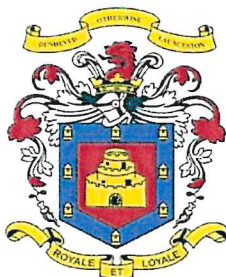


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Launceston Town Council
The Town Hall
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MINUTES OF THE FULL COUNCIL MEETING
held on TUESDAY 28 JULY 2020 at 7pm via the Zoom Platform

- PRESENT** Cllrs, Gordon (Town Mayor), Penhale (Deputy Mayor), Bailey, Bullen, Conway, Gilbert, Harris, Heaton, Keighley, Nancarrow, Nolan, Tremain and Young
In attendance: Christopher Drake (Town Clerk)
1 x Press
- 2007/01 Apologies for absence**
Apologies for absence were received from councillors O'Brien and Hogan and Cornwall Councillors Farrington, Massey and Paynter
- 2007/02 Declarations of Interest**
There were no declarations of interest
- 2007/03 Public Representation Session**
A member of the public asked how the Council will undertake the required Exercise of Public Rights in regards to the Annual Governance and Accountability Return. The Clerk gave details of the procedures that will be applied
The member of public also asked when committee meetings will resume. The Clerk advised that a full calendar of meetings would be produced and agreed at a forthcoming Annual Meeting of the Council.
- 2007/04 To confirm and sign the Minutes of the last meeting, previously circulated**
It was **resolved** to confirm and sign the minutes, previously circulated:
Minutes of the Meeting of the Council held on 17 March 2020 at 7.00pm
- 2007/05 Reports from Cornwall Councillors**
Cllr Paynter had forwarded a written report that gave an update in regards to the re-opening of the leisure centre
- Cllr Young** asked when repairs were going to be undertaken to the hedging/wall on St Thomas road. Cllr Gordon advised that investigation work at this site was still ongoing
- Cllr Gilbert** stated that a swimming pool is necessary for the area as there is no other nearby site for residents. Cllr Gilbert also expressed concerns regarding the state of overgrown vegetation and weeds throughout the town
- Cllr Conway** enquired on the view of Cornwall Council in regards to the NHS taking on social care services
- Cllr Bailey** enquired as to when work to the wall at Race Hill will be completed
- Cllr Nancarrow** stated that work was required at the area around Riverside and asked who was responsible for taking on the works

The Clerk and Chairman advised that they would report all fo the above to Cornwall Council

2007/06

Reports and Questions from Town Councillors

Cllr Bailey gave an update on the Chamber of Commerce and advised that they had a number of new members and were holding regular meetings. All unused Easter Eggs from the Easter Egg hunt event have been donated to the Foodbank

Cllr Heaton stated that hedging along the Link Road was being removed and asked who was responsible. Cllr Heaton also expressed concerns in regards to emails regarding volunteer services from councillors being deemed as malpractice.

Cllr Young gave an update on the work carried out by herself and Cllr Bullen, working as volunteers for 13 weeks as part of the CoronaCornwall support group, and the praise that had been received

Cllr Gordon thanked all councillors involved during the coronavirus epidemic and stated that he was proud of the work undertaken and thanked all those who worked with the Town Council during this time.

Cllr Bullen provided details of the work she had undertaken in regards to the CoronaCornwall support group and said that she was privileged to be able to be involved in the work that was undertaken.

2007/07

Report from the Town Mayor

The Mayor advised that a copy of his report was available from the office (copy attached)

2007/08

Annual Return Annual Governance Statement 2019-2020

The Annual Return had been circulated with the agenda.

The Town Clerk read out the nine statements making up the Annual Governance Statement 2019-2020 and each one was agreed separately by the Council. It was then **resolved** to approve the Governance Statement and it was signed by the Town Mayor and Town Clerk.

2007/09

Annual Return Annual Accounting Statements 2019-2020

The Annual Return had been circulated with the agenda.

The Council considered the Accounting Statements for 2019-2020 and it was **resolved** to approve the Accounting Statements as presented. The Accounting Statements were signed by the Town Mayor and Responsible Financial Officer.

2007/10

Update on the Work and Delegated Decisions of the Council During the Coronavirus Lockdown Period

Members considered Report 15/20 concerning the above (previously circulated)

It was **resolved unanimously** that;

- i) the update on works undertaken by the Council since 23 March 2020 be noted
- ii) the delegated decisions undertaken whilst the Council was unable to meet be noted
- iii) that the Town Council welcomes all visitors to the town but reminds them to adhere to government guidelines on social distancing and wearing face masks as required

2007/11

Progress and Information

Members considered Report 16/20 concerning the above (previously circulated)

It was **resolved** that;

- i) the Council hold an Annual Meeting of Council in August
- ii) the details regarding the councillor vacancy be noted
- iii) the necessary works at the Council's play areas be agreed
- iv) the re-opening of Launceston Castle be noted
- v) the details regarding the Launceston Southern Growth Area Concept Plan Public Consultation be noted

