

Town Clerk R E Skinner
Telephone 01566 773693
admin@launceston-tc.gov.uk
www.launceston-tc.gov.uk



Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To: *All Members of the Tourism and TIC Management Committee :*
Cllrs Bugden-Cawsey, Conway, Gordon, Hogan (Mayor), Nancarrow, Sandercock and Young (Deputy Mayor and Chairman), Alison Jeffery (Tourist Information Centre Manager), John Marshall (TAVATA), Diana Richards (English Heritage), Vicky Geach (Chair, Chamber of Commerce)
cc all members of the Council for information

You are summoned to attend a meeting of The Tourism and TIC Management Committee to be held on Tuesday 12 July 2016 at 10 am at the Town Hall. The agenda for the meeting is set out below.

Rita Skinner
Town Clerk

Date of issue: 7 July 2016

AGENDA

- 1 Election of Chairman**
 - 2 Election of Vice Chairman**
 - 3 Apologies for Absence**
 - 4 Declarations of Interest**

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.
 - 5 Public Representation Session**

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)
 - 6 To confirm and sign the minutes of the last meeting**

To sign the minutes of the TIC Committee meeting held on 10 May 2016, attached.
 - 7 Financial Reports**
 - 8 TIC Managers Report**

Website
 - 9 Markets in the Square**
 - 10 Heritage Open Days**
- Launceston Show**

11 Launceston Town Guide

12 Committee management and administration

To agree that the TIC Manager takes on responsibility for this committee

Items to note and any urgent matters

To receive any items which the Chairman considers to be urgent (information only)

Date of Next Meeting

The next meeting will be held on Tuesday 13 September 2016 at 10am.