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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE FULL COUNCIL MEETING
held on TUESDAY 19 FEBRUARY 2019 at 7pm in the Guildhall

- PRESENT** Cllrs, Young (Town Mayor), Gordon (Deputy Mayor), Allen, Bailey, Conway, Harris, Hogan, Keighley, Nancarrow, Nolan, O'Brien, Penhale, Tremain, Williams
In attendance: Christopher Drake (Town Clerk), 3 x Public
- 1902/34 Apologies for absence**
Apologies for absence were received from Councillor Bullen, Cornwall Councillors Farrington, Massey and Paynter and from Reverend Folland
- 1902/35 Declarations of Interest**
There were no declarations of interest
- 1902/36 Public Representation Session**
Mrs J Heaton spoke about the proposed planning development at Land North of Upper Chapel and asked if more could be done to highlight the concerns of this application. **The Mayor** advised that this matter had been taken to a planning appeal and that therefore all avenues in regards to planning objections had been explored.
- 1902/37 To confirm and sign the Minutes of the last meeting, previously circulated**
It was **resolved** to confirm and sign the minutes, previously circulated:
Minutes of the Full Meeting of the Council held on 15 January 2019 at 7.00pm
- 1902/38 To receive and adopt the minutes of committees and sub-committees, previously circulated**
It was **resolved** to receive and adopt the minutes of the following committees and sub committees:
- i) Tourism and Information Services committee held on Tuesday 29 January 2019 at 5.15pm
 - ii) Estates and Properties Committee held on Monday 4 February 2019 at 10.00am
 - iii) Finance and General Purposes Committee held on Wednesday 6 February 2019 at 7.00pm
 - iv) Planning and Economic Development held on Thursday 7 February 2019 at 7.00pm
- 1902/39 Reports from Cornwall Councillors**
A written report was received from Cornwall Councillors representing Launceston. A copy is appended to these minutes
- 1902/40 Reports and Questions from Town Councillors**
Cllr Tremain gave an update from the Friends of Launceston Priory and gave details of the work being undertaken by the organisation, including the forthcoming launch of its new website. **Cllr Tremain** also gave an update following the recent meeting regarding the Masterplan for the Launceston southern expansion area and was pleased to report that

input from the Town Council regarding the need to stop ad-hoc development and for the plan to be recognised in future planning matters, was being considered

Cllr Conway asked for an update regrading the proposed library devolution. **The Mayor** advised that there were no further updates to provide since the matter had last been considered but re-iterated that any decisions regarding the process would be bought back to the Council for consideration and agreement

Cllr O'Brien gave an update regarding the recent CALC Annual Conference and gave details regarding proposed parish governance reviews and asked that the Council consider the proposal that two councillors work to explore in principle changes to the town boundary. It was **resolved** that Cllrs O'Brien and Tremain be nominated to undertake this work

Cllr Williams gave an update regarding Launceston In Bloom and thanked the Town Council for its ongoing support and advised that the organisation planned to continue providing floral displays and associated activities. **Cllr Keighley** raised the matter of ivy growing on the avenue of trees. **Cllr Williams** advised that the organisation was working on resolving this matter

Cllr Harris gave an update regarding a Community Led Local Development (CLLD) meeting and provided leaflets detailing available funding

1902/41 Report from the Town Mayor

The Mayor circulated a report to all councillors (copy appended to these minutes).

1902/42 Launceston Town Council Environment Community Champion

Members considered Report 06/19 (previously circulated)

It was **resolved unanimously** that;

- i) Cllr Williams be elected as the Launceston Town Council Environment community champion
- ii) Cllr Williams use the Launceston Town Council Environmental Policy as a basis to create an Environmental Policy Action Plan for Launceston Town Council and to prepare a first draft to be presented to Full Council in March
- iii) Cllr Williams to investigate what is happening in regards to environmental issues in the county and local community and to report back to future meetings
- iv) Cllr Williams represent Launceston Town Council for The Keep Britain Tidy Great British Spring Clean for 2019

1902/43 Mayor Elect 2019-20

Members considered Report 07/19 (previously circulated)

It was **resolved** that Notices of Motion be used for nominations for Town Mayor and Deputy Town Mayor for the civic year commencing in May 2019 and that nominations are received for consideration at March Council

1902/44 In Kind Support Request for Grounds Maintenance Works at Cypress Well

It was **resolved** to provide in kind support to the Charles Causley Trust by means of undertaking minor grounds maintenance works to the garden at Cypress Well

1902/45 Correspondence and matters to note

1. The Town Council's venues usage was noted
2. The councillor attendance at the Councillor surgeries for March, April and May was agreed
3. The nomination of Cllr Nolan to the Planning and Economic Development Committee was ratified

1902/46

Urgent Items

- i) The Mayor gave details of the forthcoming St Petroc's Society's fundraiser event
- ii) Cllr Nancarrow provided details of the town's St Piran's Day event

Date of the next meeting of the Council

The next Full Council meeting will be on Tuesday 19 March 2019 at 7.00pm in the Guildhall.

The meeting ended at 7.35pm

Signed Date