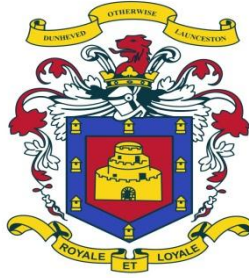


Town Clerk R E Skinner
Telephone 01566 773693
admin@launceston-tc.gov.uk
www.launceston-tc.gov.uk



Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To all members of the Finance & General Purposes Committee

Cllr Hogan (Town Mayor), Cllrs Bullen, Conway, Denton, Keighley, O'Brien, Phillips, Sandercock, Young (Deputy Mayor)

Cc all members of the Council for information

You are summoned to attend a meeting of the Finance & General Purposes Committee, to be held on Wednesday 8 June 2016 at 7pm in the Otho Peter Room, Launceston Town Hall. The agenda is set out below.

Rita Skinner
Town Clerk

Date of issue: 2 June 2016

A G E N D A

1 Apologies for absence

2 Appointment of Chairman

3 Appointment of Vice Chairman

4 Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

5 Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

6 Minutes of the last meetings

To sign the minutes of the meeting held on 4 May 2016 as a correct record

7 Finance

- a) To approve the cheques for payment
- b) To approve the balance sheet for April 2016 (attached)
- c) To approve the income and expenditure account for April 2016 (attached)
- d) To note the bank statements as at 31 May (to be brought to the meeting)
- e) To decide on a councillor to check the payments for July

8 Cemetery fees

To consider increasing the cremation plot fee to accommodate double depth interments and to agree a charge for exhumations

9 Town Crier – travel and subsistence expenses

To approve the payment of travel and subsistence to the Town Crier when officially representing Launceston at events outside the town, notification being given in advance

10 Ellis Whittam

To consider renewing the agreement with Ellis Whittam (HR/Employment Law) for a further 3 or 5 years

11 Urgent Items

To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting

The next meeting will be held on Wednesday 6 July 2016 at 7pm in the Otho Peter Room at Launceston Town Hall