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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

To: *All Members of the Tourism and Information Services Committee:*
Cllrs Bugden-Cawsey, Gordon (Deputy Mayor), Mitchell, Nancarrow, Penhale and Young (Mayor),

Cc: Christopher Drake (Launceston Town Clerk), Alison Jeffery (Tourist Information Centre Manager), Simon Hirsh (TAVATA), John Marshall (TAVATA), Diana Richards (English Heritage), Irena Jordi-Slater (Chair, Chamber of Commerce),
All members of the Council for information

You are summoned to attend a meeting of The Tourism and Information Services Committee to be held on Tuesday 4th July 2017 at 10.00 am at the Town Hall. The agenda for the meeting is set out below.

Christopher Drake
Town Clerk

Date of issue: 28th June 2017

AGENDA

- 1 Election of Chair**
Of Tourism and Information Services Committee
- 2 Election of Deputy Chair**
Of Tourism and Information Services Committee
- 3 Apologies for Absence**
- 4 Declarations of Interest**
Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.
- 5 Public Representation Session**
An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)
- 6 To confirm and sign the minutes of the last meeting**
To sign the minutes of the Tourism and Information Services Committee meeting held on 2nd May 2017 – **copy attached**

- 7 Financial Report – copy attached**
- 8 TIC Managers Report – copy attached**
- 9 Coach Park Signage - update**
- 10 Tourism Funding and Grants – Update**
- 11 Launceston Market in the Square – arrangements for October and November**
- 12 Date of next meeting**
The next meeting is scheduled for Tuesday 5th September 2017 at 10.00am
- 13 Items to note and any urgent matters**
To receive any items which the Chairman considers to be urgent (information only)