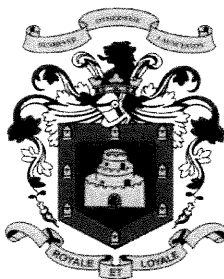


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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE FULL COUNCIL MEETING

held on TUESDAY 15 DECEMBER 2020 at 7.00pm via the Zoom Platform

- PRESENT** Cllrs, Gordon (Town Mayor), Penhale (Deputy Mayor), Bailey, Bullen, Conway, Gilbert, Harris, Hogan, Heaton, Nancarrow, Nolan, Tremain and Young
In attendance: Christopher Drake (Town Clerk)
- 2012/14 Apologies for absence**
There were no apologies for absence received
- 2012/15 Declarations of Interest**
There were no declaration of interest
- 2012/16 Public Representation Session**
There were no public representations
- 2012/17 To confirm and sign the Minutes of the last meeting, previously circulated**
It was **resolved** to confirm and sign the minutes, previously circulated:
(i) Minutes of the Meeting of the Council held on Tuesday 17 November 2020 at 7.00pm
- 2012/18 To receive and adopt the minutes of committees and sub-committees, previously circulated**
It was **resolved** to receive and adopt the minutes of the following committees and sub committees:
(i) Planning and Economic Development held on Thursday 26 November 2020 at 7.00pm
(ii) Estates and Properties held on Monday 7 December 2020 at 10.00am
- 2012/19 Reports from Cornwall Councillors**
A written report was received from Cllrs Farrington, Paynter and Massey, giving details that the leisure centre was now re-open. Cornwall Councillors also extended Christmas greetings to the Town Council.
- 2012/20 Reports and Questions from Town Councillors**
Cllr Heaton gave an on details from the Nuffield Truist regarding rural issues, and gave an update in regards to the current vaccination process and stated that the NHS had set up a temporary support unit at the Tesco car park. Cllr Heaton also gave details of a recent climate change meeting and discussed the need for a dedicated tree warden fir the town. And also advised that a representative of the Rivers Trust was attending Community Network Panel meetings.

***Cllr Conway entered the meeting at 7.06 pm ***
- 2012/21 Report from the Town Mayor**
A written report had been circulated to councillors and is attached as an appendix

2012/22

Budget and Precept 2021-2022

The budget and precept request had been resolved by the Finance and General Purposes committee and had been circulated with the agenda for the Full Council.

It was **resolved**;

- i) to adopt the budget for 2021-22
- ii) that the precept for 2021-22 be £765,203

2012/23

Internal Audit Report

It was **resolved** to note the Internal Audit Report

2012/24

Progress and Information

Members considered Report 25/20 concerning the above (previously circulated)

It was **resolved** to

- i) note the update regarding County Lines and agree that a letter be sent to Scott Mann, MP requesting his support of the Motion
- ii) ratify the decision of the Finance and General Purposes committee that Cllr Hogan fill the committee vacancy
- iii) note the details regarding the Estates and Properties Manager vacancy
- iv) note the details regarding Launceston Highways and Civil Engineering schemes

2012/25

Correspondence and matters to note

- i) the Christmas cards received were noted
- ii) the email regarding tree planting proposals at Stourscombe was noted

2012/26

Urgent Items

The Mayor advised that Christmas cards for all councillors were in the office.

Cllr Conway stated that an update on the library was required and that repairs needed to be completed to the wall at Race Hill

Cllr Bailey re-iterated the concerns regarding the poor state of walls at Cornwall council car parks

Cllr Tremain advised that the issues regarding vehicle movements at Windmill Hill were still ongoing

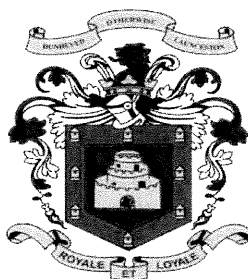
Date of the next meeting of the Council

The next Full Council meeting will be on Tuesday 19 January 2021 at 7pm

The meeting ended at 7.21pm

Signed Date

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The Town Hall
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MINUTES OF THE MEETING of the
FINANCE & GENERAL PURPOSES COMMITTEE

held via the Zoom portal on Wednesday 9 December 2020 at 7pm

PRESENT: Cllrs Gordon (Town Mayor), Penhale (Deputy Town Mayor), Bailey, Bullen, Conway, Nolan and Young
In attendance: Councillors Harris, Heaton and Hogan
Helen Gribble – RFO
Christopher Drake – Town Clerk

