

Town Clerk C W Drake
Telephone 01566 773693
admin@launceston-tc.gov.uk
www.launceston-tc.gov.uk



Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To: All members of Launceston Town Council

Cc Cornwall Councillors, Chairman of the Chamber of Commerce, Police, Press

You are summoned to attend the Annual Meeting of Launceston Town Council to be held on Tuesday 25 August 2020

In accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held remotely using the Zoom platform. A meeting ID and password will be emailed to all councillors

Press and Public are invited to watch the meeting online via our Facebook page at <https://www.facebook.com/LauncestonTownCouncil>

The agenda for the meeting is set out below.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

19 August 2020

AGENDA

- 1. Apologies for Absence**
- 2. Election of the Town Mayor**
To confirm the election of Cllr Gordon as Town Mayor
- 3. To receive the Mayor's Acceptance of Office**
- 4. Election of the Deputy Mayor**
To confirm the election of Cllr Penhale as Deputy Town Mayor
- 5. To receive the Deputy Mayor's Acceptance of Office**
- 6. Declarations of Interest**
Members are reminded that all Interests must be declared before the item to be discussed
- 7. Reports from Cornwall Councillors**
To receive reports from Cornwall Councillors on matters of policy or major decisions affecting Cornwall in general and Launceston in particular
- 8. Reports from Councillors**
To receive reports from councillors representing the Town Council on outside bodies, or having attended meetings on behalf of the council

9. Report from the Town Mayor

To receive the Town Mayor's report

10. To confirm and sign the minutes of the last meeting previously circulated

To confirm and sign the minutes of the meeting held on Tuesday 28 July at 7.00pm

11. To appoint Standing Committees

To appoint the appropriate number of Members to the Council's committees as per the individual Committee Terms of Reference

The Mayor and Deputy Mayor are ex officio voting members of all committees

a) Finance & General Purposes Committee	No of Members - 7
b) Planning & Economic Development Committee	No of Members - 7
c) Lawrence House Management Committee	No of Members - 5
d) Estates and Properties Committee	No of Members - 6
e) Staffing Committee	No of Members - 3
f) Tourism and Information Services Committee	No of Members - 4

12. To appoint representatives to the following organisations

- a) Eventide Trust - The Mayor and Deputy Mayor
- b) Twinning Association (1)
- c) CALC (2)
- d) Launceston Sports (1)
- e) Launceston In Bloom (1)
- f) Police Liaison (2)
- g) Launceston Chamber of Commerce (1)
- h) Friends of Launceston Priory (1)
- i) Launceston Town Youth Council (1)
- j) Launceston Community Network Panel (1)
- k) CCTV Committee (2)
- l) FLIC (1)
- m) Charles Causley Festival (2)
- n) Coronation Park Trust – Cllr Gordon, Cllr Hogan, + (1)
- o) Launceston Municipal Charities – Cllr Tremain, Cllr Young
- p) Street Pastors (1)
- q) Little Red Bus (1)
- r) Orchard Youth Project (1)
- s) Lanstephan Play Area (1)
- t) Emergency Plan – Cllr O'Brien, Cllr Gordon, Cllr Young, Cllr Hogan
- u) Launceston Loyalty (2)
- v) Lanstephan Play Area (1)
- w) Town Band (1)
- x) Plastic Free Launceston (1)
- y) Connections Working Party (1)
- z) Any other organisation requiring representation

13. Calendar of Meetings for 2020/2021

To receive the calendar of meetings for 2020/2021 (attached)

14. Lawrence House Trustees Request for Constitution Amendment

To agree the proposal of the Lawrence House Museum Trustees that the Museum's constitution be amended so that the post of Treasurer can be fulfilled by person/s other than the Town Council's Responsible Financial Officer

15. Correspondence and matters to note

16. Urgent Items

To consider any items which the Chairman considers to be urgent.

17. Date of next Meeting

The next meeting will be held on Tuesday 15 September 2020