

Town Clerk C W Drake
Telephone 01566 773693
admin@launceston-tc.gov.uk
www.launceston-tc.gov.uk



Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To all members of the Finance & General Purposes Committee

Cllr Young (Town Mayor), Cllrs Allen, Bailey, Bullen, Conway, Gordon, Keighley, O'Brien, Penhale,
Cc all members of the Council for information

**You are summoned to attend a meeting of the Finance & General Purposes Committee, to be held on
Wednesday 3 July 2019 at 7pm in the Otho Peter Room, Launceston Town Hall. The agenda is set out below.**

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

Date of issue: 27 June 2019

A G E N D A

1 Election of Chairman

2 Election of Vice Chairman

3 Apologies for absence

4 Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

5 Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

6 Minutes of the last meeting

To sign the minutes of the meeting held on 1 May 2019 as a correct record (copy attached)

7 Finance

- a) To approve the cheques for payment
- b) To approve the balance sheet for May 19 (attached)
- c) To approve the income and expenditure account to May 19 (attached)
- d) To approve the bank reconciliation to 30 June 2019 (to be brought to the meeting)
- e) To decide on a councillor to check the payments for August and September

8 Purchase of a Projector

To agree a budget for the purchase of a new ultra short throw projector for use within the Town Hall Complex and the Ambulance Hall.

9 Defibrillator Locations

To consider the purposed locations and ongoing maintenance of three new defibrillators. (Report attached)

10 Bank Signatories

To consider the bank signatories and online signatories for the HSBC bank accounts.

11 Urgent Items

To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting

The next meeting will be held on Wednesday 4 September 2019 at 7pm in the Otho Peter Room at Launceston Town Hall