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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE FULL COUNCIL MEETING
held on TUESDAY 17 DECEMBER 2019 at 7pm in the Guildhall

- PRESENT** Cllrs, Gordon (Town Mayor), Penhale (Deputy Mayor), Allen, Conway, Gilbert, Harris, Heaton, Hogan, Keighley, Nancarrow, Nolan, O'Brien, Tremain and Young
In attendance: Christopher Drake (Town Clerk)
- 1912/09 Apologies for absence**
Apologies for absence were received from Councillors Bailey and Bullen and Cornwall Councillors Paynter and Massey
- 1912/10 Declarations of Interest**
There were no declarations of interest
- 1912/11 Public Representation Session**
There were no representations
- 1912/12 To confirm and sign the Minutes of the last meeting, previously circulated**
It was **resolved** to confirm and sign the minutes, previously circulated:
Minutes of the Meeting of the Council held on 19 November 2019 at 7.00pm
- 1912/13 To receive and adopt the minutes of committees and sub-committees, previously circulated**
It was **resolved** to receive and adopt the minutes of the following committees and sub committees:
i) Planning and Economic Development held on Thursday 28 November 2019 at 7.00pm
ii) Estates and Properties held on Monday 2 December 2019 at 10.00am
- 1912/14 Reports from Cornwall Councillors**
Cornwall Farrington advised that both Cormac and Cornwall Housing were investigating the issues reported in regards to footpaths in Ridgegrove. She also reported that the need for extra care housing was being investigated and that sites were being sought.

Cllr Farrington stated that Stage 1 of the Community Governance Review had been completed and that the second round of public consultation had begun. She also informed the meeting that the first tree for the new forest of Cornwall had been planted and that funding was available for the project for those wishing to undertake a tree planting scheme.

Cllr Keighley raised concern regarding the dumping of litter in the town centre. Cllr Farrington said she would report the matter and spoke about to make use of the Cornwall Council Report It programme

Cllr Conway thanked Cllr Farrington for the work to date regarding the highlighted issues at Ridgegrove

Cllr Penhale spoke about a problem with littering at Chings Alley and asked if the area could be covered by CCTV. Cllr Farrington advised that additional CCTV coverage could be considered but extra funding would be required to achieve this

Cllr Young suggested that large communal rubbish bins could help with the issue

1912/15

Reports and Questions from Town Councillors

Cllr Allen gave an update regarding CCTV and thanked the Police Cadets for their assistance at the recent Christmas event and that there were no reported issues regarding the event equipment left in situ overnight. Cllr Allen advised that a new CCTV maintenance contract was currently being agreed

Cllr Heaton advised that the works to the railings at Dutson had been delayed until January 2020 and also stated that there was an issue regarding refuse collection points at Kensey Valley that Cornwall Council were investigating

Cllr Harris advised that the Neighbourhood Plan working party had held an initial meeting and that work was being undertaken

Cllr Young stated that the Community Christmas meal was very successful and that thanks to all of the donations received, the event had been held at no charge to the Council. Cllr Young thanked all those that helped with the event.

Cllr Tremain said that he was awaiting an update following the recent meeting held in regards to proposed development along the Link Road

Cllr Gordon said that the Christmas Light switch on event had been well received and that the event went well, and stated that the Carol concert at Lawrence House Museum was very successful

1912/16

Report from the Town Mayor

The Mayor advised that a copy of his report was available from the office (copy appended to these minutes).

1912/17

Town Council Policies

It was **resolved** that;

- (i) the Environmental Policy be adopted as amended
- (ii) the Vehicle Policy be adopted as amended
- (iii) the Smoking Policy be adopted
- (iv) the Health and Safety policy be adopted as amended and signed by the Mayor
- (v) the Tree Management Policy be adopted

1912/18

Town Council Strategic Plan 2020-2024

It was **resolved** to adopt the Strategic Plan, subject to the amendment on page 5, Strategic Objective point 7, to read 'To take on more service level agreements with Cornwall Council for public open space within the town'

1912/19

Progress and Information

Members considered Report 30/19 (previously circulated)

It was **resolved** that;

- (i) the update regarding Upper Chapel be noted

- (ii) the Outside Body Membership of Cllr Heaton to the Connections Working Party be agreed
- (iii) the update regarding the Launceston Masterplan be noted
- (iv) the success of the Community Christmas Lunch be noted and thanks to all those that supported the event be minuted
- (v) the early publication of committee agendas for meetings during week commencing 6 January 2020 be noted

1912/20

Correspondence and matters to note

- i) The Town Council's venues usage was noted
- ii) The received Christmas cards were noted
- iii) The update regarding various road re-surfacing works being undertaken in February 2020 was noted
- iv) The Cornwall Council Safeguarding publication was distributed

1912/21

Urgent Items

There were no urgent items

Date of the next meeting of the Council

The next Full Council meeting will be on Tuesday 21 January 2019 at 7pm

The meeting ended at 8.08pm

Signed Date