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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE FULL COUNCIL MEETING
held on TUESDAY 15 OCTOBER 2019 at 7pm in the Guildhall

- PRESENT** Cllrs, Gordon (Town Mayor), Penhale (Deputy Mayor), Allen, Bailey, Bullen, Conway, Gilbert, Harris, Heaton, Hogan, Keighley, Nancarrow, , O'Brien, Tremain and Young
In attendance: Christopher Drake (Town Clerk)
1 x press, 2 x Public
- 1910/21 Apologies for absence**
Apologies for absence were received from Councillor Nolan and and Cornwall Councillors Paynter, Farrington and Massey
- 1910/22 Declarations of Interest**
Cllr Heaton declared an interest in Agenda Item 9 part 1 - Community Governance Review and requested to be called back into the Guildhall for Agenda Item 9 part 2 (Pennygillam Estate)
- 1910/23 Public Representation Session**
Question 1) A comment was made in regards to the Community Governance Review in regards to the Pennygillam Industrial Estate and it was stated that it was hoped that the current status quo be retained.
- 1910/24 To confirm and sign the Minutes of the last meeting, previously circulated**
It was **resolved** to confirm and sign the minutes, previously circulated:
(i) Minutes of the Extraordinary Meeting of the Council meeting held on 11 September 2019 at 7.00pm
(ii) Minutes of the Meeting of the Council held on 17 September 2019 at 7.00pm
- 1910/25 To receive and adopt the minutes of committees and sub-committees, previously circulated**
It was **resolved** to receive and adopt the minutes of the following committees and sub committees:
(i) Extraordinary Tourism and Information Services held on Friday 30 August 2019 at 2.00pm
(ii) Planning and Economic Development held on Thursday 26 September 2019 at 6.30pm
(iii) Finance and General Purposes held on Wednesday 2 October 2019 at 7.00pm
(iv) Estates and Properties held on Monday 7 October 2019 at 11.00am
- 1910/26 Reports from Cornwall Councillors**
Cornwall Councillor Gemma Massey provided a written report to the Council (copy appended to these minutes).

Cllr Young stated that she was delighted to read that repairs to the railings at Dutson road were to be undertaken
- 1910/27 Reports and Questions from Town Councillors**

Cllr Heaton advised that she had attended the Memory Café Anniversary event and of an award made to Ms Cym Downing

1910/28 Report from the Town Mayor

The Mayor circulated a report to all councillors (copy appended to these minutes).

1910/29 Community Governance Review

Members considered Report 21/19 (previously circulated)

It was **resolved** that;

- (i) the update regarding the Community Governance Review be noted
- (ii) the Council retain its original submission to the Governance Review regarding the Pennygillam Industrial Estate

Cllr Heaton declared an interest in this item and left the Chamber and took no part in the discussion or voting on this item

1910/30 Rural Services Network Towns Grouping

Members considered Report 22/19 (previously circulated)

It was **resolved** that;

- (i) the details regarding the proposed Rural/Market Towns Group be noted
- (ii) the Council agree to join the Group at a cost to the Council of £150 per annum for an initial period of two years

1910/31 Town Council Lease Agreements

Members considered Report 23/19 (previously circulated)

It was **resolved** that;

- (i) the Clerk undertakes work on the Council's expiring leases and aims to align timescales on future leases with the Council's budget setting process and the duration of the elected Council's tenure
- (ii) that each lease be considered separately when brought before Council

1910/32 Community Christmas Lunch and Christmas Light Switch on

It was **resolved** that;

- (i) the Christmas Community Lunch be held on Friday 6 December and that for the event be on a two yearly cycle so that year one be for the elderly or those on their own at Christmas and year two be for volunteers within local organisations and associations
- (ii) the chairman send details of the proposals for the Christmas light switch on to all councillors

1910/33 English Heritage Proposal

It was **resolved unanimously** to support the partnership proposal with English Heritage

1910/34 Progress and Information

Members considered Report 24/19 (previously circulated)

It was **resolved** that;

- (i) the Christmas and New Year opening times for the various business arms of the Town Council be agreed as per the order paper subject to the amendment that the Library and Information Service close at 1.00pm on Tuesday 24 December, in line with the Council's other venues
- (ii) the hire Town Hall for a New Year's Eve party not be permitted
Cllr Conway requested that his vote against this resolution be recorded
- (iii) the date for the Cornwall Council free parking day be Saturday 30 November

- (iv) the current Council office business opening hours be extended until Friday 29 November
- (v) the External Auditor Report and Certificate for the year ended 31 March 2019 be noted and thanks given to all staff concerned
- (vi) it be noted that Council committees are currently discussing the Strategic Plan for 2020-2024 with the aim to bring a draft Plan to the November meeting of the Council

1910/35

Correspondence and matters to note

- i) The Town Council's venues usage was noted

1910/36

Urgent Items

There were no items for consideration

Date of the next meeting of the Council

The next Full Council meeting will be on Tuesday 19 November 2019 at 7pm

The meeting ended at 7.45pm

Signed Date