



To: *All Members of the Tourism and Information Services Committee:*

Cllrs Gordon (Mayor), Penhale (Deputy Mayor), Nancarrow, Hogan, Nolan and Gilbert - *cc all members of the Council for information*

You are summoned to attend a meeting of The Tourism and Information Services Committee to be held on Tuesday 2 July 2019 at 5.15pm at the Town Hall. The agenda for the meeting is set out below.

A handwritten signature in blue ink, appearing to read 'C. Drake'.

Christopher Drake
Town Clerk

Date of issue: 26 June 2019

AGENDA

1. Elect Chairman for the Tourism and Information Services Committee

2. Elect Vice Chairman for the Tourism and Information Services Committee

3. Apologies for Absence

4. Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

5. Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

6. To confirm and sign the minutes of the last meeting

To sign the minutes of the Tourism and Information Services Committee meeting held on 8 May 2019 (attached)

7. Financial Report

To consider the budget requirements for 2019/20 and current forecast of outturn (to follow)

8. Report from TIC Manager

To receive the 07/19 Report from the Manager (copy attached)

9. The Mayor's Charity Community Show

Progress **update** of the Mayor's Charity Community Show (Manager's Report item 6)

10. Saturday Markets

To Agree market provision for October and Christmas events (Manager's Report item 8)

11. Recycling in Launceston

To consider how the Town Council can support improvements to recycling in the town

12. Funding of TIC Events

To consider how to fund TIC organised events (Manager's Report item 7)

13. Town Guide

Update on the production of the town guide (Manager's Report item 9)

14. TIC Opening Times

To agree TIC bank holiday opening times (Manager's Report item 5)

15. Items to note and any urgent matters

To receive any items which the Chairman considers to be urgent (information only)

16. Date of next meeting - The next meeting is scheduled for Tuesday 3 September 2019 at 5.15pm