- 2012/07 Apologies for absence**
Apologises for absence were received from Cllr O'Brien
- 2012/08 Declarations of Interest**
There were no declarations of interest
- 2012/09 Public Representation Session**
No public representations were made.
- 2012/09 Appointment of Committee Member**
Nominations were received for Cllrs Gilbert, Hogan and Heaton
It was **resolved** that Cllr Hogan be appointed to the committee
- 2012/10 Minutes of the last meeting**
The minutes of the meeting of 4 November 2020 were signed as a correct record.
- 2012/11 Finance**
a) It was **resolved** to approve the payment listings for November 2020
b) It was **resolved** to approve the balance sheet for October 2020
c) It was **resolved** to approve the income and expenditure account to October 2020
d) It was **agreed** that Cllr Bullen would check the payments and bank reconciliations in January 2020
- 2012/12 Budget 2021/2022**
It was **resolved** that the precept for 2021/2022 be kept the same as that for 2020/2021 at £765,203 and that this be recommended to Full Council for ratification
- 2011/26 Urgent Items**
There were no items for discussion

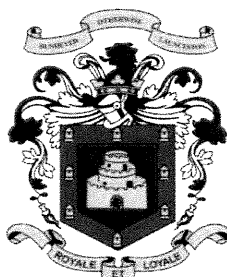
Date of Next Meeting

The next meeting will be held on Wednesday 3 February 2021 at 7pm.

The meeting closed at 7.17pm.

Signed Date

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MINUTES OF THE MEETING OF THE PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE
held on Thursday 17 December 2020 at 7.00pm
via the Zoom platform

Present Cllrs, Gordon (Town Mayor), Penhale (Deputy Mayor), Gilbert, Harris, Heaton, Hogan, Nancarrow, Nolan and Tremain (Chairman)
In attendance: Christopher Drake (Town Clerk)

2012/27 Apologies for absence
There were no apologies for absence

2012/28 Declarations of Interest
Cllr Harris declared an interest in planning application PA20/04541 – Land at Link road, Launceston and left the meeting and took no part on the discussion or voting on this item

2012/29 Public Representation
There were no representations made

2012/30 Minutes of the last meetings
The minutes of the meeting held on 26 November 2020 were signed as a correct record

2012/31 Current Planning Applications for comment

Application	PA20/04541
Proposal	Application for Residential development of up to 140 units, associated roads/footways, landscaping and infrastructure.
Location	Land At Link Road Launceston Cornwall
Applicant	Treveth Holdings LLP
Decision	The Town Council supports this application in principle but requests that the site has proper and adequate open space, streetways that can accommodate all vehicles and allow proper access to the site, including access for refuse collection vehicles, that footways and cycleways are needed to provide a link to Pennygillam and theta the site is a landmark development within the town

Application	PA20/09519
Proposal	Listed Building Consent to install a Stannah 260 curved stairlift to enable a person to use the upper floors of the property including bedrooms and bathrooms.
Location	Badash Farm Launceston Cornwall PL15 9LP
Applicant	Coodes LLP
Decision	Support

Application	PA20/10156
Proposal	Construction of rear terrace with associated interior remodelling and addition of

Location	gable window. 1 Kensey View A388 Between Dockacre Road And Polson Bridge Launceston PL15 9LA
Applicant	Ms C Brown
Decision	Support

Application	PA20/10621
Proposal	Proposed external lift
Location	Cedar Grange Cross Lanes St Stephens Launceston
Applicant	P Reeve Cornwall Care
Decision	Support

2012/32

Planning Decision to Note

Application	PA20/03878
Location	Kooyong Landlake Road Launceston Cornwall PL15 9HP
Proposal	Proposed fully accessible dwelling for disabled accommodation
Decision	REFUSED
Town Council	As per our previous comments in regards to this site, the Town Council agreed with the officer's report when giving reasons for refusal for the previous planning application PA18/11542, in that the design of the proposal, in particular due to its positioning, height, and close proximity to the parent dwelling would have a cramped and contrived appearance that would harm the character of the area and be overbearing on the parent property. The confined relationship between the parent and proposed dwellings and positioning of the external amenity space would also result in unreasonable disturbance to the occupants of the properties.

