



**Minutes of The Tourism and Information Services Committee held on
Tuesday 3 September 2019 at 5.15pm at the Town Hall**

- Present:** Cllrs: Gordon (Mayor), Penhale (Deputy Mayor/Chair), Nancarrow (Vice Chair), Hogan, Gilbert and Nolan
In attendance: Cllr Allen, Cllr Heaton and Ewan Murray – TIC Manager (Minute taker)
- 1909/01 Apologies for Absence**
No apologies received
- 1909/02 Declarations of Interest**
No declarations were made
- 1909/03 Public Representation Session**
No members of the public were present
- 1909/04 Minutes of the last meeting**
The minutes of the meeting held on 2 July 2019 were agreed and signed as a correct record
- 1909/05 Financial Report**
It was **noted** that:
I. there is no significant current variance from the forecast of outturn
II. Cllr Gordon **noted** the new photo machine was a positive benefit to the TIC
- 1909/06 Manager's Report**
It was **noted** that;
i) Footfall was erratic and slightly down on 2018 with weather having a significant impact
ii) TIC Manager is to investigate up to date protocols for DBS checks for hirers of council premises
iii) The date clash of the Saturday Markets and Launceston Carnival pose logistical difficulties
- 1909/07 Saturday Markets**
It was resolved that:
I. Saturday Markets for 2020 would continue to take place on the second Saturday of the month, March to December
II. October and November markets will take place in the town hall to preclude cancellation due to adverse weather conditions
III. December market will take place in the town square but the town hall is to be booked as a fallback in case of inclement weather
Proposer Cllr Gordon, Seconded Cllr Nancarrow, carried unanimously
- 1909/08 Town Guide**
TIC Committee **to consider all** proposals for the 2021 Town Guide earlier to ensure the publication is released on time
- 1909/09 Recycling in Launceston**
Cllr Allen gave a positive update on market traders' views of achieving single use plastic free status with target goal of 2020

- 1909/10 Funding TIC Events**
Following TIC resolution 1907/12, TIC Manager to meet with Cllrs Gordon and Penhale in order TIC events for F/Y 2020 – 2021 and promulgated to Finance and General Purposes Committee for the budget setting process
- 1909/11 Library**
The following points were **noted that:**
I. the library provided excellent support for families over the summer
II. the library is forging good links with other organisations
- 1909/12 Launceston Schools' Harvest Celebrations**
It was **resolved** that in the interests of securing best value for money of public funds, the TIC will not be able to support this event
- 1909/13 Christmas 2019 Festivities**
Cllr Gorgon gave a comprehensive update to the committee of the Christmas Itinerary
- 1909/14 Items to Note and any Urgent Matters**
No urgent matters were raised
- 1909/15 Date of Next Meeting**
The next meeting is scheduled for Tuesday 5 November 2019 at 5.15pm

The meeting closed at 6.30pm

Signed

Date