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Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To: All Launceston Town Councillors

cc Cornwall Councillors (Jade Farrington, Gemma Massey, Adam Paynter), Chris Sims (Community Link Officer), Scott Mann MP, Honoured Burgess (Arthur Wills), PC Steve Stoppard (Launceston Police), Annette Baskerville-Smith (Chairman, Chamber of Commerce), members of the press

You are summoned to attend a meeting of Launceston Town Council to be held on Tuesday 18 June 2019 at 7pm in the Guildhall, Launceston. The agenda for the meeting is set out below.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

Date of issue: 12 June 2019

AGENDA

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

1. Apologies for absence

2. Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point.

3. Plastic Free Launceston

To receive a presentation from Olivia Riby regarding the Plastic Free Launceston initiative

4. Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

5. To confirm and sign the minutes of the last meeting previously circulated:

- (i) Minutes of the Annual Meeting of the Council meeting held on 16 May at 2.00pm and 21 May at 7.00pm

6. To receive the minutes of committees and sub-committees previously circulated:

- i) Planning and Economic Development held on Thursday 23 May 2019 at 7.00pm

- ii) Estates and Properties committee held on Monday 3 June 2019 at 10.00am
- iii) Lawrence House Management committee held on Monday 3 June 2019 at 2.00pm

7. Reports from Cornwall Councillors

To receive reports from Cornwall Councillors on matters of policy or major decisions affecting Cornwall in general and Launceston in particular

8. Reports and Questions from Town Councillors

To receive reports from councillors representing the Town Council on outside bodies, or having attended meetings on behalf of the Council

9. Report from the Town Mayor

To receive the Mayor's Monthly Report

10. Plastic Free Launceston

To consider the Town Council's support and agree relevant actions in regards to the Plastic Free Launceston initiative

11. Enforcement Issues

To consider Report 14/19, concerning the above (copy attached)

12. Lawrence House Museum

To consider Report 15/19, concerning the above (copy attached)

13. Progress and Information

To consider Report 16/19, concerning the above (copy attached)

14. Correspondence and matters to note

Additional information can be provided at the meeting if required.

1. To note the Town Council's venues usage (copy attached)
2. To note the letter of thanks from the Devonshire Association (copy attached)

15. Urgent Items

To receive any items which the Mayor considers to be urgent (information only)

Date of next Meeting

The next Full Council meeting will be Tuesday 16 July 2019 at 7.00pm.