The Town Council also had concerns regarding the proposal of a flat roof dwelling behind a brick wall and how this will sit within the existing property boundary.

Therefore, the Town Council does not support this application.

Application	PA19/07040
Location	The Bakers Arms Southgate Street Launceston Cornwall PL15 9DP
Proposal	Listed building consent to convert the existing redundant public house/hotel into a living museum in the existing structure.
Decision	APPROVED
Town Council	Support

Application	PA20/08089
Location	Land South Of 1 Newport Square Launceston PL15 8EW
Proposal	Listed building consent for Proposed pedestrian footbridge to span the River Kensey adjacent to St Thomas Road bridge.
Decision	APPROVED
Town Council	The Town Council support this application and request that safe crossing for pedestrians is included in the scheme

Application	PA20/08144
Location	Old Quarry South East Of 5 Ridgegrove Hill Launceston PL15 8BT
Proposal	Erection of two detached dwellings on the site of the Old Quarry
Decision	APPROVED
Town Council	Support

Application PA20/09156
Location The Rectory Dunheved Road Launceston Cornwall PL15 9JE
Proposal To crown lift Beech Tree (T7) over the highway to a height of approx. 5.2m and 2.5m over footway
Decision APPROVED
Town Council Support

2012/33

Correspondence and items to note

- 1) Cllr Tremain spoke about a pre application taking place in St Thomas that was adjacent to the town boundary and that he would update the committee with any details as he received them
- 2) Cllr Harris spoke about a pre application for development at St Thomas

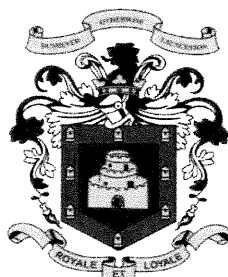
Next Meeting

The next meeting of the committee will be held on Thursday 14 January 2021 at 7pm.

The meeting closed at 7.21pm

Signed..... Date.....

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MINUTES OF THE EXTRAORDINARY MEETING OF THE PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE

held on Monday 4 January 2021 at 7.00pm
via the Zoom platform

- Present** Cllrs, Gordon (Town Mayor), Penhale (Deputy Mayor), Gilbert, Harris, Heaton, Hogan, Nancarrow, Nolan, Tremain (Chairman) and young
In attendance: Christopher Drake (Town Clerk)
- 2101/01 Apologies for absence**
There were no apologies for absence
- 2101/02 Declarations of Interest**
There were no declarations of interest
- 2101/03 Public Representation**
There were no representations made
- 2101/04 Current Planning Applications for comment**
- | | |
|-------------|--|
| Application | PA20/10008 |
| Proposal | Outline application with all matters reserved to construct a detached dwelling in part of the garden |
| Location | Land North Of 70 Trecarrell Trecarrell Launceston Cornwall |
| Applicant | Mrs Helen Mason |
| Decision | The Town Council objects to this application due to concerns over access and egress to the site as well as the space being inadequate for a property |
-
- | | |
|-------------|---|
| Application | PA20/10722 |
| Proposal | Outline planning application with all matters reserved for up to 100 residential dwellings (C3), a care home (C2 or C3) of up to 120 beds and a 10 unit apartment block for adults with learning disabilities (C2), and associated works. |
| Location | Land Se Of 5 Ridgewood Hill Ridgewood Hill Launceston PL15 9EP |
| Applicant | S Ruber St Woodrow Care Ltd |
| Decision | Whilst the Town Council supports the principle of a care home, it does not support the application as a whole and objects to the application due to the following; <ul style="list-style-type: none">• The application does not provide an access link to Newport. This has been a strategic aim of the Town Council since the building of the original Kensey development. The lack of this provision means that vehicle access and egress from the proposed site will lead to significant traffic generation at Prouts Corner, as well as seeing an increase in vehicle movements through the town, which is a recognized AQMA• The proposal will allow a further development in the town with poor connectivity |

