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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE FULL COUNCIL MEETING
held on TUESDAY 18 FEBRUARY 2020 at 7pm in the Guildhall

- PRESENT** Cllrs, Gordon (Town Mayor), Penhale (Deputy Mayor), Allen, Bailey, Bullen, Conway, Gilbert, Harris, Heaton, Hogan, Keighley, Nancarrow, Nolan, O'Brien, Tremain and Young
In attendance: Christopher Drake (Town Clerk)
1 x Press
4 x Public
- 2002/10 Apologies for absence**
Apologies for absence were received from Cornwall Councillors Farrington and Paynter
- 2002/11 Declarations of Interest**
There were no declarations of interest
- 2002/12 Public Representation Session**
Representation 1) A question was raised as to whether stickers advising of the 'We're Watching You Campaign' were available for other areas within the town.
The Clerk advised that the Town council had been asked to work within one area for the duration of the campaign but would seek clarification as to whether advertising materials were available
- 2002/13 To confirm and sign the Minutes of the last meeting, previously circulated**
It was **resolved** to confirm and sign the minutes, previously circulated:
Minutes of the Meeting of the Council held on 21 January 2020 at 7.00pm
- 2002/14 To receive and adopt the minutes of committees and sub-committees, previously circulated**
It was **resolved** to receive and adopt the minutes of the following committees and sub committees:
i) Tourism and Information Services held on Tuesday 28 January 2020 at 5.15pm
ii) Planning and Economic Development held on Thursday 30 January 2020 at 7.00pm
iii) Estate and Properties held on Monday 3 February 2020 at 11.00am
- 2002/15 Reports from Cornwall Councillors**
Cornwall Councillor Massey advised that Cabinet approval had been agreed for the proposed Launceston Hub and that the matter will be considered by the Full Council on 25 February. Cllr Massey also advised that the Ridgemoor Community Day had been postponed due to inclement weather, but that a meeting of the Ridgemoor Residents Association had been held and was due to meet again on 11 March.
Cllr Massey also gave details of the Making Space for Nature litter pick at Ridgemoor and said that funding for sites was being proposed for Cornwall Council owned land and that a workshop to discuss what could be undertaken for the Ridgemoor area was being held on 29 February.

Cllr Keighley asked a question regarding the town bus service. Cllr Massey advised that the service was continuing to operate and discussions were ongoing in seeking improvements to bus services

Cllr Conway said that the funding for the new library was good and requested an update from Cornwall Council following its forthcoming Council meeting

2002/16

Reports and Questions from Town Councillors

Cllr Heaton gave an update regarding the Connections Group and advised that it had met twice and was arranging to present to a forthcoming meeting of the Community Network Panel

Cllr Bailey gave an update on the Victorian Market and advised that the event will be held on 27 June and that this year would recognize the Mayflower 400 celebration and be re-named the Pilgrims Fair and that not for profit and charitable stalls were welcome

Cllr Tremain circulated a report from the Friends of Launceston Priory (copy appended), gave an update regarding the recent Community Governance Review meeting held at the Town Hall and also gave details of the meeting held by representatives of Launceston Town Council with St Thomas the Apostle Rural Parish Council regarding the site at Upper Chapel

Cllr Harris advised that a report regarding the work of the Neighbourhood Plan Working Party was available

Cllr O'Brien stated that he had spoken with the Chairman of the Community governance Review Panel who had advised that he was unaware of the Town Council's proposals in regards to the Upper Chapel site

Cllr Conway stated that all individuals can make comments in regards to the Community Governance Review consultation

2002/17

Report from the Town Mayor

The Mayor advised that a copy of his report was available from the office

2002/18

Repair Cafe

Members considered Report 06/20 concerning the above (previously circulated)

It was **resolved unanimously** to;

- i) note the background information regarding a Repair Cafe
- ii) agree the expenditure required as per paragraph 2.1 of the report

2002/19

Cornwall Off Street Parking Order

Members considered Report 07/20 concerning the above (previously circulated)

It was **resolved unanimously** to note the details concerning the proposed Cornwall Council Off Street Parking Order to govern the operation of its car parks

2002/20

Mayor Elect – 2020-21

It was **resolved** that Notices of Motion be used for nominations for Town Mayor and Deputy Town Mayor for the civic year commencing in May 2020 and that nominations be received for consideration at March Council

2002/21

Progress and Information

Members considered Report 08/20 concerning the above (previously circulated)

It was **resolved** that;

- i) a working party to review required works and repairs at the Lawrence House Museum be agreed and that membership consist of Chair of the Management committee, Cllr Nolan, the Lawrence House Museum curator and the Estates and Properties Manager
- ii) the Annual Meetings of the Burial Authority and the Municipal Charities be deferred until March 2020
- iii) the update following the meeting of the Trustees of the Ambulance Hall be noted

2002/22 Correspondence and matters to note

- i) The Town Council's venues usage was noted
- ii) The letter of thanks from The Sowenna Appeal was noted

2002/23 Urgent Items

There were no items for discussion

2002/24 Exclusion of members of the press and public

It was resolved that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items as they may involve the likely disclosure of confidential information

2002/25 Library Devolution

The Mayor gave a verbal update regarding the proposed library devolution and proposed that members meet to consider and agree the inclusion of all relevant services within the proposed new library building

2002/26 Honoured Burgess

To consider Report 09/20, concerning the above (previously circulated)

It was **resolved**;

- i) to note the details regarding the Honoured Burgess nomination process
- ii) that the required councillor panel to consider the nomination be councillors Gordon, Young, Nancarrow, Conway and Nolan

Date of the next meeting of the Council

The next Full Council meeting will be on Tuesday 17 March 2019 at 7pm

The meeting ended at 7.38pm

Signed Date