

**To: All members of Launceston Town Council**

Cc Cornwall Councillors, Honoured Burgesses, Chairman of the Chamber of Commerce, Police, Mayor's Chaplain, Press

You are summoned to attend the Annual Meeting of Launceston Town Council to be held on Thursday 12 May 2016 at 2.30pm at Launceston Town Hall and adjourned to Friday 13 May 2016 at 7pm in the Guildhall.



Rita Skinner  
Town Clerk

6 May 2016

AGENDA

1. **Apologies for Absence**
2. **Election of the Town Mayor**  
To confirm the election of Cllr Hogan as Town Mayor
3. **To receive the Mayor's Acceptance of Office**
4. **Election of the Deputy Mayor**  
To confirm the election of Cllr Young as Deputy Town Mayor
5. **To receive the Deputy Mayor's Acceptance of Office**
6. **Award of Appreciation**  
To present an Award of Appreciation to:  
Liz Beare  
Vera Ellacott  
David and Sue Issleib  
Mary Williamson  
Malcolm Wright
7. **Adjournment of Meeting**  
To resolve to adjourn the Annual Meeting until Friday 13 May 2016 at 7pm
8. **Declarations of Interest**  
Members are reminded that all Interests must be declared before the item to be discussed

**9. To appoint Standing Committees**

To consider the number of councillors on committees and then to appoint the appropriate number

*The Mayor and Deputy Mayor are ex officio voting members of all committees*

- |  |               |
|--|---------------|
| a) Finance & General Purposes Committee      | currently (7) |
| b) Planning & Economic Development Committee | (7)           |
| c) Lawrence House Management Committee       | (7)           |
| d) Properties Committee                      | (5)           |
| e) Environment and Open Spaces Committee     | (5)           |
| f) Staffing Committee                        | (3)           |
| g) Tourism and TIC Management Committee      | (5)           |

**10. To appoint representatives to the following organisations:**

- a) Eventide Trust - The Mayor and Deputy Mayor
- b) Twinning Association (1)
- c) CALC (2)
- d) Launceston Sports (1)
- e) Launceston In Bloom (1)
- f) Police Liaison (1)
- g) Launceston Chamber of Commerce (1)
- h) Friends of Launceston Priory (1)
- i) Launceston Town Youth Council (1)
- j) Launceston Community Network Panel (1)
- k) CCTV Committee (1)
- l) FLIC (1)
- m) Charles Causley Festival (2)
- n) Coronation Park Trust – Cllr Gordon, Cllr Sandercock, Cllr Penhale
- o) Launceston Municipal Charities – Cllr Tremain, Cllr Young
- p) Street Pastors (1)
- q) Any other organisation requiring representation

**11. To confirm and sign the minutes of the last meeting previously circulated**

To confirm and sign the minutes of the meeting held on 19 April 2016

**12. To receive and adopt the minutes of committees and sub-committees previously circulated**

Planning Committee held on Thursday 14 April at 7pm

Finance and General Purposes Committee held on Wednesday 4 May at 7pm

**13. Attendance at Meetings**

To receive the report on Councillor attendance at meetings (attached)

**14. Calendar of Meetings for 2015/2016**

To receive the calendar of meetings for 2015/2016 (attached)

**15. To receive questions and/or deputations or petitions from parishioners**

All deputations or petitions to be referred without discussion to the Clerk for action, or to the next Council Meeting for discussion as appropriate. Any question requiring an answer at the Meeting to be submitted at least five working days before the Meeting

**16. Year End Accounts 2015-2016**

To approve the Year End Accounts 2015-2016 (attached)

**17. Annual Return 2015-2016**

To approve and sign the Annual Return 2015-2016 (attached)

- 18. Cornish Gorsedh 2017**  
To formally agree to host the Cornish Gorsedh on 2 September 2017 (Cllr Tremain)
- 19. Withdrawal of government funding for the Cornish Language**  
To agree to support the petition against the decision to withdraw funding for the Cornish Language (attached)
- 20. Correspondence and matters to note**  
Copies of all correspondence will be available for inspection at the meeting, if required
  - a) Annual Report of Launceston Town Council to the Town Meeting
  - b) Letters of thanks for grants from Cornwall Air Ambulance, iSight Cornwall, Launceston Guides
  - c) Launceston Community Transport Partnership AGM 26 May 7pm at Trethorne
- 21. Reports from Cornwall Councillors**  
To receive reports from the County Councillors on matters of policy or major decisions affecting North Cornwall in general and Launceston in particular.
- 22. Reports from Councillors**  
To receive reports from councillors representing the Town Council on outside bodies, or having attended meetings on behalf of the council, including:  
Taxi rank meeting – Cllr Gordon
- 23. Report from the Town Mayor**  
To receive the Town Mayor's report
- 24. Questions from councillors**  
For information only
- 25. Urgent Items**  
To consider any items which the Chairman considers to be urgent.
- 26. Exclusion of members of the press and public**  
To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.
- 27. To receive and adopt the minutes of the Staffing Committee, previously circulated**  
Staffing Committee meeting held on Thursday 26 April at 10am
- 28. Date of next Meeting**  
The next meeting will be held on Tuesday 21 June 2016