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Launceston Town Council
The Town Hall
Launceston
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MINUTES OF THE FULL COUNCIL MEETING
held on TUESDAY 15 JANUARY 2019 at 7pm in the Guildhall

- PRESENT** Cllrs, Young (Town Mayor), Gordon (Deputy Mayor), Allen, Bailey, Bullen, Conway, Harris, Hogan, Keighley, Nancarrow, Nolan, O'Brien, Penhale, Tremain, Williams
In attendance: Christopher Drake (Town Clerk), 1 x Press, 3 x Public
- *The Mayor called for a minutes silence as a mark of respect following the announcement of the death of serving Town Councillor Val Budgen-Cawsey and former Town Mayor Cynthia Buckingham***
- *Prayers were read by Reverend Teresa Folland***
- 1901/01 Apologies for absence**
Apologies for absence were received from Cornwall Councillors Farrington and Paynter
- 1901/02 Declarations of Interest**
There were no declarations of interest
- 1901/03 Public Representation Session**
Mrs Meakin spoke in regards to Agenda Item 14 part 3 – Correspondence and matters to note Launceston Florists - and stated that the whilst she supported the sale of fruit and vegetables in the Town Square, the sale of cut flowers and potted plants was unfair competition

Mrs J Heaton spoke about Agenda Item 9 - Budget and Precept 2019-20 and the increases proposed for library staffing and Christmas Lights
- 1901/04 Change of Order of Business**
It was **resolved** to take Agenda Item 14 part 3 - Correspondence and matters to note Launceston Florists - as the next item of business
- 1901/05 Correspondence and matters to note**
3. It was **resolved** to note the letter and response regarding Launceston Florists and that the weekly Town Square market trader be advised that only the sale of fruit, vegetables and shrubs would be permitted
- 1901/06 To confirm and sign the Minutes of the last meeting, previously circulated**
It was **resolved** to confirm and sign the minutes, previously circulated:
Minutes of the Full Meeting of the Council held on 18 December at 7.00pm
- 1901/07 To receive and adopt the minutes of committees and sub-committees, previously circulated**
It was **resolved** to receive and adopt the minutes of the following committees and sub committees:
i) Finance and General Purposes committee held on Tuesday 11 December 2018 at 7.00pm

- ii) Extraordinary Tourism and Information Services committee held on Monday 17 December 2018 at 5.15pm
- iii) Planning and Economic Development held on Thursday 20 December 2018 at 7.00pm

1901/08

Reports from Cornwall Councillors

Cllr Massey gave an update regarding the proposed bridges at Newport and advised that the proposal had received Cabinet approval and gave details of the estimated costs of the project of £3 million

Cllr Gordon asked for further information regarding the costs of the project. **Cllr Massey** advised that full details were to be agreed but explained of the large scale of the project and the aim of Cornwall Council to ensure that a suitable budget was set to ensure that works were completed.

Cllr Conway spoke about previous plans that had not been completed and agreed that a proper budget was required to ensure works would be carried out.

Cllr Harris asked if the budget for the scheme was appropriate. **Cllr Massey** gave background details of the project and explained why the budget was set at the level suggested.

Cllr Hogan asked about the tendering process for the required works. **Cllr Massey** stated she would request the details and advise the Town Council

1901/09

Reports and Questions from Town Councillors

Cllr Gordon provided an update regarding the installation of CCTV cameras at Coronation Park and advised that the required works to link the cameras to the Police station were being undertaken

Cllr Williams gave an update regarding the V-Net Learning project regarding cyber security and gave background to the project as well as details regarding potential funding. Cllr Williams also spoke about the issue of public transport at Kensey Valley Meadow and work undertaken to seek the views of local residents and requested the Council's permission to use the information to further the work towards the provision of better public transport for the town. It was **resolved** that Cllr Williams continue the work and that she liaise with local bus providers

Cllr Harris gave an update regarding a Community Led Local Development (CLLD) meeting and provided leaflets detailing available funding

1901/10

Report from the Town Mayor

The Mayor circulated a report to all councillors (copy appended to these minutes).

1901/11

Budget and Precept 2019-20

The budget and precept request had been considered by the Finance and General Purposes (F+GP) committee and had been circulated with the agenda for the Full Council. It was **resolved**;

- i) to adopt the budget for 2019-2020
- ii) that the precept for 2019-2020 be £657,121.

1901/12

Municipal Charities

Members considered Report 01/19 (previously circulated)

It was **resolved** to note the background information regarding the Municipal Charities and that the Municipal Charities Annual Meeting be held in October

1901/13

Bus Stop Improvements

Members considered Report 02/19 (previously circulated)

It was **resolved** to agree to the proposed bus stop improvements for Launceston and that Cormac be requested to take on the legal responsibility for the maintenance and general associated wear and tear to the road surface for the proposed bus stop and shelter at the Town Council owned Coach Park site

1901/14

Community Governance Reviews – Initial Interest

Members considered Report 03/19 (previously circulated)

It was **resolved unanimously** to note the details regarding the proposed Community Governance Reviews and for the Town Council to submit a response requesting a review of the town boundary

1901/15

Christmas Lights Event

Members considered Report 04/19 (previously circulated)

It was **resolved** that the working party membership to formulate proposals for the Christmas Light Switch On event be Cllrs Gordon, Young, Allen and Bailey and that the Town Clerk provide administrative support

1901/16

Correspondence and matters to note

1. The Town Council's venues usage was noted
2. The letter regarding the Sowenna Appeal was noted and it was agreed that a donation of £500 be made to the appeal
3. Previously resolved item as Council Resolution 1901/05
4. It was requested that further clarification be sought regarding the site identified in the Off Street Parking Order as the Race Hill car park and what area was meant by this

1901/17

Urgent Items

The Mayor gave details of the funeral arrangements for Cllr Budgen-Cawsey including details of the time and route of the Civic Procession

Date of the next meeting of the Council

The next Full Council meeting will be on Tuesday 19 February 2019 at 7.00pm in the Guildhall.

The meeting ended at 8.41pm

Signed Date