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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE FULL COUNCIL MEETING
held on TUESDAY 19 NOVEMBER 2019 at 7pm in the Guildhall

- PRESENT** Cllrs, Gordon (Town Mayor), Penhale (Deputy Mayor), Allen, Bailey, Bullen, Conway, Gilbert, Harris, Heaton, Hogan, Keighley, Nancarrow, O'Brien, Tremain and Young
In attendance: Christopher Drake (Town Clerk)
1 x press, 16 x Public
- 1911/32 Apologies for absence**
Apologies for absence were received from Councillor Nolan and Cornwall Councillors Paynter, Farrington and Massey
- 1911/33 Declarations of Interest**
There were no declarations of interest
- 1911/34 Public Representation Session**
Question 1) A resident gave background for the need for the Council to declare a Climate Emergency and requested support for Climate Emergency proposals and for the Council to agree to a working party to agree an action plan
Question 2) A resident gave information on the need to declare a Climate Emergency
Question 3) A resident spoke about the Southern Masterplan and raised concerns regarding new housing developments and the need for a Southern loop road being installed prior to housing building works. In addition a better town bus service is required and local residents and Councils should work together
- 1911/35 Change to Order of Business**
It was **resolved** that the order of business be changed and that agenda item 9 be taken as the next item for consideration
- 1911/36 Declaration of Climate Emergency**
Members considered Report 28/19 (previously circulated)
It was **resolved** that;
(i) the receipt of a signed petition requesting the Town Council declare a climate emergency be noted
(ii) the Town Council form a working party to investigate what actions can be undertaken and what is required of the Council and that the working party membership be cllrs J Harris, S Allen, J Heaton and P O'Brien with the ability to co-opt membership from outside of the Council
(iii) the Town Council declares a Climate Emergency and supports Cornwall Councils aim to become carbon neutral by 2030
- 1911/37 To confirm and sign the Minutes of the last meeting, previously circulated**
It was **resolved** to confirm and sign the minutes, previously circulated:
(i) Minutes of the Meeting of the Council held on 15 October 2019 at 7.00pm, subject to the amendment that Cllr Heaton declared an interest in Agenda Item 9

part 1 - Community Governance Review and requested to be called back into the Guildhall for Agenda Item 9 part 2 (Pennygillam Estate)

1911/38 To receive and adopt the minutes of committees and sub-committees, previously circulated

It was **resolved** to receive and adopt the minutes of the following committees and sub committees:

- i) Staffing held on Thursday 17 October 2019 at 10.00am
- ii) Planning and Economic Development held on Thursday 17 October 2019 at 7.00pm
- iii) Extraordinary Estates and Properties held on Monday 28 October 2019 at 10.00am
- iv) Lawrence House Management held on Tuesday 5 November 2019 at 4.00pm
- v) Tourism and Information Services held on Tuesday 5 November 2019 at 5.15pm
- vi) Finance and General Purposes held on Wednesday 6 November 2019 at 7.00pm
- vii) Planning and Economic Development held on Thursday 7 November 2019 at 7.00pm

1911/39 Reports from Cornwall Councillors

Cornwall Councillors Paynter and Farrington provided a written report to the Council (copy appended to these minutes).

1911/40 Reports and Questions from Town Councillors

Cllr Allen gave an update regarding the water refill station for the Town Square and advised that quotes for the product were being sought and the exact location for the siting of the unit was to be confirmed

Cllr Harris gave an update regarding the Localism and Climate Change event he had attended. A copy of his report is appended to these minutes

Cllr Bailey gave an update regarding the Chamber of Commerce and advised that the This Is Launceston event had been very successful and reminded those present of the Late Night Christmas shopping events

Cllr Heaton gave an update regarding her attendance at the Climate Change event, and advised of the Shaping My Community event and workshop as well as giving an update in regards to repairs to railings in Dutson

1911/41 Report from the Town Mayor

The Mayor circulated a report to all councillors (copy appended to these minutes).

1911/42 Town Council Strategic Plan 2020-2024

It was **resolved** that;

- (i) the Library be listed as an asset and service operated by the Town Council
- (ii) a new objective, to support all members of staff in regards to health and well being be inserted
- (iii) the declaration of a Climate Emergency and agreed actions be inserted
- (iv) the Plan be brought back to December Council for ratification

1911/43 Launceston Footpaths

It was **resolved** to note the update report from Cllr Heaton concerning the above

1911/44 Launceston Sothorn Growth Masterplan

It was resolved that;

- (i) the update report from Cllr Heaton concerning the above be noted
- (ii) the Town Council to continue to pressure Cornwall Council to ensure that future planning developments within the town are suitable and
- (iii) that a Neighbourhood Plan working party be agreed to explore the practicalities of the Council undertaking a plan and that the working party be made up of Cllrs J Heaton, J Harris, L Penhale and P O'Brien

1911/45

Progress and Information

Members considered Report 29/19 (previously circulated)

It was **resolved** that;

- (i) the recommendation of the staffing committee regarding the extension to the Council office opening times until 31 March 2020 be agreed
- (ii) the formation of a Council Working Party to consider the proposals from Launceston Community Interest Company be agreed and membership be cllrs M Young, S Allen, P Bullen and N Gilbert and that meetings of the working party commence after 5.30pm
- (iii) the update regarding the Christmas Light Switch On event be noted
- (iv) the date of the forthcoming meeting with Cornwall Council regarding the Southern Masterplan be noted

1911/46

Correspondence and matters to note

- i) The Town Council's venues usage was noted
- ii) The received Christmas cards were noted
- iii) The details for the forthcoming Community Meal were noted
- iv) Thanks was given to those councillors who supported the town Remembrance Day service event and assisted with the provision of refreshments

1911/47

Urgent Items

The Mayor thanked those that attended his Civic Service

Date of the next meeting of the Council

The next Full Council meeting will be on Tuesday 17 December 2019 at 7pm

The meeting ended at 8.28pm

Signed Date