



**Minutes of The Tourism and Information Services Committee held on
Tuesday 2 July 2019 at 5.15pm at the Town Hall**

- Present:** Cllrs: Gordon (Mayor), Penhale (Deputy Mayor), Hogan, Nancarrow, Gilbert and Nolan
In attendance: Cllr Allen and Ewan Murray – TIC Manager (Minute taker)
- 1907/01 Election of Chairman**
Cllr Gordon proposed and Cllr Hogan seconded that Cllr Penhale be elected as Chairman.
This was **unanimously agreed**
- 1907/02 Election of Vice Chairman**
Cllr Hogan proposed and Cllr Penhale seconded that Cllr Nancarrow be elected as Vice Chairman.
This was **unanimously agreed**
- 1907/03 Apologies for Absence**
There were no apologies received
- 1907/04 Declarations of Interest**
No declarations were made
- 1907/05 Public Representation Session**
No members of the public were present
- 1907/06 Minutes of the last meeting**
The minutes of the meeting held on 8 May 2019 were agreed and signed as a correct record
- 1907/07 Financial Report**
It was **noted** that there is no significant current variance from the forecast of outturn
- 1907/08 Manager's Report**
It was **noted** that;
i) Footfall continues at two thirds/one third in mornings/afternoons respectively
ii) Investigation into outdoor an PA system continues, including assessing whether hiring would be more cost effective
iii) The construction of the new website is underway
- 1907/09 The Mayor's Charity Community Show**
A progress update of progress was given by the Tourist Information Manager
- 1907/10 Saturday Markets**
It was **resolved** that TIC staff should investigate market participation in both the 'Launceston Carnival' and the 'Christmas Light Switch On' events whilst ensuring the outcomes do not impeded existing plans
- 1907/11 Recycling in Launceston**
Cllr Allen gave an updated on the council's ambition to reduce the use of plastic within the town and it was **resolved** to explore ways of reducing plastic use in the TIC and Saturday markets
- 1907/12 Funding TIC Events**
It was **resolved** to establish a fiscal mechanism, within the remit of the Finance and General Purposes Committee, which aids the organisation of future TIC events.

1907/13

Town Guide

The following points were **noted**:

- I. There has been a delay in the publication of the guide
- II. The delay was caused by a number of complex reasons
- III. The primary reason was to protect public funds should advertisers not honour their commitments

1907/14

TIC Opening Times

It was **resolved** that in the interests of securing best value for money of public funds, the TIC will not open on bank holidays

1905/15

Items to Note and any Urgent Matters

No urgent matters were raised

Date of Next Meeting

The next meeting is scheduled for Tuesday 3 September 2019 at 5.15pm

The meeting closed at 6.25pm

Signed

Date