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Launceston Town Council  
The Town Hall  
Launceston  
Cornwall PL15 7AR

**MINUTES OF THE FULL COUNCIL MEETING**  
**held on TUESDAY 20 NOVEMBER 2018 at 7pm in the Guildhall**

- PRESENT** Cllrs, Young (Town Mayor), Gordon (Deputy Mayor), Bailey, Bullen, Conway, Harris, Hogan, Keighley, Nancarrow, Penhale, Tremain,  
In attendance: Christopher Drake (Town Clerk), Press (C&D Post), 2 x Public
- \*Prayers were read by Reverend Theresa Folland\***  
**\*The Mayor presented a bouquet to Ms Amy Dennis, on leaving her post as reporter for the Cornish and Devon Post\***
- 1811/32 Apologies for absence**  
Apologies for absence were received from Cllrs Allen, Budgen-Cawsey and O'Brien and Cornwall Councillors Massey, Paynter and Farrington
- 1811/33 Declarations of Interest**  
There were no declarations of interest
- 1811/34 Public Representation Session**  
**Mr R Creagh-Osborne** spoke about Agenda Item 12 (i) - Launceston Refugee Support Group and gave details on the work of the organisation, including partnership working with Cornwall Council and also advised that there was the possibility of up to two families being re-settled in Launceston
- Mrs J Heaton** spoke about use of the Parade Ground site. **The Mayor** advised that the site had access issues, but that the comments regarding increasing usage were noted
- 1811/35 To confirm and sign the Minutes of the last meeting, previously circulated**  
It was **resolved** to confirm and sign the minutes, previously circulated:  
Minutes of the Full Meeting of the Council held on 16 October at 7.00pm  
Minutes of the Extraordinary Meeting of the Council held on 24 October at 7.00pm
- 1811/36 To receive and adopt the minutes of committees and sub-committees, previously circulated**  
It was **resolved** to receive and adopt the minutes of the following committees and sub-committees:
- i) Planning and Economic Development Committee held on Thursday 25 October at 10am
  - ii) Tourism and Information Services Committee held on Tuesday 6 November 2018 at 5.15pm
  - iii) Finance and General Purposes Committee held on Wednesday 7 November 2018 at 7pm
- 1811/37 Reports from Cornwall Councillors**  
There were no Cornwall Councillors able to attend the meeting
- 1811/38 Reports and Questions from Town Councillors**  
**Cllr Harris** advised that the Launceston Youth Project was now under new management

**Cllr Bailey** provided an update regarding the Chamber of Commerce and advised of the forthcoming Late Night shopping event and also gave details of the recent Chamber Breakfast meeting

**1811/39 Report from the Town Mayor**

The Mayor circulated a report to all councillors (copy appended to these minutes).

**1811/40 Community Network Highways Grant Scheme**

It was **resolved** to note the report submitted by Cllr O'Brien regarding the above

**1811/41 Co-Option**

The details regarding the Co-option process were noted

**1811/42 Interim Internal Audit Report**

It was **resolved** to note the report and for the Council's thanks to the Responsible Finance Officer, Mrs H Gribble, to be minuted

**1811/43 Correspondence and matters to note**

1. The letter from Launceston Refugee Support Group was noted
2. The Town Council's venues usage was noted and it was requested that the Council's thanks to the Steward colleagues, Mr A Statton and Mr J Stringer, be minuted

**1811/44 Urgent Items**

- i) The recently published Town Hall event promotional flier was noted
- ii) Members were reminded of the forthcoming Volunteers Buffet on Wednesday 12 December

**Date of the next meeting of the Council**

The next Full Council meeting will be on Tuesday 18 December 2018 at 7.00pm in the Guildhall.

The meeting ended at 7.23pm

Signed ..... Date .....