



Cllr Farrington Draft Proposal
Cornwall Council Ward Boundaries
Launceston Community Network Area
ANNEX C2



Agenda item: 12

Committee: Full Council

Date: Tuesday 19 December 2017

Subject: Cornwall Council Re-cycling Survey

Summary: To agree a response to the Cornwall Council Re-cycling Survey

Recommendations

The Council is recommended to note the details regarding the Cornwall Council re-cycling survey and agree a response

1 Information

- 1.1 Cornwall Council is proposing changes to the Council's waste collection service and is undertaking a survey so that residents can have their say to help shape the service provided in the future.
- 1.2 Cornwall Council's Cabinet Members met in November to discuss recommendations on the new waste collection contract, which will commence in April 2020. In order to make a recommendation an Inquiry Panel considered the costs, performance, risks and benefits of a range of options and recommended that Cornwall adopt a model which is used extensively in Welsh and English authorities which should help increase recycling rates in Cornwall from 36%. The recommendation proposed a weekly collection of recycling and food waste and a fortnightly collection of waste that cannot be recycled. Evidence shows that by making recycling collections more frequent, increasing the range of materials that are recycled and introducing food waste collections on a weekly basis, recycling targets can be delivered.
- 1.3 Analysis of black bin bags shows that most people's waste is currently comprised of 22% of materials that can be recycled e.g. paper/cans/glass etc., 35% is food waste and 43% is other residual waste. If in future, Cornwall Council collect food waste each week, and recycling collection also moves to weekly collections, this would make collections of recyclable material easier and mean the Council would change the frequency of collections of waste which cannot be recycled to a fortnightly basis. This means food waste will be collected at the same frequency as it is now (weekly), with the added benefit that it would be recycled (by anaerobic digestion), which is currently not the case.
- 1.4 Before Cabinet meets in February, to make a final decision on the new contract, the Council have started talking to Town and Parish Council partners and will be hosting a Cornwall Council all Member briefing in January.
- 1.5 Cornwall Council also want to give residents the opportunity to help inform and shape Cornwall's future kerbside recycling and waste collection. This will help Cornwall Council to understand the impact on residents of proposed changes to the waste and recycling contract

in 2020. To obtain this information Cornwall Council will be undertaking a survey (copy attached) and focus groups. The closing date for responses is Wednesday 3 January 2018.

Contact officer: Christopher Drake – Town Clerk
11 December 2017

1. Recycling activity

1.1 How important is it to you that Cornwall's environment is protected?

- Very important
- Quite important
- Not very important
- Not important at all
- Don't know

1.2 (a) To what extent do you consider the recycling of household rubbish to be an important activity?

- Very important
- Quite important
- Not very important
- Not at all important
- Unsure

1.2 (b) To what extent do you consider the recycling of household rubbish to be convenient?

- Very convenient
- Fairly convenient
- Not very convenient
- Not at all convenient
- Don't know

1.3 Which of the following statements best describes how you currently recycle at home?

- I recycle all I can even if it requires extra effort
- I recycle but only if it doesn't require too much extra effort
- I recycle when I remember
- I recycle one or two materials
- I do not recycle (if not, why not?)

1.4 What materials do you regularly recycle?

- Paper
- Cardboard
- Tin foil and trays
- Drink cartons
- Metal drink and food cans
- Plastic containers
- Aerosols
- Glass
- Food waste / composting
- Clothing
- Don't know
- Other

1.5 What factors encourage you to engage in recycling activity? Please select up to three.

- Good for environment / saves resources
- Good for future generation / children
- It's the right thing to do
- Reduces pollution
- Reduces amount of rubbish disposal (landfill / incineration)

Good for the economy
Saves space in my waste bin / in my home
Feel guilty if don't / better if I do
Because it's easy / no extra effort
None of the above
Unsure
Other

1.6 What strategies would encourage you to undertake more recycling activity in the future

A better local collection service
More frequent collections
Collection of a wider range of materials
Better / more information about the service
Better / new recycling facilities at household waste and recycling centre tip
Incentive to recycle (e.g. money off council tax)
More information about what happens to recycled materials
Better / more information about the benefits of recycling
Help with recycling
Re-assurance that materials are actually being recycled
Reminders about my recycling dates
Information about composting
Information about my local household waste and recycling centre
Nothing
Unsure
Other

Of those who undertake no recycling at all:

1.7 What are the main reasons why you don't recycle

Not aware of collection from my house in my area
Doesn't have enough time/ too much hassle
It's not convenient enough to recycle
Recycling box/bag has been stolen/lost/destroyed
Not interested/cannot be bothered
Doesn't have enough storage space
Local recycling collection service is poor
Did not opt to have a recycling bin/bag
Don't produce enough recyclable material
Don't know what/ how to recycle
Mobility problems /Not fit/ well enough to manage
My box is never emptied/ recyclables are never taken when I put them out
Used to recycle, but have lost faith that items are truly recycled
No benefit to me
Unsure
Other

2. Food Waste

Food waste makes up around one third of household waste. If food waste is collected separately from homes and businesses, it can be composted, which is better for the climate. Even better, it can be treated with 'anaerobic digestion', which generates 100% renewable energy.

