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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE FULL COUNCIL MEETING

held on TUESDAY 20 OCTOBER 2020 at 7.00pm via the Zoom Platform

- PRESENT** Cllrs, Gordon (Town Mayor), Penhale (Deputy Mayor), Bailey, Bullen, Conway, Gilbert, Harris, Hogan, Heaton, Nancarrow, Nolan, O'Brien, Tremain and Young
In attendance: Christopher Drake (Town Clerk)
- 2010/25 Apologies for absence**
There were no apologies for absence
- 2010/26 Declarations of Interest**
There were no declaration of interest
- 2010/27 Public Representation Session**
There were no public representations
- 2010/28 To confirm and sign the Minutes of the last meeting, previously circulated**
It was **resolved** to confirm and sign the minutes, previously circulated:
Minutes of the Meeting of the Council held on 15 September 2020 at 7.00pm
- 2010/29 To receive and adopt the minutes of committees and sub-committees, previously circulated**
It was **resolved** to receive and adopt the minutes of the following committees and sub committees:
i) Planning and Economic Development held on Thursday 24 September 2020 at 7.00pm
ii) Estates and Properties held on Monday 5 October 2020 at 10.00am
- 2010/30 Reports from Cornwall Councillors**
A written report was received from Cllr Massey who advised that Cornwall Council is due to meet in the coming weeks and from this a more formal update will be available, but that in the meantime Cllr Massey was able to update that she had met with Cllr Gordon, Launceston Chamber of Commerce and representatives from Cormac to discuss the opportunities presented following the road closures from COVID-19. It was been an incredibly positive experience, working with all of the collective parties on the continued works on additional safety measures and supportive tools for the town centre moving forward.
- Cllr Massey was pleased to report that although the leisure centre opening had been somewhat slower than others, which was due to urgent works to the pool itself, involving new pool lining and tiling, the pool will be open for use in November. Coronation park was now opened for local use thanks to the continued works of the Volunteers of the Coronation Park Trustees

Cllr Massey had been working closely with Launceston Food bank to ensure we are sharing a clear supportive message to residents in need and that we are working to support our most vulnerable in these challenging times.

2010/31

Reports and Questions from Town Councillors

Cllr Heaton gave an update in regards to Plastic Free Launceston working in regards to the Rivers Trust. Cllr Heaton also updated in regards to the Patient Participation Group and a meeting with the Mayor and surgery Practice Manager and gave an update on ongoing works at the surgery and issues regarding appointments and advised that funds were being held ready for support of the new build. Cllr Heaton also advised that the works from the Councillor Advocacy Scheme were ongoing and updates will be presented as they arose. Cllr Heaton concluded by asking if a pedestrian refuge could be installed at Hendra Vale.

Cllr Tremain advised that the Town Council had previously requested a pedestrian refuge at Hendra Vale but that this was not achievable due to the large petroleum delivery vehicles that required access to the petrol station.

2010/32

Report from the Town Mayor

A written report had been circulated to councillors and is attached as an appendix

2010/33

Changes to the Council's Operation of Lawrence House Museum

Members considered Report 22/20 concerning the above (previously circulated)

It was **resolved unanimously** that;

- i) the proposals in regards to the operation of Lawrence House Museum be agreed and that ;
 - a) The Curator to become the link between the Town Hall, Trustees, Operations team, the volunteers and Friends of Lawrence House.
 - b) The Town Council to be responsible for the terms of the lease set up by the National Trust (NT) (i.e. the internal maintenance every 7 years and external maintenance every 5 years.)
 - c) The Trustees of Lawrence House Charity will be made up of interested Councillors and two lay trustees.
 - d) The Management meetings to become Trustees meetings and be held bi-monthly as per the current Council calendar of meetings. The meeting will be made up of;
 - 7 + Town Councillors
 - 2 lay trustees.
 - Secretary (non-voting)
 - Treasurer (non-voting)
 - Curator (non-voting)
 - e) The Curator to hold meetings with the Museum Operations Team and the volunteers to feedback from the Trustees meetings and raise items for the next Trustees meeting.
 - f) The Secretary's role will be an interim appointment of Ms Lesley Barker from the Operations team.
 - g) Treasurer – To appoint a professional body to handle finances.
 - h) The Town Council to maintain the conditions of the NT lease. Internal work may be decided by the Trustees and the Curator and local businesses employed from the grant to complete the work.
 - i) Curator to present the Forward Plan to the Trustees and liaise with schools, the Library Manager and the Visitor Information Centre manager to promote and use the museum to the best advantage.

2010/34

Progress and Information

Members considered Report 23/20 concerning the above (previously circulated)
It was **resolved** that;

- i) the Council does not continue with the free provision of dog bags
- ii) officers explore if a canopy style bus shelter can be considered at Western Road prior to undertaking any other works in regards to a funding bid
- iii) the resignation of Mr Brian Keighley as a town councillor be noted and a letter of thanks be sent to Mr Keighley for his many years of service to the town and that consideration of replacements for the vacancies of the various committees at which Mr Keighley sat, be undertaken at the November meeting of Council
- iv) the date for the Cornwall Council Christmas Free Parking be Saturday 5 December

2010/35

Correspondence and matters to note

There were no matters for consideration

2010/36

Urgent Items

The Mayor spoke of the current resurfacing works being undertaken in the town and stated that he had been advised that Broad Street was due to be resurfaced in 2021.

2010/37

Exclusion of members of the press and public

It was **resolved** that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involved the likely disclosure of confidential information.

2010/38

Proposed Devolution of Site

It was **resolved unanimously** that;

- i) the Council supports the proposals at the site at Ridgegrove and agrees in principle to enter into formal devolution negotiations
- ii) the Council advises Cornwall Council that it wishes to explore the proposed devolution of the area at Windmill Park, to include the wildlife area

Date of the next meeting of the Council

The next Full Council meeting will be on Tuesday 17 November 2020 at 7pm

The meeting ended at 8.05pm

Signed Date