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Launceston Town Council  
The Town Hall  
Launceston  
Cornwall PL15 7AR

**MINUTES OF THE ESTATES & PROPERTIES COMMITTEE MEETING**  
**Held on 6 August 2018**  
**at 10am in the Town Hall.**

PRESENT: Cllrs Gordon (Deputy Mayor), Conway, Harris, Hogan, Keighley (Chairman) and Penhale  
In attendance: Cllr R Tremain, Christopher Drake (Town Clerk)

- 1808/08 Apologies for Absence**  
Apologies received from Cllrs Bailey, O'Brien and Young
- 1808/09 Declarations of Interest**  
Councillors were reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item/s he must leave the room while that item is discussed, unless a written request for a dispensation has been received.
- 1808/10 Public Representation Session**  
No members of the public were present at the meeting.
- 1808/11 Minutes of the last meeting**  
The minutes of the meeting held on 4 June 2018 were signed as a correct record.
- 1808/12 Site Visits**  
Cllr Gordon advised that there was an uneven surface at the entrance to the car park and that work was required to remove the potential trip hazard. It was also noted that cutting back was required at the Dockacre cemetery.
- 1808/13 Properties Manager's Report**  
It was **resolved** to note the report
- 1808/14 St Thomas Church**  
It **resolved** that the Town Council could fulfil the request to collect rubbish from the church site as part of the Grounds Maintenance team work programme and that payment for the service would be in lieu of the organisation's grant
- 1808/15 Electric Charging Points**  
It was **resolved** to continue to investigate the feasibility and potential for grant funding for installing electric car charging points in the Council's car park
- 1808/16 Stourscombe Open Space Land**  
It was **resolved** to convert the current overgrown area at Stourscombe into a wild flower meadow with access for the public
- 1808/17 Rural Grass Cutting SLA with Cornwall Council**  
It was **resolved** to note the details of the current grass cutting arrangements

**1808/18**

**Urgent items**

It was noted that the bus shelter adjacent to the Westgate car park was in need of attention to the internal paintwork

**Date of the next meeting**

The next meeting would be held on Monday 1 October 2018 at 10am

The meeting closed at 10.35 am.

Signed.....

Date.....