



**Minutes of The Visitor and Information Services Committee held on  
Tuesday 3 March 2020 at 5.15pm at the Town Hall**

- Present:** Cllrs: Gordon (Mayor), Penhale (Deputy Mayor and Chairman), Hogan, Nancarrow, Gilbert and Nolan  
In attendance: Cllr Young, Cllr Heaton and VIC Manager
- 2003/01 Apologies for Absence**  
No apologies were received
- 2003/02 Declarations of Interest**  
No declarations were made
- 2003/03 Public Representation Session**  
There were no representations made
- 2003/04 Minutes of the last meetings**  
The minutes of the meeting held on 28 January 2020 were agreed and signed as a correct record
- 2003/05 Financial Report**  
i) It was **noted** that there may be an overspend on staffing and that the VIC Manager would investigate and report back to the committee at the next meeting  
ii) It was **noted** that the committee wishes to express a vote of thanks to Mrs Greene for the extended absence cover she undertook in 2019
- 2003/06 Manager's Report**  
The following was **noted**:  
i) A consistent nomenclature of 'Launceston Visitor Information Centre' should be used at all times  
ii) The committee wishes to express a vote of thanks to Cllr Bailey for securing St Piran Parade sponsorship from Hay Common Developments
- 2003/07 Saturday Markets**  
i) It was **resolved** that councillors should have sole use of the gazebo during Saturday markets  
ii) It was **resolved** that the police should be allocated a free gazebo during Saturday markets
- 2003/08 Promoting the VIC**  
i) It was **resolved** that 2 councillors would attend the TAVATA conference in April  
ii) It was **resolved** that the VIC Manager would explore ways of promoting the centre and the town in general and report findings to the committee
- 2003/09 VIC membership 2021**  
It was **resolved** that the VIC should participate in any forthcoming tourist award schemes
- 2003/10 Items to Note and any Urgent Matters**  
It was **noted** that it would be advantageous, if space permits, to allow local schools to display their projects in the town hall foyer
- 2003/11 Date of Next Meeting**  
Tuesday 5 May 2020 at 5.15pm  
  
The meeting closed at 5.55pm

Signed

Date