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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE ESTATES & PROPERTIES COMMITTEE MEETING
Held on 7 June 2021
at 10.00am in the Town Hall.

PRESENT: Cllrs. Penhale (Mayor), Bailey (Deputy Mayor), Gilbert, Gordon, Harris, Hogan, Nolan and Young
In attendance: Christopher Drake (Town Clerk)
Martin Cornish (Estates & Properties Manager).

2106/01 Election of Chairman

Cllr Gordon proposed and Cllr Bailey seconded that Cllr Nolan be elected as Chairman. This was **unanimously agreed**

2106/02 Election of Vice Chairman

Cllr Nolan proposed and Cllr Bailey seconded that Cllr Hogan be elected as Vice Chairman
This was **unanimously agreed**

2106/03 Apologies for Absence

There were no apologies for absence

2106/04 Declarations of Interest

Councilors were reminded that if a councilor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item/s he must leave the room while that item is discussed, unless a written request for a dispensation has been received.

2106/05 Public Representation Session

No members of the public were present at the meeting.

2106/06 Minutes of the last meeting

The minutes of the meeting held on Monday 26 April were signed as a correct record.

2106/07 Estates & Properties Manager's Report – June 2021

It was **resolved** to;

- i) Note the report
- ii) Request quotes for the installation of a new boiler at the Ambulance Hall
- iii) Review further funding streams for new play equipment at Priory Park

2106/08 Update of Works

It was **resolved** to note the report and to confirm details of the Hurdon Way Service Level Agreement

2106/09 Lawrence House Museum – Renovation Project Manager

It was **resolved** that;

- i) Scott's be assigned to undertake the Project Management works at the Museum

- ii) It be noted that the Museum would not open for the coming season to allow renovation works to be undertaken

2106/10

Lawrence House Museum – Fire Alarm and Intruder System

It was **resolved** that these works be delayed until renovation works agreed as resolution 2106/09 be completed

2106/11

Urgent items

It was noted that;

- i) Lawrence House Museum was seeking to operate a pop up exhibition if suitable premises could be acquired
- ii) The damage to St Thomas Bridge had been reported to the relevant authorities and the issue of anti social behaviour at the site would be reported to the Police
- iii) Payment was still awaited for grounds maintenance works to Coronation Park

Date of the next meeting

The next meeting would be held on Monday 2 August 2021 at 10.00am

The meeting closed at 10.31am.

Signed.....

Date.....