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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

**MINUTES OF THE FULL COUNCIL MEETING
held on TUESDAY 19 MARCH 2019 at 7pm in the Guildhall**

PRESENT Cllrs, Young (Town Mayor), Gordon (Deputy Mayor), Allen, Bailey, Bullen, Conway, Harris, Hogan, Keighley, Nolan, O'Brien, Penhale, Tremain, Williams
In attendance: Christopher Drake (Town Clerk), Cornwall councillor Massey, 2 x Public

***The Mayor called for a minutes silence as a mark of respect following the announcement of the death of former Town Clerk Mr Philip Freestone ***

1903/14 Apologies for absence

Apologies for absence were received from Councillor Nancarrow, Cornwall Councillors Farrington and Paynter and from Reverend Folland

1903/15 Declarations of Interest

Cllr Conway declared an interest in Agenda Item 11 – Community Governance Reviews in relation to any decisions that may be made regarding St Stephens by Launceston Rural Parish Council

Cllr Tremain declared an Interest in Agenda Item 18 – Honoured Burgess

1903/16 The Office of Deputy Lieutenant

Mr Peter Hodgson, gave a presentation on the role of the Deputy Lieutenant. He gave details of the role, its history and the ways in which it can be used to provided beneficial exposure and promotion to the area. Mr Hodgson spoke about Royal engagements and advised that the Town Council was in a position to nominate individuals or organisations for honours

1903/17 Public Representation Session

There were no representations

1903/18 To confirm and sign the Minutes of the last meeting, previously circulated

It was **resolved** to confirm and sign the minutes, previously circulated:
Minutes of the Full Meeting of the Council held on 19 February 2019 at 7.00pm

1903/19 To receive and adopt the minutes of committees and sub-committees, previously circulated

It was **resolved** to receive and adopt the minutes of the following committees and sub committees:

- i) Planning and Economic Development held on Thursday 28 February 2019 at 7.00pm
- ii) Lawrence House Museum committee held on Monday 4 March 2019 at 2.00pm
- iii) Finance and General Purposes Committee held on Wednesday 6 March 2019 at 7.00pm

1903/20 Reports from Cornwall Councillors

Cornwall Cllr Massey gave an update regarding recent litter picks within the town, and advised of fire warden training courses available. Cllr Massey also advised that the

proposals for bridges at Newport were being taken to Cabinet for decision next week. Cllr Massey concluded by giving details of the forthcoming County Lines presentation event undertaken by pupils of Launceston College

Cllr Bullen re-iterated the work that was being put into the County Lines project by pupils at the College

Cllr O'Brien spoke about the closure of Kensey Foods and asked that Cornwall Council provide support where possible. Cllr Massey gave a detailed breakdown of all of the actions taken to date

1903/21

Reports and Questions from Town Councillors

Cllr Allen gave an update regarding CCTV and advised that the cameras at Coronation Park were now fully operational, and that further camera installations within the town were being investigated. Cllr Allen concluded by advising that Street Pastors had stated that New Years Eve had been a very busy time for their organisation

Cllr Bailey gave an update from the Chamber of Commerce who were putting in place a new constitution, as well as looking at new branding and a new website. The Chamber was seeking to work collaboratively with Cornwall Council to attempt to promote the use of empty shop premises within the town. The Chamber had advised that they had made a donation to the forthcoming Causley Festival

Cllr Williams gave an update regarding Launceston In Bloom and advised that there would be a committee meeting in the near future. Cllr Williams also gave details of the work she had been undertaking in regards to her role working on environmental matters. A report of actions and proposals will be brought back to a future meeting of the Council. It was **agreed** by Council that the role should include all matters relating to the environment, to include the issue of dog fouling and littering.

1903/22

Report from the Town Mayor

The Mayor circulated a report to all councillors (copy appended to these minutes).

1903/23

Mayor and Deputy Mayor Elect 2019-20

Members considered Notices of Motion received for the above

- i) It was **resolved unanimously** that Cllr Dave Gordon be elected Mayor of Launceston for 2019-20
- ii) It was **resolved unanimously** that Cllr Leighton Penhale be elected Deputy Mayor of Launceston for 2019-20
- iii) Cllr Conway expressed the thanks of the Council to current Mayor Margaret Young for her work in the role and service to the town
- iv)

1903/24

Community governance Review

Members considered Report 08/19 (previously circulated)

It was **resolved** that;

- i) the background information regarding proposed Community Governance Reviews be noted
- ii) the correspondence received in relation to the Town Council resolving that two councillors work to explore in principle changes to the town boundary be noted
- iii) it be noted that work on the in principle changes is ongoing and details will be brought back to a future meeting

1903/25

Council Policies Update

It was **resolved** to approve the Operational and Financial Risk Assessment and the Council's Investment Strategy policy documents

1903/26

Progress and Information

Members considered Report 09/19 (previously circulated)

It was **resolved** that;

- i) the details regarding the forthcoming election be noted
- ii) the details regarding the Notice of Polling Districts and Polling Places Review be noted
- iii) it be noted that interviews for the Grounds Maintenance vacancy will be held on Friday 22 March
- iv) the invitation from HSBC to a Cyber Crime Prevention Seminar be noted
- v) the details regarding the Local Government Scheme Fair Deal – Strengthening Pension Protection policy consultation be noted

1903/27

Correspondence and matters to note

- i) The Town Council's venues usage was noted
- ii) Officers be thanked for their work in the recent St Pirans Day event
- iii) The thank you letter from Café Scientifique for their recent grant award was noted

1903/28

Urgent Items

- i) Cllr Conway requested that the Town Council's thanks to former Clerk Mr Philip Freestone be minuted

1903/29

Exclusion of members of the press and public

It was **resolved** that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items as they may involve the likely disclosure of confidential information

1903/30

Library Devolution

Members considered Report 10/19 (previously circulated)

It was **resolved** that;

- i) the update regarding the proposed devolution of the library service be noted
- ii) the proposed transfer and commencement of the interim agreement from 1 May 2019 be noted

1903/31

Honoured Burgess

Members considered Report 11/19 (previously circulated)

It was **unanimously resolved** that;

- i) the details regarding the Honoured Burgess nomination process be noted
- ii) the proposed nomination be agreed and that Cllr Rob Tremain be recognised as an Honoured Burgess of the town

Date of the next meeting of the Council

The next Full Council meeting will be on Tuesday 16 April 2019 at 7.00pm in the Guildhall.

The meeting ended at 8.40pm

Signed Date