2007/12

Correspondence and matters to note

- i) Details regarding proposals to consider a programme of enhancement at land to the rear of the Stourcombe estate were noted
- ii) Details regarding the filming of a wedding within the Guildhall being shown the BBC One Show were noted

2007/13

Urgent Items

There were no items for discussion

2007/14

Exclusion of members of the press and public

It was resolved that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following item as it may involve the likely disclosure of confidential information

2007/15

Launceston Library Hub

To consider Report 17/20, concerning the above (previously circulated)

It was **resolved** that;

- i) the update regarding the proposed library hub building be noted
- ii) the following services be agreed for consideration of inclusion as part of the new building;
 - a) A proper computer/communications suite
 - b) Citizens Advice Bureau
 - c) Café/refreshment area
 - d) Money Advice Centre
 - e) Office space for rent and/or short term use
 - f) Space for Police/PCSO surgery
 - g) Proper space allocation for a library fit for purpose for Launceston
 - h) Early years library area
 - i) Housing/accommodation space

Date of the next meeting of the Council

The next Full Council meeting will be the Annual Meeting of Council in August 2020 at 7pm

The meeting ended at 9.30pm

Signed

Date

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Launceston Town
 Council
 The Town Hall
 Launceston
 Cornwall PL157AR

CALENDAR OF FULL COUNCIL AND COMMITTEE MEETINGS 2020-2021

All meetings take place at 7pm unless otherwise indicated

Tuesday	15 September 2020	Full Council
Thursday	24 September 2020	Planning and Economic Development
Monday	5 October 2020	Estates and Properties (10.00am)
Thursday	15 October 2020	Planning and Economic Development
Tuesday	20 October 2020	Full Council
Tuesday	20 October 2020	Meeting of Council as Trustee of Launceston Municipal Charities (after Full Council)
Tuesday	3 November 2020	Lawrence House Management (4pm)
Tuesday	3 November 2020	Tourism and Information Services (5.15pm)
Wednesday	4 November 2020	Finance & General Purposes
Thursday	5 November 2020	Planning and Economic Development
Tuesday	17 November 2020	Full Council
Tuesday	17 November 2020	AGM of Council as Trustee of Lawrence House Museum (after Full Council)
Thursday	26 November 2020	Planning and Economic Development
Monday	7 December 2020	Estates and Properties (10.00am)
Wednesday	9 December 2020	Finance & General Purposes
Tuesday	15 December 2020	Full Council
Thursday	17 December 2020	Planning and Economic Development
Tuesday	12 January 2021	Lawrence House Management (4pm)
Tuesday	12 January 2021	Tourism and Information Services (5.15pm)
Thursday	14 January 2021	Planning and Economic Development
Tuesday	19 January 2021	Full Council
Monday	1 February 2021	Estates and Properties (10.00am)
Wednesday	3 February 2021	Finance & General Purposes
Thursday	4 February 2021	Planning and Economic Development
Tuesday	16 February 2021	Full Council
Tuesday	16 February 2021	Annual Meeting of the Council as the Burial Authority (after Full Council)
Thursday	25 February 2021	Planning and Economic Development
Tuesday	2 March 2021	Lawrence House Management (4pm)
Tuesday	2 March 2021	Tourism and Information Services (5.15pm)
Wednesday	4 March 2021	Finance & General Purposes
Tuesday	16 March 2021	Full Council
Thursday	18 March 2021	Planning and Economic Development

Thursday	8 April 2021	Planning and Economic Development
Monday	12 April 2021	Estates and Properties (10.00am)
Wednesday	14 April 2021	Annual Town Meeting (6.30pm)
Tuesday	20 April 2021	Full Council
Thursday	29 April 2021	Planning and Economic Development
<i>Good Friday 2 April, Easter Monday 5 April</i>		
Wednesday	5 May 2021	Finance & General Purposes
Thursday	13 May 2021	Annual Meeting of Launceston Town Council (2.30pm)
Tuesday	18 May 2021	Annual Meeting of Launceston Town Council (7pm)
Thursday	20 May 2021	Planning and Economic Development
<i>Bank Holiday 3 and 31 May</i>		
<i>Provisional Election 6 May</i>		

Members of the public and the press are welcome to attend all Full Council and Committee meetings. Meetings are generally wholly open to the public but there may occasionally be confidential matters to discuss, for example staffing matters, when the public and press will be asked to leave for that section of the meeting. The agendas will make it clear if there are any such items, and they are usually taken at the end of the meeting. If members of the public have specific issues to raise at a meeting it would be appreciated if they could notify the Town Clerk in advance.

Councillor Surgery Dates: As part of a market or at Visitor Information Centre (VIC):

Saturday 12 September 2020	Saturday 10 October 2020
Saturday 14 November 2020	Saturday 12 December 2020
Saturday 9 January 2021 (VIC)	Saturday 13 February 2021 (VIC)
Saturday 13 March 2021	Saturday 10 April 2021
Saturday 8 May 2021	Saturday 12 June 2021