



**Minutes of The Tourism and Information Services Committee held on
Tuesday 5 November 2019 at 5.15pm at the Town Hall**

- Present:** Cllrs: Nancarrow (Chairman) Gordon (Mayor), Hogan, Gilbert and Nolan
In attendance: Cllr Heaton, Town Clerk, Ewan Murray – TIC Manager (Minute taker)
- 1911/01 Apologies for Absence**
Apologies were received from Cllr Penhale
- 1911/02 Declarations of Interest**
No declarations were made
- 1911/03 Public Representation Session**
2 members of the public were present and asked for clarification regarding markets, which was given. The member of the public stated councillor representation at market meetings was a positive step.
- 1911/04 Minutes of the last meetings**
The minutes of the meeting held on 3 September 2019 were agreed and signed as a correct record.
The minutes of the extraordinary meeting held on 30 August 2019 should be amended to include:
"As a member of the carnival organising committee, Cllr Gordon declared an interest" (1908/09)
- 1911/05 Financial Report**
It was **noted** that there is no significant current variance from the forecast of outturn
- 1911/06 Manager's Report**
The nomenclature of Launceston Tourist Information Centre should change to 'Launceston Visitor and Information Centre.'
Proposed Cllr Gordon, **seconded** Cllr Hogan, **carried unanimously.**
- 1911/07 Saturday Markets**
It was **agreed** that discussions between the carnival committee, TIC officers and councillors should take place to best manage the logistics of the October 2020 market
- 1911/08 Market Liaison**
It was **agreed** that councillors should attend the TIC staff/traders' meeting in January and that Cllrs Nolan and Hogan would attend.
- 1911/09 Town Maps**
I was **agreed** that a minimalistic visitor map should be produced and this map would be used for all TIC documentation and for display purposes around town.
- 1911/10 Funding TIC Events**
It was **agreed** that the financial implications of previously resolved TIC events and planned activities, should be forwarded to the Finance and General-Purpose Committee for approval.

1911/11

Christmas 2019 Festivities

Cllr Gordon **updated** the committee on the events for the weekend commencing 29 November 2019.

1911/12

Items to Note and any Urgent Matters

No urgent matters were raised

1911/13

Date of Next Meeting

Because the summons notice period for the next committee meeting includes a bank holiday, the Town Clerk intimated they would clarify the protocol and promulgate the outcome to councillors.

The meeting closed at 6.15pm

Signed

Date