

Town Clerk C W Drake
Telephone 01566 773693
admin@launceston-tc.gov.uk
www.launceston-tc.gov.uk



Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To all members of the Finance & General Purposes Committee

Cllr Gordon (Town Mayor), Cllr Penhale (Deputy Mayor) Cllrs Allen, Bailey, Bullen, Conway (Chairman), Keighley, O'Brien and Young

Cc all members of the Council for information

You are summoned to attend a meeting of the Finance & General Purposes Committee, to be held on Wednesday 4 September 2019 at 7pm in the Otho Peter Room, Launceston Town Hall. The agenda is set out below.

A handwritten signature in blue ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

Date of issue: 29 August 2019

A G E N D A

1 Apologies for absence

2 Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

3 Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4 Minutes of the last meeting

To sign the minutes of the meeting held on 3 July 2019 as a correct record (copy attached)

5 Finance

- a) To approve the cheques for payment
- b) To approve the balance sheet for May 19 (to follow)
- c) To approve the income and expenditure account to May 19 (to follow)
- d) To approve the bank reconciliation to 30 June 2019 (to be brought to the meeting)
- e) To decide on a councillor to check the payments for August and September

6 Foreign Pensions: Proof of Life Residence

To consider the Town Councils policy on providing proof of life and residence for foreign pension recipients (report attached)

7 Paranormal Investigation Charges

To consider the hire charges for paranormal investigations at the Town Hall (report attached)

8 Council Scarfs

To consider purchasing Council scarfs for Councillors to wear to Civic events.

9 Budget setting process

To consider a proposal that the Council investigates the use of three or five yearly budget setting

10 Exclusion of members of the press and public

To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information

11 Free Hall Hire

To consider an application for a free hall hire.

12 Urgent Items

To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting

The next meeting will be held on Wednesday 2 October 2019 at 7pm in the Otho Peter Room at Launceston Town Hall