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Launceston Town Council
The Town Hall
Launceston
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To all members of the Finance & General Purposes Committee

Cllr Gordon (Town Mayor), Cllrs Bailey, Bullen, Conway, Nolan, O'Brien, Penhale, Young
Cc all members of the Council for information

You are summoned to attend a meeting of the Finance & General Purposes Committee, to be held on Wednesday 5 May 2021 at 7pm.

In accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held remotely using the Zoom platform. A meeting ID and password will be emailed to all councillors

Press and Public are invited to watch the meeting online via our Facebook page at <https://www.facebook.com/LauncestonTownCouncil>

Members of the public who wish to address the Council during public participation regarding items on the agenda are requested to email the Clerk by 5pm 4 May 2021 and a meeting password will be sent to you on the day of the meeting

The agenda for the meeting is set out below.

A handwritten signature in blue ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

Date of issue: 28 April 2021

A G E N D A

1 Apologies for absence

2 Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

3 Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4 Minutes of the last meeting

To sign the minutes of the meeting held on 3 March 2021 as a correct record (copy attached)

5 Finance

- a) To approve the payment listings for 11 March, 25 March, 26 April and 5 May 2021 as circulated by email and approved (attached, 5 May will be circulated on said date)
- b) To approve the balance sheet for March 2021 (to follow)
- c) To approve the income and expenditure account to March 2021 (to follow)

6 Petty Cash

To approve the petty cash expenditure for the financial year 2020/21 (see attached)

7 Ratify the decision of the Estates and Properties committee in regards to site clearance

The Committee is recommended to ratify the decision of the Estates and Properties committee to undertake site clearance works at the cemetery and at Snowdrop Crescent at a cost of £6,840 and £3,850 respectively and for the monies to be taken from the Council's General Reserve Fund. As per Report 09/21 items 3 and 4 (copy attached)

8 Lawrence House Museum Property Repairs

It is apparent that Lawrence House requires extensive works in order to comply with the terms of the lease between the Town Council and the National Trust. Therefore, funding is required to carry out the work. The Lawrence House Liaison Committee requests that a Project manager be appointed and funds of £80,000 per year for 2 years be made available to proceed with necessary and urgent work.

9 Exceptional Grant

To consider the exceptional grant application (attached)

10 Award of Appreciation

To consider the nomination for an Award of Appreciation (attached)

11 Urgent Items

To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting

The next meeting will be held on Wednesday 7 July 2021 at 7pm