

Town Clerk C W Drake  
Telephone 01566 773693  
[admin@launceston-tc.gov.uk](mailto:admin@launceston-tc.gov.uk)  
[www.launceston-tc.gov.uk](http://www.launceston-tc.gov.uk)



Launceston Town Council  
The Town Hall  
Launceston  
Cornwall PL157AR

**To:** *All Members of the Tourism and TIC Management Committee:*  
Cllrs Bugden-Cawsey, Conway, Gordon, Hogan (Mayor), Nancarrow, Sandercock and Young (Deputy Mayor and Chairman), Christopher Drake (Launceston Town Clerk), Alison Jeffery (Tourist Information Centre Manager), John Marshall (TAVATA), Diana Richards (English Heritage), Sue Issleib (Chair, Chamber of Commerce)  
*cc all members of the Council for information*

You are summoned to attend an Extraordinary meeting of The Tourism and Information Services Committee to be held on Tuesday 7th February 2017 at 10 am at the Town Hall. The agenda for the meeting is set out below.

A handwritten signature in blue ink, appearing to read 'C. W. Drake'.

Christopher Drake  
Town Clerk

Date of issue: 1<sup>st</sup> February 2017

#### AGENDA

**1 Apologies for Absence**

**2 Declarations of Interest**

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

**3 Public Representation Session**

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

**4 Tourism Forum**

**5 Pirate FM Advertising**

**6 Launceston Guide**

**7 Coach Park Signage**

**Items to note and any urgent matters**

To receive any items which the Chairman considers to be urgent (information only)

**Date of Next Meeting**

The next meeting will be held on Tuesday 7 March 2017 at 10am.