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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

To: *All Members of the Tourism and Information Services Committee:*
Cllrs Bugden-Cawsey, Conway, Gordon, Hogan (Mayor), Nancarrow, Sandercock and Young (Deputy Mayor and Chairman), Christopher Drake (Launceston Town Clerk), Alison Jeffery (Tourist Information Centre Manager), John Marshall (TAVATA), Diana Richards (English Heritage), Irena Jordi-Slater (Chair, Chamber of Commerce)
cc all members of the Council for information

You are summoned to attend a meeting of The Tourism and Information Services Committee to be held on Tuesday 2nd May 2017 at 10.00 am at the Town Hall. The agenda for the meeting is set out below.

Christopher Drake
Town Clerk

Date of issue: 25th April 2017

AGENDA

- 1 Apologies for Absence**
- 2 Declarations of Interest**

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.
- 3 Public Representation Session**

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)
- 4 To confirm and sign the minutes of the last meeting**

To sign the minutes of the Tourism and Information Services Committee meeting held on 7th March 2017 – **copy attached**
- 5 Launceston Chamber of Commerce representative at TIC Committee meetings - update**
- 6 Financial Report – copy attached**
- 7 TIC Managers Report – copy attached**
- 8 Tourism Forum – Visit Launceston - Update**
- 9 Tourism Funding and Grants - Update**
- 10 Christmas Entertainment in Square – To discuss proposed Christmas 2017 town square entertainment with Launceston Chamber of Commerce**

11 Coach Park signage – Update

12 Launceston Market in the Square – Market review

13 Date of next meeting

The next meeting is scheduled for Tuesday 4th July 2017 at 10.00am

Items to note and any urgent matters

To receive any items which the Chairman considers to be urgent (information only)