



To:

All Members of the Tourism and Information Services Committee:

Cllrs Gordon (Mayor) Penhale (Deputy Mayor), Nancarrow, Hogan, Nolan and Gilbert (Chairman) - *cc all members of the Council for information*

You are summoned to attend a meeting of The Tourism and Information Services Committee to be held on Tuesday 4 May 2021 at 5.15pm.

In accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held remotely using the Zoom platform. A meeting ID and password will be emailed to all Councillors.

Press and Public are invited to watch the meeting online via our Facebook page

at <https://www.facebook.com/LauncestonTownCouncil>

Members of the public who wish to address the Committee during public participation regarding items on the agenda, are requested to email the Clerk by 5pm on Friday 30 April and a meeting password will be sent to you on the day of the meeting. The agenda for the meeting is set out below.

Christopher Drake (Town Clerk)

Date of issue: Tuesday 27 April 2021

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

3. Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4. To confirm and sign the minutes of previous meetings

To sign the minutes of the Tourism and Information Services Committee meetings held on 2 March 2021 as a true record (attached)

5. Financial Report

To consider the budget requirements for 2020/21 and current forecast of outturn (to follow)

6. Report from TIC Manager

To receive the 05/21 Report from the Manager (to follow)

7. Exclusion of members of the press and public

To resolve that under S1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of confidential information

8. Visitor Information Centre Website Images

To consider potential bids to provide images for the VIC website

9. Items to note and any urgent matters

To receive any items which the Chairman considers to be urgent (information only)

10. Date of next meeting - The next meeting is scheduled for Tuesday 6 July 2021 at 5.15pm