2.1 Thinking about food waste in your household, overall how much food would you say you throw away in general?

- Quite a lot
- A reasonable amount
- Some
- A small amount
- Hardly any
- None

2.2 To the best of your memory, which of the following foods, if any, did you throw away in the last month?

- Bread
- Ready meals
- Raw beef, lamb or pork
- Cooked beef, lamb or pork
- Raw chicken
- Other bakery products
- Cooked chicken
- Other dairy products
- Cheese
- Eggs
- Milk
- Leftover cooked meals
- I didn't throw away any food
- Vegetables
- Fruit
- Don't know

2.3 75% of other local authorities are moving to a weekly recycling and food waste collection and a fortnightly collection of all other waste which cannot be recycled. A potentially new contract would mean food waste collected weekly, as it is now. The only change is that you would have to separate your food waste from your general rubbish. What would be your biggest concern about making this change? Please select up to three reasons.

- I would need more information about how to use the collection
- I don't produce enough food waste to bother
- It would be too messy/smelly
- I would need a bin or caddy
- Storage of nappy waste
- It would attract flies/foxes/vermin
- I'm too busy
- It's easier to put it in the general rubbish
- I feel I already do my bit
- It's more important to recycle other things
- Food just rots down/ biodegrades so no need to recycle it
- I don't know why it is important to recycle food waste

Do you have any other comments about recycling or waste collections that you would like to let us know?

3. Information about recycling

3.1 How would you prefer to receive more information about recycling?

- Email
- Letter
- Brochure/ leaflet
- Council newspaper
- Cornwall Council website
- Via local newspaper/ radio/ TV
- Advertisement
- SMS
- Other

3.2 Would you consider being a volunteer recycling champion for the Council in your area in the future?

- Yes
- No

3.3 Would you like to receive more information on recycling tips?

- Yes
- No

3.4 We will be introducing an e-newsletter with useful information about the Council including recycling. To receive a copy of this, please provide your email address. We will not share or provide this to anyone else.

4. About you and your household

4.1 What type of property do you live in?

- Bungalow or detached house
- Flat or maisonette
- Semi detached house / terraced house

4.2. Where do you leave your rubbish and recycling to be collected?

- At the front of your property
- At the end of your driveway
- In a shared area
- At the end of a private road
- Other (please specify)

4.3 What structure best describes your household?

- Couple family no children
- Couple family with dependent children
- Lone parent family with dependent children
- All pensioner household
- All student household
- One person household (non-pensioner)
- Other

4.4 How many children under 3 live in your house?

None

One

Two

Three or more

4.5 What is your gender?

Male

Female

Other

4.6 What age band are you in?

18 – 24

25 – 34

35 – 44

45 – 54

55 – 64

65 – 74

75 – 84

85 plus

4.7 What is your postcode?

From 18/11/2017 to 17/12/2017

Launceston Town Hall	Number of Bookings	Time Booked
Entire Town Hall	1	15.00 Hours
External Hires	5	37.50 Hours
Guildhall	9	25.25 Hours
Kitchen Bar and Reception Area	27	174.00 Hours
Main Hall	48	272.25 Hours
Otho Peter Suite 01	10	30.00 Hours
Otho Peter Suite 02	4	10.50 Hours
Otho Peter Suite Both Rooms	9	42.50 Hours
Town Square	11	64.00 Hours
Total	124	

Town Square	Number of Bookings	Time Booked
Town Square	11	64.00 Hours
Total	11	

Ambulance Hall	Number of Bookings	Time Booked
Ambulance Hall (MainHall)	28	165.00 Hours
Ambulance Hall (Meeting Room)	3	9.50 Hours
Total	31	

Chris Drake

From: admin@launceston-tc.gov.uk
Sent: 08 December 2017 16:01
To: ruth; Chris Drake
Subject: FW: Railway Upgrade Plan - Christmas 2017

-----Original Message-----

From: "Mark.HopwoodGWR-MD" <Mark.HopwoodGWR-MD@gwr.com>
Sent: Friday, 8 December, 2017 3:46pm
To: "admin@launceston-tc.gov.uk" <admin@launceston-tc.gov.uk>
Subject: Railway Upgrade Plan - Christmas 2017

Dear Launceston Town Council

A quick reminder about work scheduled over the Christmas period; and which services will be operating.

As part of the Railway Upgrade Plan we are undertaking our largest ever resignalling scheme outside London Paddington in preparation for the opening of the Elizabeth Line. London Paddington will be closed for four days over the holiday period. We have a full plan in place to support customers with alternative journeys, which is on our website at GWR.com/Christmas2017.

As well as the Elizabeth Line work, over Christmas we will be commissioning the new overhead electric line equipment between Didcot Parkway and Maidenhead. This will mean we can roll out the rest of our electric fleet of Class 387 trains and can run our Intercity Express Trains under electric power from Didcot to London.

We will also be able to move more of our Turbo trains to the West of England and South Wales. This will mean additional capacity from the return to work after Christmas. There is still more to do, and we will keep rolling out our trains through 2018, so that in January 2019 we can introduce more journey time savings from the new trains and improved track.

The timetable changes over Christmas were advised a bit later than usual as there were some requests for extra work. There are therefore a small number of customers who have tickets for trains where the timetable has now been revised. We have contacted everyone we can by email or phone. There are some others where we have no contact details and we are therefore using station posters, social and traditional media to remind customers to check their travel plans again before they set out.

I wish you all the best for the season and do please let me know if you need any further information

Best wishes

Mark Hopwood
Managing Director
Great Western Railway

Mark Langman
Western Route Managing Director
Network Rail

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