



To:

All Members of the Tourism and Information Services Committee:

Cllrs Penhale (Chairman/Deputy Mayor), Nancarrow (Vice Chairman) Gordon (Mayor), Hogan, Nolan and Gilbert - *cc all members of the Council for information*

You are summoned to attend a meeting of The Tourism and Information Services Committee to be held on Tuesday 3 September 2019 at 5.15pm at the Town Hall. The agenda for the meeting is set out below.

A handwritten signature in blue ink, appearing to read "C. Drake".

Christopher Drake
Town Clerk

Date of issue: 28 August 2019

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

3. Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4. To confirm and sign the minutes of the last meeting

To sign the minutes of the Tourism and Information Services Committee meeting held on 2 July 2019 as a true record (attached)

5. Financial Report

To consider the budget requirements for 2019/20 and current forecast of outturn (to follow)

6. Report from TIC Manager

To receive the 09/19 Report from the Manager (to follow)

7. Saturday Markets

To resolve market dates for 2020

8. Town Guide

To consider amendments to the format of the 2021 Town Guide and TIC publicity

9. Recycling in Launceston

To consider achievable ways to work towards the TIC reducing waste

10. Funding TIC Events

To consider parameters for the funding of TIC promoted events

11. Library

To note the work in the community undertaken by the library service

12. Launceston Schools' Harvest Celebration

To resolve the TIC supporting the Launceston schools' Harvest Celebration

13. Christmas 2019 Festivities

To consider the input by the TIC towards the Christmas Festivities

14. Items to note and any urgent matters

To receive any items which the Chairman considers to be urgent (information only)

15. Date of next meeting - The next meeting is scheduled for Tuesday 5 November 2019 at 5.15pm