



**Minutes of The Tourism and Information Services Committee held on
Wednesday 8 May 2019 at 5.15pm at the Town Hall**

- Present:** Cllrs: Young (Mayor), Gordon (Deputy Mayor), Hogan and Penhale (Chairman)
In attendance: Cllr Bailey and Ewan Murray – TIC Manager
- 1905/16 Election of Meeting Chairman**
It was **resolved** unanimously that in the absence of the chairman that Cllr Penhale (Vice Chairman of the Committee) should chair the meeting
- 1905/17 Apologies**
Apologies for absence were received from Cllr Nancarrow the committee chairman
- 1905/18 Declarations of Interest**
There were no declarations of interest
- 1905/19 Public Representation Session**
No members of the public were present
- 1905/20 Minutes of the last meeting**
The minutes of the meeting held on 12 March 2019 were agreed and signed as a correct record
- 1905/21 Financial Report**
It was **noted** that;
i) There was a significant over spend on electricity
ii) There was a significant underspend on publicity
iii) The underspend on TIC purchases was due to goods being procured across financial years
- 1905/22 Manager's Report**
It was **noted** that;
i) Staffing rotas in the TIC do not accurately address the Saturday footfall rate
ii) The committee wishes to send a vote of thanks to Ruth Maunder for her sterling work concerning the Town Guide
iii) Recruitment and retention of staff who erect market gazebos is proving difficult
- 1905/23 The Mayor's Charity – Autumn Festival**
It was **resolved** that the TIC would lead an autumn event to promote fund-raising in aid of the Mayor's Charity
- 1905/24 Saturday Markets**
It was **resolved** that monthly markets would continue but new and imaginative ways to augment visitor experience would be sought
- 1905/25 Launceston Victorian Market**
It was **noted** that Councillor Bailey would lead this event on behalf of the Town Council
- 1905/26 The Launceston Dance**
It was **resolved** that a dance, unique to Launceston, should be choreographed by local children with TIC staff coordinating the project
- 1905/27 Outdoor Sound System**
It was **agreed** that officers should investigate possible solutions to address the lack of an effective outdoor sound system

1905/28

TIC Opening Times

It was **resolved** that the TIC Saturday opening will change to 09:00 – 15:00 and that bank holiday footfall is recorded on the late May bank holiday in order to inform future bank holiday opening decisions

1905/29

Launceston Patronal Celebration

It was **resolved** that the TIC would support the Year 6/7 pupil transition to Launceston College event in July

1905/30

Christmas Festivities 2019

It was **noted** that Christmas festivities 2019 are still in the planning stage and there is a possibility the current prospective plan could change

1905/31

Items to Note and any Urgent Matters

No urgent matters were raised

Date of Next Meeting

The next meeting is scheduled for Tuesday 9 July 2019 at 5.15pm

The meeting closed at 6.30pm

Signed

Date