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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE ESTATES & PROPERTIES COMMITTEE MEETING
Held on Monday 3 February 2020
at 11am in the Town Hall.

PRESENT: Cllrs. Gordon (Mayor), Penhale (Deputy Mayor), Keighley (Chairman), Bailey, Conway, Harris, Hogan, O'Brien and Young substitute for Cllr Nolan

In attendance: David James (Estates & Properties Manager)
Helen Gribble (RFO)

2002/01 Apologies for Absence

Apologies for absence were received from Cllr Nolan who was substituted by Cllr Young. Cllr Conway apologised for not being able to attend the site visits.

2002/02 Declarations of Interest

Cllr Keighley declared an interest in minute number 2002/07
Cllr Hogan declared an interest in minute number 2002/08

2002/03 Public Representation Session

No members of the public were present at the meeting.

2002/04 Minutes of the last meeting

The minutes of the meeting held on 2 December 2019 were signed as a correct record

2002/05 To Discuss Findings of Earlier Site Visits

It was **resolved** that the following be undertaken:

Grammers Park to plant trees and hedges between the park and allotment. The plants would be sourced from the Woodland Trust.

Kings Field to remove the capping from the top of the wall and make good the joints. It was **resolved** not to paint the wall.

2002/06 Property Manager's Report

Properties Managers report was discussed and it was **resolved** that the following be undertaken:

St Mary's Road Play Ground Cllr's Keighley and Harris would liaise with the local newspaper, Cornwall Housing, PCSO, local residents and Cornwall Council as to away forward with dealing with the level of vandalism at the play ground.

SLA grass cutting agreements – Natural Environment to make enquiries as to whether Cornwall Council would pass the ownership of the upper part of Coronation Park to either the Town Council or the Coronation Park Trustees.

Lawrence House Museum to obtain a cost from Place Architects for their services in relation to formulating the specifications of the external work required to the building.

2002/07 Use of Allotment for Community Garden

*** Cllr Keighley declared an interest in this item and left the room and took no part in the discussions. *****

***** Cllr Hogan chaired is item of the agenda *****

It was **resolved** to allow Brockley Farm Community Garden to use two allotments at Dutson Allotments on the following conditions:

There are **no** ducks permitted

The Council makes **no** financial input

The Community Garden pays the going rent for the allotments

The Community Garden may sell produce from the allotments but all other terms and conditions applied to allotments stand.

***** Cllr Keighley returned to the room *****

2020/08

Town Band Room Electrical Test

***** Cllr Hogan declared an interest in this item and left the room and took no part in the discussions. *****

It was **resolved** to carry out and pay for the electrical test at the Town Band Room. Any findings from the testing would be brought back to the Committee for consideration.

2002/09

Urgent Items

Cllr Gordon asked that Cornwall Council be contacted about the state of the surface area of the Parade Ground.

Date of the next meeting

The next meeting would be held on Monday 6 April 2020. The committee would make site visits at 10.00am and the meeting would follow immediately afterwards in the Town Hall at approximately 11:30am.

The meeting closed at 12.48pm.

Signed.....

Date.....