- There is no play or proper open space provision
- Access for waste vehicles is not accommodated
- The application is not compliant with required fire service provisions
- There is inadequate infrastructure provision

2101/05

Planning Decision to Note

Application PA20/08816
 Location Flat A 18 Tredydan Road Launceston Cornwall PL15 8HY
 Proposal Proposed Conservatory
 Decision APPROVED
 Town Council The Town Council supports this application, but has been made aware that the site could be affected by a mains sewer and would request that this matter is investigated as part of the application process

Application PA20/09949
 Location Manaton Court, Flat 1 Dunheved Road Launceston PL15 9DR
 Proposal Works to T9 Beech Tree subject to TPO: Raise crown by 1.5m with pruning cut diameter not exceeding 50mm, crown thin of 10% cuts not exceeding 30mm diameter
 Decision APPROVED
 Town Council The Town Council objected to the original proposal as the works listed were too severe and the level of cutting not required
 Cornwall Council officers advised that the works were to be amended to as listed above and further to consultation with the Committee Chairman and Mayor, the Council amended its decision and supported the proposals

2101/06

Correspondence and items to note

There were no items for consideration

Next Meeting

The next meeting of the committee will be held on Thursday 14 January 2021 at 7pm.

The meeting closed at 7.23pm

Signed..... Date.....

Agenda item: 9

Committee: Full Council

Date: Tuesday 19 January 2021

Subject: Council Operations

Summary: To note the updates regarding the Council's operations during the current Covid 19 restrictions

Recommendations.

The Council is recommended to:

- 1) Note the updates regarding the Council's operations during the current Covid 19 restrictions**
 - 2) Consider if any further changes are required**
-

1 Council operations

- 1.1 Further to the current Government restrictions being introduced at the beginning of the month, the Council has instigated a number of measures to safeguard colleagues and members of the public.
- 1.2 The Town Hall, Ambulance Hall, Library and museum are all closed. The Town Hall is available for use for bookings for health/education and organized under 18's activities. Weddings can also be held, within strict guidelines and maximum capacities. The public toilets at the Westgate car park remain open, but all other toilet facilities have been closed. This allows us to ensure a public facility is still available to visitors to the town, whilst also reducing the risk to our cleaning colleagues as well as reducing their travel throughout the town. The central location of the open site means that shoppers, those attending work, bus drivers and those taking their permitted exercise still have a facility to use.
- 1.3 All colleagues are working from home and only attending their place of work as necessary. Grounds Maintenance and Stewards colleagues are attending work and continuing in their usual roles. Those attending work are regularly reminded of the necessary safety measures in regards to sanitising, cleaning and social distancing.
- 1.4 The Management team are holding regular meetings (via Zoom), and managers are holding regular online meetings and telephone conversations with their respective staff members. At the time of writing, an online staff meeting was being scheduled.

Contact officer: Christopher Drake – Town Clerk

Date: 13 January 2021

Agenda item: 10

Committee: Full Council

Date: Tuesday 19 January 2021

Subject: Progress and Information

Summary: To note the various items of progress and information

Recommendations.

The Council is recommended to:

- 1) Note the information regarding forthcoming elections**
 - 2) Note the works being undertaken at Council venues**
-

1 Elections 2021

- 1.1 Following some suggestion that the proposed May elections might not take place due to the current coronavirus restrictions, Justin Griggs, Head of Policy and Communications at the National Association of Local Councils advised that in response to an urgent question on the matter, Cabinet Office minister Chloe Smith MP replied to confirm May's local elections will go ahead.

2 Council Works Programme

- 2.1 Whilst Council buildings are closed, with the exception of those functions permitted as indicated in Report 01/21, colleagues are working through a programme of works within our venues. Work is ongoing to the Town Hall dressing rooms, new interior and exterior signage has been reviewed and we are awaiting designs and costs from a local supplier, and the Estates and Properties Manager is reviewing operations, risk assessments and ensuring all necessary compliance.

Contact officer: Christopher Drake – Town Clerk

Date: 13 January 2021