

Town Clerk C W Drake
Telephone 01566 773693
admin@launceston-tc.gov.uk
www.launceston-tc.gov.uk



Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To: All Launceston Town Councillors

cc Cornwall Councillors (Jade Farrington, Gemma Massey, Adam Paynter), Chris Sims (Community Link Officer), Scott Mann MP, Honoured Burgess (Arthur Wills), Sgt Aaron Ward, PC Steve Stoppard (Launceston Police), Irena Jordi-Slater (Chairman, Chamber of Commerce), members of the press

You are summoned to attend a meeting of Launceston Town Council to be held on Tuesday 19 February 2019 at 7pm in the Guildhall, Launceston. The agenda for the meeting is set out below.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

Date of issue: 13 February 2019

AGENDA

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

1. Apologies for absence

2. Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point.

3. Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4. To confirm and sign the minutes of the last meeting previously circulated:

- (i) Minutes of the Meeting of the Council meeting held on 15 January 2019 at 7pm

5. To receive the minutes of committees and sub-committees previously circulated:

- i) Tourism and Information Services committee held on Tuesday 29 January 2019 at 5.15pm
- ii) Estates and Properties Committee held on Monday 4 February 2019 at 10.00am
- iii) Finance and General Purposes Committee held on Wednesday 6 February 2019 at 7.00pm
- iv) Planning and Economic Development held on Thursday 7 February 2019 at 7.00pm

6. Reports from Cornwall Councillors

To receive reports from Cornwall Councillors on matters of policy or major decisions affecting Cornwall in general and Launceston in particular

7. Reports and Questions from Town Councillors

To receive reports from councillors representing the Town Council on outside bodies, or having attended meetings on behalf of the Council

8. Report from the Town Mayor

To receive the Mayor's Monthly Report

9. Launceston Town Council Environment Community Champion

To consider Report 06/19 concerning the above

10. Mayor Elect - 2019-20

To agree that Notices of Motion be used for nominations for Town Mayor and Deputy Town Mayor for the civic year commencing in May 2019 and that nominations are received for consideration at March Council

11. In Kind Support Request for Grounds Maintenance Works at Cypress Well

To consider the request to provide minor grounds works to the garden at Cypress Well

12. Correspondence and matters to note

Additional information can be provided at the meeting if required.

1. To note the Town Council's venues usage (copy attached)
2. To agree Councillor attendance at the Councillor surgeries for March, April and May

13. Urgent Items

To receive any items which the Mayor considers to be urgent (information only)

Date of next Meeting

The next Full Council meeting will be held in the Guildhall on Tuesday 19 March 2019 at 7pm.