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Launceston Town Council
The Town Hall
Launceston
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To all members of the Finance & General Purposes Committee

Cllr Young (Town Mayor), Cllrs Allen, Bailey, Bullen, Conway, Gordon, Keighley, O'Brien, Penhale,
Cc all members of the Council for information

You are summoned to attend a meeting of the Finance & General Purposes Committee, to be held on Wednesday 1 May 2019 at 7pm in the Otho Peter Room, Launceston Town Hall. The agenda is set out below.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

Date of issue: 25 April 2019

A G E N D A

1 Apologies for absence

2 Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

3 Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4 Minutes of the last meeting

To sign the minutes of the meeting held on 6 March 2019 as a correct record (copy attached)

5 Finance

- a) To approve the cheques for payment
- b) To approve the balance sheet for March 19 (to follow)
- c) To approve the income and expenditure account to March 19 (to follow)
- d) To approve the bank reconciliation to 31 March 2019 (to be brought to the meeting)
- e) To decide on a councillor to check the payments for June and July

6 Car Park Closure for Mayor Choosing

To approve the closure of the Westgate Car Park for Mayor Choosing each year for guest parking with it reopening once all guests are parked, as done in previous years.

7 TIC Website

To consider the purchase of a new website for Launceston Tourist Information (report attached)

8 Purchase of a New Kodak Photo Machine

To ratify the decision of the Tourism and Information Services Committee to purchase a new Kodak Photo Machine from the Earmarked Reserves of the Tourist Information Centre.

9 Internal Audit Report

To note the year end internal report (attached)

10 Urgent Items

To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting

The next meeting will be held on Wednesday 3 July 2019 at 7pm in the Otho Peter Room at Launceston Town Hall