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Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To: All Launceston Town Councillors

cc Cornwall Councillors (Jade Farrington, Gemma Massey, Adam Paynter), Chris Sims (Community Link Officer), Scott Mann MP, Honoured Burgess (Arthur Wills), PC Steve Stoppard (Launceston Police), Annette Baskerville-Smith (Chairman, Chamber of Commerce), members of the press

You are summoned to attend a meeting of Launceston Town Council to be held on Tuesday 28 July 2020

In accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held remotely using the Zoom platform. A meeting ID and password will be emailed to all councillors

Press and Public are invited to watch the meeting online via our Facebook page at <https://www.facebook.com/LauncestonTownCouncil>

Members of the public who wish to address the Council during public participation regarding items on the agenda are requested to email the Clerk by 5pm 27 July 2020 and a meeting password will be sent to you on the day of the meeting

The agenda for the meeting is set out below.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

Date of issue: 22 July 2020

AGENDA

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

1. Apologies for absence

2. Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the meeting while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point.

3. Public Representation Session

To receive any written representations or previously submitted questions from Members of the public in attendance. (A maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4. To confirm and sign the minutes of the last meeting previously circulated:

- (i) Minutes of the Meeting of the Council held on 17 March 2020 at 7.00pm

5. Reports from Cornwall Councillors

To receive reports from Cornwall Councillors on matters of policy or major decisions affecting Cornwall in general and Launceston in particular

6. Reports and Questions from Town Councillors

To receive reports from councillors representing the Town Council on outside bodies, or having attended meetings on behalf of the Council

7. Report from the Town Mayor

To receive the Mayor's Monthly Report

8. Annual Governance Statement

To receive and note the Annual Internal Audit Report 2019/20 and to discharge the obligations of the Authority to approve the Annual Governance Statement and review the effectiveness of the System of Internal Control for the year ended 31 March, 2020 (Section 1 copy attached)

9. Accounting Statements 2019-2020

To consider and approve the Statement of Accounts of the Authority and Annual Return for the year ended 31 March, 2020 (Section 2 copy attached).

10. Update on the Work and Delegated Decisions of the Council During the Coronavirus Lockdown Period

To consider Report 15/20, concerning the above (copy attached)

11. Progress and Information

To consider Report 16/20 concerning the above (copy attached)

12. Correspondence and matters to note

Additional information can be provided at the meeting if required.

13. Urgent Items

To receive any items which the Mayor considers to be urgent (information only)

14. Exclusion of members of the press and public

To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information

15. Launceston Library Hub

To consider Report 17/20, concerning the above (copy attached)

Date of next Meeting

The date of the next Full Council meeting is to be agreed