

Town Clerk C W Drake
Telephone 01566 773693
admin@launceston-tc.gov.uk
www.launceston-tc.gov.uk



Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

MINUTES OF THE ANNUAL MEETING
TUESDAY 25 AUGUST 2020 at 7pm via the Zoom Platform

- PRESENT** Cllrs, Bailey, Bullen, Conway, Gilbert, Gordon, Harris, Heaton, Hogan, Keighley, Nancarrow, Nolan, Penhale, Tremain, Young. Town Clerk (Christopher Drake).
- 2008/06 Apologies for absence**
Apologies were received from Councillor O'Brien
- 2008/07 Election of the Town Mayor**
Cllr Gilbert proposed, and Cllr Young seconded, that Cllr Dave Gordon be elected as Mayor for 2020/2021. This was **unanimously agreed**.
- 2008/08 Acceptance of Office**
Cllr Gordon formally accepted the nomination and signed the Acceptance Book and Declaration
- 2008/09 Election of the Deputy Town Mayor**
Cllr Bailey proposed, and Cllr Young seconded, that Cllr Leighton Penhale be elected as Deputy Mayor for 2020/2021. This was **unanimously agreed**.
- 2008/10 Acceptance of Office**
Cllr Penhale formally accepted the nomination and signed the Declaration.
- 2008/11 Declarations of Interest**
Councillors were reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received
- 2008/12 Reports from Cornwall Councillors**
There were no reports to receive
- 2008/13 Reports from Town Councillors**
Cllr Heaton spoke about the issue of overgrown vegetation in Tower Street. The Clerk advised that the Town Council had been invited by Cornwall Housing to tender for the works

Cllr Gordon advised of an issue regarding weeds and overgrown vegetation at Hendra Park and that Cornwall Highways would be undertaking works to the area.
- 2008/14 Report from the Town Mayor**
The Mayor advised that a copy of his report was available from the Clerk
- 2008/15 To confirm the Minutes of the last meeting, previously circulated**
It was **resolved** to confirm and sign the minutes, previously circulated:
Minutes of the Full Council meeting held on 28 July 2020, subject to the amendments that

- i) Resolution 2007/09 - Cllr Bailey raised a question in regards to the submission of the Lawrence House Museum accounts and the Clerk advised that details would be forwarded to all councillors
- ii) Resolution 2007/15 ii) g) – Cllr Conway had stated that the Registration Service must form part of the new Library Hub

2008/16

Standing Committees

It was **resolved unanimously** that the committee membership should be as follows, the Mayor and Deputy Mayor being ex officio voting members of all committees:

- a) **Finance and General Purposes Committee**
Cllrs Bailey, Bullen, Conway, Keighley, Nolan, O'Brien and Young
- b) **Planning and Economic Development Committee**
Cllrs Gilbert, Harris, Heaton, Hogan, Nancarrow, Nolan and Tremain
- c) **Lawrence House Museum Management Committee**
Cllrs Harris, Hogan, Keighley, Tremain and Young.
- d) **Staffing Committee**
Chairman of the Finance, Planning and Estates committees
- e) **Estates and Properties Committee**
Cllrs Bailey, Harris, Hogan, Keighley, Nolan, O'Brien and Chair of Finance & General Purposes Committee (A replacement member will required if any of the above, as applicable, are elected as Chair of the Finance & General Purposes Committee)
- f) **Tourism and Information Services Committee**
Cllrs Gilbert, Hogan, Nancarrow and Nolan

2008/17

Appointments to Organisations

It was **resolved** to make the following appointments:

- a) Eventide Trust - The Mayor and Deputy Mayor
- b) Twinning Association - Cllr Gilbert
- c) CALC - Cllr O'Brien and Cllr Conway
- d) Launceston Sports – Cllr Gordon
- e) Launceston In Bloom - Cllr Penhale
- f) Police Liaison - Cllr Heaton and Cllr Harris
- g) Launceston Chamber of Commerce – Cllr Bailey
- h) Friends of Launceston Priory – Cllr Tremain
- i) Launceston Town Youth Council – Cllr Young
- j) Launceston Community Network Panel – Cllr O'Brien – subject to the Council being permitted to have a second member on the panel at which Cllr Young sits as Chairman
- k) Town CCTV Committee – Cllr Nolan and Cllr Harris
- l) FLIC – Cllr Young
- m) Charles Causley Festival – Cllr Bailey and Cllr Tremain
- n) Coronation Park Trust – Cllrs Bullen, Gordon and Hogan
- o) Launceston Municipal Charities – Cllr Tremain and Cllr Young
- p) Street Pastors – Cllr Harris
- q) Little Red Bus – Cllr Bailey
- r) Orchard Youth Project – Cllr Harris
- s) Emergency Plan – Cllr Gordon, Cllr Harris, Cllr O'Brien, Cllr Young

- t) Launceston Loyalty Card – Cllr Bailey and Cllr Bullen
- u) Lanstephan Play Area – Cllr Harris
- v) Town Band – Cllr Bullen
- w) Plastic Free Launceston – Cllr Heaton
- x) Connections Working Party – Cllr Heaton
- y) Patient Participation Group – Cllr Heaton

2008/18 Calendar of Meetings 2020/21

The calendar had been circulated with the agenda and was **agreed**

2008/19 Lawrence House Trustees Request for Constitution Amendment

It was **resolved unanimously** to agree the proposal of the Lawrence House Museum Trustees that the Museum's constitution be amended so that the post of Treasurer can be fulfilled by person/s other than the Town Council's Responsible Financial Officer

2008/20 Correspondence and Matters to Note

There were no matters to note

2008/21 Urgent Items

There were no items for consideration

Date of the next meeting

The next Full Council meeting will be held on Tuesday 15 September 2020

The meeting ended at 7.51pm.

Signed Date